



AGENDA

ENVIRONMENT AND REGENERATION POLICY OVERVIEW COMMITTEE

Thursday, 6 November 2008 at 10.00 am
Darent Room, Sessions House
County Hall, Maidstone

Ask for: **Christine Singh**
Telephone **01622 694334**

Tea/Coffee will be available before the meeting

Membership (15)

Conservative (10): Mr R A Pascoe (Chairman), Mr M J Angell, Ms S J Carey, Mr M J Harrison, Mr C Hibberd, Mr R E King, Mr R L H Long, TD, Mr R F Manning, Mr R J Parry and Mrs P A V Stockell

Labour (4): Mr R Truelove (Vice-Chairman), Mr J I Muckle, Mr R J E Parker and Mr A R Poole

Liberal Democrat (1): Mr D S Daley

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

A. COMMITTEE BUSINESS

A1 Substitutes

A2 Declarations of Interests by Members in items on the Agenda for this meeting

A3 Minutes of the meeting held on 25 September 2008 10.00 - 10.10 am

B. ITEMS FOR DISCUSSION

B1 Portfolio Holders' Updates 10.10-11.00 am

B2 Financial Monitoring Report: Environment and Regeneration 2008/09 11.00-11.20 am

B3 Medium Term Plan 11.20-11.50 am

B4 Adoption of High Weald and Kent Downs Areas of Outstanding Beauty Management Plans 11.50-12.10 pm

B5 Allington Incinerator and Waste – Progress report 12.10-12.20 pm

B6 Kent Highway Services – Performance Management – Measuring Success 12.20-12.40 pm

B7 Kent Regeneration Fund 12.40-12.50 pm

- B8 Highway Adoptions – Cold Case Project 12.50 -1.00pm
- C. SELECT COMMITTEE UPDATE**
- C1 Select Committee – update 1.00 - 1.10 pm

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

All timings shown on this agenda are approximate.

Peter Sass
Head of Democratic Services and Local Leadership
(01622) 694002

Wednesday, 29 October 2008

Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.

KENT COUNTY COUNCIL

**ENVIRONMENT AND REGENERATION POLICY OVERVIEW
COMMITTEE**

MINUTES of a meeting of the Environment and Regeneration Policy Overview Committee held in the Darent Room, Sessions House, County Hall, Maidstone on Thursday, 25 September 2008.

PRESENT: Mr R A Pascoe (Chairman), Ms S J Carey, Mr D S Daley, Mr C Hibberd, Mr R E King, Mr R L H Long, TD, Mr R F Manning, Mr J I Muckle, Mr A R Poole, Mrs P A V Stockell, Mrs M Newell (Substitute for Mr R J E Parker), Mrs E D Rowbotham (Substitute for Mr R Truelove) and Mrs E M Tweed (Substitute for Mr M J Angell)

ALSO PRESENT: Mr K A Ferrin, MBE, Mr K G Lynes and Dr M R Eddy

IN ATTENDANCE: Dr L Davies (Director, Environment & Waste), Mr A Loft (Director Of Resources), Mr R Hallett (Directorate Finance Manager), Mr D Hall (Head of Transport & Development), Mr R Feasey (Development Planning Manager) and Mrs C Singh (Democratic Services Officer)

UNRESTRICTED ITEMS

85. Membership
(Item A1)

RESOLVED that Mr A R Marsh had been replaced by Mr R S Manning be noted.

86. Minutes of a meeting held on 29 May 2008
(Item A4)

RESOLVED that the minutes of the meeting held on 29 May 2008 are correctly recorded and that they be signed by the Chairman.

87. Dates of Future meetings 2009
(Item A5)

RESOLVED that the meeting dates reserved for 2009 for this Committee as detailed below, be noted.

Tuesday, 20 January
Tuesday, 31 March
Thursday, 9 July
Thursday, 24 September
Thursday, 5 November

(all meetings will commence at 10.00 am)

88. Portfolio Holders' Update

(Item B1)

(Verbal report by Mr K Ferrin, Cabinet Member for Environment, Highways & Waste and Mr K Lynes, Cabinet Member for Adult Social Services.)

Portfolio Holder for Waste, Highways, Local Transport Plan and Environment

(1) Mr Ferrin gave an update on the emergency measures undertaken during the breaking news of the fire in the Eurotunnel. He advised that the immediate concern was to prevent the possible gridlock of East Kent after Operation Stack was invoked. He also expressed his personal views on the safety of Eurotunnel since the first fire in 1996.

Highways Budget

(2) Mr Ferrin advised that a draft Highways Budget had been produced which was prioritised and within the cash limits that met the revenue needs but not the capital needs. He invited a small group of Members from the Committee to meet with him to discuss and challenge the draft Budget. Mrs Stockell and Mr Muckle indicated their interest in being part of the group.

(3) Members were given the opportunity to ask questions and make comments which included the following:-

- Members felt that if there were safety issues with design faults in the Eurotunnel, Kent County Council should lead in lobbying government and raise these issues nationally.
- In response to a question regarding the popularity of the Freedom Pass causing overcrowded buses, Mr Hall agreed to check whether there had been any complaints.
- In response to a question, Mr Ferrin confirmed that the Freedom Pass would be rolled out to care leavers in Kent up to the age of 21 years but would not be available to those care leavers placed by other authorities in Kent.
- Mr Hall, in response to a question, gave his assurance that he personally would look into a case of a gentleman awaiting a drop kerb in Ashford and would speak to Mrs Tweed outside the meeting.
- In response to a question regarding communication problems between the Parish Council and the Kent Highway Services, Mr Ferrin advised that this was a major concern and measures would be taken to deal with this.
- In response to Members' concerns regarding the vacant Managing Director's and Directors post within Environment and Regeneration Directorate, Mr Ferrin and Mr Lynes assured Members that urgent action was being taken to resolve the situation and the interim posts were being advertised.

Regeneration, Planning Strategy and Supporting Independence

(4) Mr Lynes highlighted some of the work he had undertaken in the first four weeks of his new portfolio.

(5) Members were given the opportunity to ask questions and make comments which included the following:-

- In response to a concern regarding proposals to build on the Business Park in Thanet, Mr Lynes agreed to communicate the plans as and when they happened.
- In response to concerns from a member regarding whether the global financial crisis would impact on the cost of the building of the Turner Contemporary Art Gallery, Mr Lynes assured that the build was slightly below budget. Mrs Tweed, Lead Member for Community Services, concurred.
- Mr Lynes accepted invitations to discuss the Community Projects in Dover from the Local Member and an invitation to attend the briefings on Kent Thameside and following a request agreed to submit a report on the sub national review to a future meeting.

(6) RESOLVED that the responses to Members' questions and reports be noted.

89. Towards 2010

(Item B2)

(Report by Mr K Ferrin, Cabinet Member for Waste, Highways, Local Transport Plan and Environment, and Mr Kevin Lynes, Cabinet Member for Regeneration, Planning Strategy and Supporting Independence)

(Mr A Loft, Director of Resources and Mr R Hallett Directorate Manager were also present for this Item)

(1) Mr Loft presented the report, which set out the process for finalising the second Towards 2010 Annual Report prior to approval by County Council on 16 October 2008 and a draft of the report on progress with the 26 targets, which came within the remit of this Committee.

(2) Members questions and comments included the following:-

- In response to a question Mr Ferrin advised that he had requested a report on the resurfacing of the pavements in the conservation area in Deal and would report back.
- Mr Ferrin noted the suggestion that additional information was needed on page 43 on way yellow lines were measured.
- Mr Ferrin noted the suggestion that the target on the "length of yellow lines removed" should be deleted.
- Mr Lynes noted the suggestion that KCC should be represented at the meetings of the National Alliance, made up of local authorities.

- In response to a request that referred to page 38 Target 9 Mr Lynes agreed to provide a breakdown of figures for those on; incapacity benefit, unemployment and lone parents.
- In response to a question Mr Lynes advised that the “Green Standard” was not obsolete but had been changed.
- Target 20 – A Member suggested that the right infrastructure needed to be in place before proceeding.
- Target 32- A Member requested that the Parking Manager looked at the parking issues on the Tonbridge Road in Maidstone.
- Referring to page 49 Target 35 paragraph 5, Mr Ferrin agreed to check whether the date, “December 2009” was correct or not and report back.
- In response to a comment that the response time on concerns raised by the Parish Councils to the Kent Highways Service was too long and that the relationship with the Parish Councils needed to be improve, Mr Ferrin advised that work was being undertaken to rectify this.

90. Budget Outturn and Outturn Business Plans 2007/08

(Item B3)

(Report by Mr K Ferrin, Cabinet Member for Environment, Regeneration and Waste and Mr K Lynes, Cabinet Member for Adult Social Services.)

(1) The Committee considered a report of the four year outturn for 2007/08 by division within the Environment and Regeneration Directorate.

(2) Following a brief introduction by Mr Hallett, Members were given the opportunity to ask questions and make comments which included the following:-

- Mr Ferrin noted a request that referred to page 85 of the report for the length of the road resurfaced to be measured against the total.

(3) In response to a question on the table on page 83 and what it meant, Mr Ferrin explained that the conditions of roads were national indicators. The ABC roads were assessed electronically. A detailed report was produced for each ten metre section of road. Mr Ferrin concluded that in general the picture showed that the conditions of the roads were below average.

(4) In response to a question, Mr Ferrin advised that results on page 84/85 were from the Call Centre. Members noted that complainants were called back to check whether they were satisfied with the outcome of their complaint and this was monitored monthly.

(5) RESOLVED that:-

- (a) the outturn figures for the Environment and Regeneration Directorate be noted;
- (b) the actual performance against targets and performance indicators be noted; and
- (c) the comments made by Members detailed above and the reports be noted.

91. Financial Monitoring Report : Environment and Regeneration 2008/09

(Item B4)

(Report by Mr R Hallett, Director, Finance Manager)

(Dr L Davies, Director, Environment and Waste was present for this item)

(1) The Committee considered the financial position of the current year which included the first quarter financial monitoring as reported to the Cabinet and the significant variations since the Cabinet meeting.

(2) Mr Hallett introduced the report explaining that the overall forecast remained at break-even although there had been a further significant underspend of £0.9m predicted on waste. This had been partly due to increased income from recycled materials and partly due to Allington waste to energy plant being offline for some of July and August 2008. The underspend would be offset by an intention to increase the invest-to-save proposals by £0.9m to produce savings and efficiency to help with next year's inflation pressures.

(3) Members of the Committee were given the opportunity to make comments and ask questions which included the following:-

- In response to a question, Mr Ferrin advised that the Winter Reserve was going to be renamed as there had been a reduction in the salt runs in previous years.

(4) In response to a question on the Allington Incinerator, Dr Davies advised that she had received daily updates and that the fire damage to the turbine had been repaired as well as the material/dry sorting facility, both were up and running.

(5) RESOLVED that the comments made by Members and the report be noted.

92. High Weald and Kent Downs Area of Outstanding Natural Beauty Management Plans - response to consultation

(Item B5)

(Report by Mr K Ferrin, Cabinet Member for Environment, Regeneration and Waste.)

(Dr L Davies, Director, Environment and Waste was present for this item)

(1) The Committee received a report that provided a brief on the draft Management Plans and KCC's response to the consultation in advance of adoption of the plans in Autumn/Winter 2008. Following a brief introduction by Dr Davies, Members were given the opportunity to make comments and ask questions.

(2) In response to a question on whether this relied on the Kent Biodiversity Study and how much strength they would have with the South East Plan, Dr Davies advised that these were strategic plans. Policies needed to be embedded down into Local Development Framework.

(3) RESOLVED that:-

- (a) the Members' comments be noted;

- (b) a further report be submitted to the POC in November providing an overview of the finalised plan.

93. E& R Annual Complaints 2008

(Item B6)

(Report by Mr K Ferrin, Cabinet Member for Environment, Regeneration and Waste and Mr K Lynes, Cabinet for Adult Social Services.)

(Mr A Loft was also present for this item)

- (1) Members considered a report on the user feedback received by the Environment and Regeneration Directorate 2006/07 and 2007/08.
- (2) Members were pleased to see compliments and also be included as part of the complaints report and hope the complaints would aid improving the quality of service and reduce complaints.
- (3) Members of the Committee felt that the tracking of complaints and the communication to the complainer needed to be improved. Mr Loft advised that work was being carried out to improve the reporting process.
- (4) RESOLVED that the figures for the Directorate for 2006/07 and 2007/08 and the comments made by Members be noted.

94. Climate Change

(Item B7)

(Report by Cabinet Working Group on Climate Change and Managing Director for Environment and Regeneration)

(Ms A Cambray, Climate Change Project Manager, was present for this item)

- (1) The Committee received a detailed report that summarised the progress towards delivering KCC's Climate Change Action Plan and other environmental performance objectives, including an overview for the next steps for Environment and Regeneration Directorate.
- (2) Members of the Committee suggested that KCC should lead by example on energy efficiency.
- (3) RESOLVED that:-
 - (a) the progress to date and the general shape of the Climate Change Action Plan going forward be noted;
 - (b) agreement to be given to the proposed next step for Environment and Regeneration in particular as outlined in paragraphs 3.3, 4.3, 5.6 and 6.2 within the report; and
 - (c) the Environment and Regeneration officers report back progress to the POC in six monthly intervals, starting from March 2009.

95. Select Committee - update

(Item C1)

(Report by Mr P Wickenden, Overview, Scrutiny and Localism Manager)

(1) Members considered a report on the Select Committee for Accessing Democracy, Passenger Rail Services in Kent and the outcomes from the meeting of the Policy Overview Co-ordinating Committee on 10 September 2008.

(2) In response to a question, Members were advised that the issue of a sub-group for flooding had been raised with the Leader. Efforts would be made to establish this group up.

(3) RESOLVED that the Members' comments and the report be noted.

96. URGENT ITEM - South East Plan: Consultation on Secretary of State's Proposed Changes

(Item C2)

RESOLVED that due to the length of the report the Committee agreed to pass their comments on individually outside the meeting.

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By: Richard Hallett, Directorate Finance Manager, Environment & Regeneration

To: Environment & Regeneration Policy Overview Committee – 6 November 2008

Subject: Financial Monitoring Update 2008/09

Classification: Unrestricted

Summary: To update the Committee on the financial position in the current year.

Introduction

1. This report gives a brief summary of the developments on the budget since the 1st quarter financial monitoring that was included in the papers for the September POC. The significant variations since the September POC are set out below:

Revenue

2. In EH&W the overall forecast remains at breakeven but behind this, there is an underspend on Waste of about £2.5m (possibly more if tonnages continue to remain below budgeted levels). This is due to increased income from recyclable materials, reduced tonnages and to the Allington waste to energy plant being offline for some of July and August. This underspend is offset by invest to save proposals, which are being finalised currently, in order to produce savings and efficiencies to help with next year's inflation pressures.
3. Some overspends are appearing in the KHS budget as the Unit tries to address some of the service pressures such as minor repairs, street lighting and vegetation control and also the one-off costs of implementing the expectations from the Traffic Management Act. There is likely to be a compensating saving on the Freedom pass, as excellent value for money is being achieved with the bus providers, but the level of this saving will depend on take-up in the extended pilot areas, the estimated numbers for which are being refined at the moment.
4. There has been no significant movement on the RS&I portfolio

Capital

5. There has been no significant movement on capital forecasts since the full monitoring report presented to the September POC.

Recommendation

6. Members of this committee are invited to note and comment upon this report.

Contact Officer:

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By: Mike Austerberry, Interim Executive Director Environment, Highways and Waste and David Cockburn, Executive Director, Strategy, Economic Development & ICT

To: Environment and Regeneration Policy Overview Committee – 06 November 2008

Subject: MEDIUM TERM PLAN 2009-10 TO 2011-12

Classification: Unrestricted

Summary:	<p>To update the committee on the Autumn Budget Statement report to Cabinet on 15 September 2008 and any later announcements by Government departments. To provide a strategic summary of the service enhancements and savings proposals for the next three years for the functions that the committee overviews.</p> <p>Members are invited to comment on the key issues for the services provided by the Environment and Regeneration Directorate.</p>
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1. Introduction

- 1.1 The Autumn Budget Statement report by the Leader, Cabinet Member for Finance, Chief Executive and Director of Finance to Cabinet on 15 September 2008 set out the national and local context for KCC's medium term plan (MTP) for the period 2009-12 to 2011-12.
- 1.2 This report expands on that report, updates for the latest developments, looks in more detail at specific elements in the directorate medium term plan, and invites Members to comment on the key issues for the services provided by the Environment and Regeneration Directorate.

2. Background

- 2.1 This paper summarises the current budget position for 2009-10 and is based on submissions to Corporate Finance as part of the Medium Term Plan process. Indicative cash limits for 2009-10 and 2010-11 were approved by County Council in February 2008 in the MTP for 2008-11. These figures are being updated for known changes such as transfers of activities or staff between portfolios and the forthcoming provisional local government finance settlement, expected in late November or early December.

3. Latest Developments: National Context

- 3.1 There are a number of national factors to take into account.
- 3.2 The government's Comprehensive Spending Review 2007 which was published on 9 October 2007 set out national spending plans for the next three years, 2008-11. The overall position and direction of the UK and world economy has continued to clearly and significantly deteriorate since that point.
- 3.3 Inflation is running at 5.2% (CPI - September) and 5.0% (RPI – September), well above the levels assumed in the government's spending plans and well above the level of our indicative grant settlement increase.
- 3.4 The latest OECD forecast issued in September predicts growth of just 1.2% for 2008 in the UK and shrinkage in the economy for the latter two quarters of 2008-09, which meets the working definition of a recession, two quarters of negative growth. This is around half the medium term level assumed in the government's spending plans.
- 3.5 The "credit crunch" continues to provide instability in financial markets and credit markets. There are clear spill over effects on the ability of any one individual or organisation to lend and borrow, to know whom it is "safe to do so", at what is a "reasonable" rate of interest for the "risk" involved. These consequentially affect the ability of individuals and organisations to fund planned capital expenditure, thus limiting proven demand for assets, limiting the ability for counterparties to sell assets at a firm "market" price. KCC is less directly affected by the "credit crunch", but not exclusively insulated, from the wider effects that we are all experiencing in every day life.
- 3.6 There are no significant changes to our budget assumptions which were set out in the autumn Budget Statement in September. Key assumptions remain:
 - 3.2% formula grant increase for each of the next two years (although net of LABGI losses this is worth an effective 2.0% in 2009-10) given the pre-announced provisional local government finance settlement;
 - Approximately 1% reduction in cash terms each year for Area Based Grant on like for like basis as some initial start up grants cease (Area Based Grant will increase by approximately £32m in 2009-10 to allow for the transfer of Supporting People grant into ABG – but this is merely a transfer and not new money);
 - Specific grants (which are increasingly primarily targeted at education and children's services and of course ring-fenced) increase as set out in the three year local government finance settlement (e.g. DSG headline increases of 3.4% for 2009-10, 4.1% for 2010-11, Sure Start, Early years and Childcare headline increases of 10.6% for 2009-10 and 13.9% for 2010-11);

- 5% maximum increase in council tax per annum given the threat of capping but equally a desire to keep actual council tax increases as low as practicable;
- Council Tax base grows by 1% per annum;
- That there is no deterioration beyond that already provided for in the collection fund as the housing market stalls;
- A limit on pay having due regard to the Chancellor of the Exchequer's stipulation to all pay review bodies that public sector pay increases must be contained within a 2% limit;
- That specific grant changes and risks do not adversely move against us, but if they do and funding is directly reduced, we will have no option but to reduce services;
- That Dedicated Schools Grant is sufficient to meet all government promises on service extension and minimum funding guarantees;
- That costs of asylum seekers are fully met and reimbursed by government;
- That we have fully captured updated pressures on our services (pay, prices, demographics, demand, legislation, impact of the "credit crunch" etc.);
- That we deliver significant efficiencies and savings in specific services and through a series of cross cutting reviews of services.

4. The current budget

4.1 The current budgets for portfolios under the oversight of this POC are as follows:

Portfolio	Gross spend £'000	Income £'000	Net spend* £'000
Environment, Highways and Waste	152,081	-12,595	139,486
Regeneration and Supporting Independence	11,004	-2,623	8,381
Total for POC	163,085	-15,218	147,867

* Excludes Corporate overheads and capital recharges

Further detail is outlined in Appendix 1.

4.2 In very brief summary this budget provides for the following outcomes, outputs and/or service improvements:

- Managing, improving and maintaining 8,484km of highway, 12.6 million square metres of footways, 119,000 streetlights, 133,936 signs and 2,753 structures
- Supports socially necessary but uneconomic bus services
- Provides free bus travel for young people aged between 11 and 16 under the "Freedom Pass" pilot
- Manages the disposal of 812,000 tonnes of household waste

- Maintenance, enhancement and ensuring access to a healthy and diverse Kent environment
- Delivering high quality urban and environmental regeneration
- Stimulate new investment and support the business sector
- Consultation on and development of major planning strategies
- Process 350 planning applications per year

Further detail is outlined in Appendix 2.

4.3 As reported in the quarterly monitoring reports there are spending pressures/savings in the following areas:

- Highways inflation
- Energy costs
- Waste disposal inflation offset by savings in waste tonnage and disposal method
- Transport inflation
- Country Parks

Further detail is outlined in Appendix 3. Note: most pressures have been addressed through use of Directorate/Corporate roll forward from 2007-08

5. Environment and Regeneration Priorities for the Medium Term Plan

5.1 Enclosed with this report at Appendix 4 is a first draft paper of the Medium Term Service Priorities for Environment, Highways & Waste and Regeneration & Supporting Independence which will shape our contribution to Section 3 of the Medium Term Plan.

5.2 Members will appreciate, from the information in Section 3 above, that the financial framework for the medium term will be very tough for all Directorates and comes at a time when demand for services has never been higher, both because more people need services and because of greater public expectations.

5.3 Whilst the Directorate is implementing modernisation changes that will increase efficiency and effectiveness, this will not avoid altogether the need for some difficult decisions over the medium term.

5.4 Areas of spending priority for which significant additional funding is proposed are as follows:

Pressure £9,359k – this is the total of the price pressures across EH&W for 2009-10 and includes the catch-up on 2008-09. These price pressures result mainly from the increased cost of fuel, energy and aggregates.

Pressure £2,155k – this is a government/legislative pressure resulting from the landfill tax escalator, which will increase by £8 for every tonne of waste that is put into landfill.

Pressure £3,800k – this is to cover the roll-out of the Freedom Pass pilot so that all young people between the ages of 11 and 16 will be eligible for free bus travel.

Pressure £1,484k – this is to invest in our highway service to improve maintenance of roads, street lighting, drainage and structures etc.

Pressure £500k – this is to invest in our electronic congestion management and maintain message signs, controlled traffic lights etc and the hardware and software that support these.

5.5 The position can be summarised as follows:

	2009-10	2010-11	2011-12
	£'000	£'000	£'000

Existing pressures in published MTP 2008- 2011

Pay	508	518	
Prices	3,458	3,355	
Legislative	2,155	2,073	
Demand	175	0	
Towards 2010	4,000	0	
Service Improvements	270	159	
New pressures			
Prices	5,909	2,504	6,100
Legislative	0	0	2,073
Demand	45	0	0
Service Improvements	2,587	603	-74

More detail is set out in the attached draft Medium Term Plan Financial Appendix 5. For reference, the previous published MTP for 2008-11 is reproduced in Appendix 6.

5.6 The detailed proposals are still being iteratively developed and will be subject to consultation and deliberation over relative service priority. The POC is equally asked to prioritise the functions and budget that it has oversight of and indicate what types and areas of savings, broadly, might be achievable and acceptable, if there were a savings requirement of:

- 1%;
- 3%; or
- 5%;

of net revenue budgets. To assist and remind Members of the current position, the current budgets for the functions they have oversight of are attached as an appendix to this report.

6. Recommendation

- 6.1 Members are asked to note and comment on the above proposals.
- 6.2 Members are invited to identify and express their relative priorities for services and to indicate, broadly, areas and types of savings and efficiencies that they consider could be realistically be achieved.

Appendix 1 – Existing 2008-09 budgets

ENVIRONMENT, HIGHWAYS & WASTE

REVENUE SPENDING

2007-08		2008-09			
Spending Plans	Spending Plans	Total	Income	Net Cost	
£'000		£'000	£'000	£'000	
44,493	Kent Highway Services Group	57,142	-6,306	50,836	Managing, improving and maintaining 8,484km of highway & 2,753 structures. Seeking to ensure safety of the travelling public. Integration of travel needs, optimising maintenance spending, reducing road casualties, improving transport infrastructure.
6,506	Public Transport Contracts Group	14,224	-669	13,555	Support of socially necessary but uneconomic bus services and public transport & information projects. Freedom Pass.
57,318	Waste Management Group	65,735	-1,158	64,577	Managing the disposal of some 800,000 tonnes of household waste. Waste minimisation projects.
3,996	Environmental Group	8,112	-4,000	4,112	Maintenance, enhancement and ensuring access to a healthy & diverse Kent environment.

Appendix 1 – Existing 2008-09 budgets

ENVIRONMENT, HIGHWAYS & WASTE

REVENUE SPENDING

3,992	Strategic Management, Finance, Performance and Information and Analysis Group (Also includes Change & Development Group - transferred from R&SI Portfolio)	6,401	-462	5,939	Provides key management processes; IS, Personnel, Finance, Property, Health and Safety, Analysis & Information Team, Communication, Marketing. Contains budgets for Director, Divisional Heads, pensions, training, service level agreements and office running costs.
459	Transport Strategy Group	467		467	Creation, Consultation and Promotion of the Local Transport Plan.

116,764 Budget Controlled by this Portfolio **152,081** **-12,595** **139,486**

PLUS:

Budgets controlled by other portfolios:

2,537	♦ Central costs	527		527	
4,779	♦ Devolved budgets	6,185		6,185	
	♦ Service costs				
11,148	Charges for using capital assets	13,906		13,906	
135,228	TOTAL SERVICE COSTS	172,699	-12,595	160,104	

Appendix 1 – Existing 2008-09 budgets

ENVIRONMENT, HIGHWAYS & WASTE

REVENUE SPENDING ❖ HOW THE MONEY IS SPENT

2007-08 Spending Plans £'000		2008-09 Spending Plans £'000
	Employee Costs	
22,570	Salaries and Wages	24,129
635	Pension and Severance Payments	658
272	Training Expenses	272
54	Other Employee Costs	57
23,531	Total Employee Costs	25,116
	Premises Costs	
264	Repairs, Alterations and Maintenance	514
37	Energy Costs	36
379	Rent	392
225	Rates	233
7	Other Premises Costs	8
912	Total Premises Costs	1,183
	Transport Costs	
38	Vehicle Expenses	37
16	Hire and Pool Car Charges	17
109	Public Transport	113
9,126	Public Transport Revenue Support	13,569
810	Car Allowances	806
10,099	Total Transport Costs	14,542
	Supplies and Services	
3,149	Equipment and Services	2,689
43,560	Highways Contracts	48,271
1,243	Communications and Computing	2,039
113	Expenses and Allowances	113
2,261	Grants and Subscriptions	2,261
70	Levies and Other Expenses	70
50,396	Total Supplies and Services	55,443

Appendix 1 – Existing 2008-09 budgets

ENVIRONMENT, HIGHWAYS & WASTE

REVENUE SPENDING ❖ HOW THE MONEY IS SPENT

2007-08 Spending Plans £'000		2008-09 Spending Plans £'000
47,337	Third Party Payments	52,296
1,177	Coast Protection	1,177
7,316	Central Support Costs	6,712
1,934	Internal Recharges	1,934
11,148	Capital Financing Costs	13,906
255	Capital Expenditure Financed by Revenue	255
135	Contribution to Reserves	135
154,240	GROSS EXPENDITURE	172,699
-	Central Support Cost Allocations	-
154,240	GROSS EXPENDITURE after Central Support Cost Allocations	172,699
	Income	
4,469	Contributions	4,377
580	Sales	430
3,030	Fees and Charges	3,733
1,091	Other Income	958
9,170	Total External Income	9,498
9,842	Specific and Supplementary Grants	3,097
19,012	TOTAL INCOME	12,595
135,228	NET EXPENDITURE	160,104

Appendix 1 – Existing 2008-09 budgets

REGENERATION & SUPPORTING INDEPENDENCE

REVENUE SPENDING

2007-08		2008-09			
Spending Plans	Spending Plans	Total	Income	Net Cost	
£'000	£'000	£'000	£'000	£'000	
3,023	Regeneration Projects Group (including Supporting Independence vired from Corporate Support and External Affairs)	5,720	-1,118	4,602	Working to deliver high quality urban and rural regeneration. Supporting Independence.
1,983	Economic Development Group	3,147	-991	2,156	Stimulation of new investment & supporting the business sector.
1,017	Planning & Development Group	930	-46	884	Consultation on & development of major strategies.
699	Planning Applications Group	1,207	-468	739	Dealing with some 350 applications per year.
285	Change & Development Division (transferred to E, H & W Portfolio)				
7,007	Budget Controlled by this Portfolio	11,004	-2,623	8,381	
	PLUS:				
	Budgets controlled by other portfolios:				
162	♦ Central costs	34		34	
303	♦ Devolved budgets	393		393	
	♦ Service costs				
	Charges for using capital assets				
29,851	(mainly roads)	30,309		30,309	
37,323	TOTAL SERVICE COSTS	41,740	-2,623	39,117	

Appendix 1 – Existing 2008-09 budgets

REGENERATION & SUPPORTING INDEPENDENCE

REVENUE SPENDING ❖ HOW THE MONEY IS SPENT

2007-08 Spending Plans £'000		2008-09 Spending Plans £'000
	Employee Costs	
4,994	Salaries and Wages	4,991
287	Pension and Severance Payments	293
33	Other Employee Costs	34
5,314	Total Employee Costs	5,318
	Premises Costs	
16	Repairs, Alterations and Maintenance	16
22	Rent	23
1	Other Premises Costs	1
39	Total Premises Costs	40
	Transport Costs	
39	Public Transport	41
147	Car Allowances	147
186	Total Transport Costs	188
	Supplies and Services	
241	Equipment and Services	280
97	Communications and Computing	99
18	Expenses and Allowances	18
1,999	Grants and Subscriptions	1,888
86	Levies and Other Expenses	86
2,441	Total Supplies and Services	2,371
2,452	Third Party Payments	3,037
465	Central Support Costs	427
50	Internal Recharges	50
29,851	Capital Financing Costs	30,309
40,798	GROSS EXPENDITURE	41,740
-	Central Support Cost Allocations	-
40,798	GROSS EXPENDITURE after Central Support Cost Allocations	41,740

Appendix 1 – Existing 2008-09 budgets

REGENERATION & SUPPORTING INDEPENDENCE

REVENUE SPENDING ❖ HOW THE MONEY IS SPENT

2007-08		2008-09
Spending		Spending
Plans		Plans
£'000		£'000
	Income	
921	Contributions	74
3	Sales	3
468	Fees and Charges	468
193	Other Income	193
1,585	Total External Income	738
1,890	Specific and Supplementary Grants	1,885
3,475	TOTAL INCOME	2,623
37,323	NET EXPENDITURE	39,117

Appendix 2 – Activity and output data – what the current budget “buys”

Kent Highway Services Group

- Maintaining the 8,484km network of county roads, and 12.6million square metres of footways
- Maintaining 2,750 bridges and structures (plus inspection of 1300 other bridges and structures), 119,000 street lights, 134,000 traffic signs and bollards, 168,000 drainage gullies, 4.8 million metres of piping, 500,000 trees, 2,800km of road markings, 238km of safety barriers, 6,800 soakaways and 11 million square metres of grass.
- Statutory safety inspections by Technical Services staff
- Reduce road casualties by altering and improving roads, and driver behaviour
- Improving road safety through carefully targeted promotional campaigns and road safety education
- Improving roadworks co-ordination and publishing information about roadworks concerning location, duration and alternative routes
- Monitoring and managing traffic through the Traffic Management Centre and providing up to date information on congestion hot spots
- Carrying out routine inspections, and effective & efficient maintenance to 635 no. traffic signal locations (15,000 traffic lights)
- Undertake the detail design and delivery of Local Integrated Transport, Crash Reduction and maintenance schemes within KHS.

Public Transport Contracts Group

- Improving public transport quality and information by working with bus operators
- Financially supporting around 200 socially necessary but uneconomic bus routes
- Working with bus and rail industries to better integrate bus and train travel
- Working with developers to ensure there is an appropriate transport infrastructure to new developments
- Working with schools and business to develop travel plans.
- Working with District Councils to ensure that transport solutions support local development
- Provide free bus travel for young people aged between 11 and 16 under the Freedom Pass scheme – current pilot which will be rolled out to approximately 80,000 young people with expected take-up of around 24,000 passes

Waste
Management
Group

- Management and supervision of contracts for the recycling, treatment, and disposal of Kent's municipal solid waste – budgeted tonnage for 2008/09 - 812,000 tonnes.
- Management and supervision of contracts for the operation of Kent's 18 Household Waste Recycling Centres and associated waste haulage, composting, and recycling services; sites open 362 days per year, 4 million visits per year.
- Disposal of clinical waste collected by 12 districts from private dwellings and residential nursing homes.
- Direction, management and supervision of pollution monitoring services, remedial works and ongoing maintenance/restoration of 19 closed landfill sites.
- Provision, management and supervision of contracts for the removal and disposal of abandoned vehicles (ABV) in Kent.
- The continuous improvement of co-operation between KCC, districts and the Environment Agency via the Kent Waste Partnership and Forum
- Promotion of waste reduction, recycling and composting initiatives
- Implementation of the Joint Municipal Waste Management Strategy and input to the Waste and Minerals Development Framework
- Enforcement, campaigning and community engagement to make Kent a cleaner county

Environmental
Group

To maintain, protect, enhance and promote the natural and historic environment including:

- Strategic management, promotion, improvement, enforcement and maintenance of 6,700 km of the Public Rights of Way network.
- Management of Common Land and Village Green Service (CLVG): processing on average 5 Commons and Village Green Applications each year and c.6,500 searches per year.
- Management of the County Council's Country Parks, picnic sites and woodland, attracting c.2 million visitors each year
- Maintenance of 9 Sites of Special Scientific Interest (SSSI) in "favourable status" and

- Environmental Group contd.
- management of 3 Scheduled Ancient Monuments
 - Delivering a programme of environmental education through 3 main centres
 - Delivering archaeological, historic buildings and historic landscape planning advice
 - Raising awareness and understanding of biodiversity, wildlife recording and the coast and providing ecological planning advice.
 - Promoting and delivering best practice in coastal zone management through the Kent Coastal Network and Coastal and Estuary Partnerships.
 - Providing advice and support to the development of the climate change action plan and biodiversity and coastal issues.
 - Promoting and delivering sustainable management of the countryside
 - Co-ordinating the implementation of KCC's commitments under the new corporate Environment Policy
 - Managing and promoting the Eco-schools programme
 - Promoting sustainability in KCC's business management
 - Co-ordinating the delivery of project and initiatives to fulfil KCC's community leadership role and commitments under key environmental policies and strategies, such as the Kent Environment Strategy, the Kent Local Area Agreement and the Kent Climate Change Action Plan.
 - Leading on the co-ordination of the delivery of Kent Agreement 2 Environmental Excellence indicators
- Strategic Management, Finance, Performance and Information and Analysis Group
- Develop and monitor the Directorate's £288 million revenue and capital budget
 - Act as the Directorate's focal point for CPA, CAA and VFM and lead for the Directorate on business management processes
 - Provide a co-ordinated approach to risk and performance management
 - Provide executive support and advice to E&R Cabinet/Lead Members and Director.
 - Provide specialist advice and expertise for the Directorate in Health & Safety, Data Protection, Freedom of Information and Environmental Information regulations
 - Contribute to engagement of E&R with local communities via the KCC Local Boards
 - Manage and direct the Directorate's performance management framework, including the publication

Strategic Management, Finance, Performance and Information and Analysis Group contd	<p>of the Directorate's Quarterly Performance Monitoring Report</p> <ul style="list-style-type: none"> • Provide the core expert advice and support to the County Council in socio-demographic and economic analysis • Collect and monitor statutory planning data • Direct and manage the provision of GIS electronic mapping systems and spatial analysis for all KCC directorates • Improving Directorate internal/external communications and developing quality standards across communications channels • Establish a Directorate-wide skills base and lead and co-ordinate the introduction and implementation of talent management and succession planning. • Through the Directorate Learning & Development Board develop and implement a wide range of training, qualification and other development initiatives
Transport Strategy Group	<ul style="list-style-type: none"> • Ensure all new staff have appropriate induction • Lead the work on Equalities and Diversity • Implementation of Local Transport Plan (LTP) policies and strategies and monitoring delivery through the LTP process reporting mechanism. • Influence European, national and regional transport policy (CTRL, rail services, freight, trunk road schemes, ports and airports) in Kent's interests • Monitor traffic flow and travel trend data in the County to inform Kent's transport policies and to ensure that the LTP best meets the needs of Kent residents and users of the county's transport systems. • Represent Kent's interests at public inquires relating to transport planning policies and major transport proposals
Regeneration Projects Group (including Supporting Independence)	<ul style="list-style-type: none"> • Through specialist partnership mechanisms drive the physical regeneration of key coastal towns through masterplanning, site assembly and development and attracting external resources • Lead KCC input to masterplanning and delivery of action plans in key growth areas (Ashford, Dartford, Gravesend, Dover, Sheerness and Sittingbourne) • Lead and support delivery of major strategic regeneration projects • Secure external support and funding for transport

Regeneration
Projects Group
(including
Supporting
Independence)
contd

- infrastructure improvements
- Influence directly or support colleagues in respect of planning policy, legislative proposals etc. and any other related documents including the South East Plan, LDFs, SPG, SPD, Area Action Plans, Masterplans, Government Papers etc.
- Make and or support representations to planning inquiries/appeals including those relating to planning policy and site specific planning applications.
- Secure and maximise development contributions (financial and physical) on behalf of all Directorates for community infrastructure
- Influence regeneration on major development sites and secure funding/provision of adequate community infrastructure including transportation (currently over 25 cases countywide)
- Lead KCC's rural regeneration activity through strategy development, core and project activity
- Support Produced in Kent Company to establish local, national and international recognition for Kentish produce of highest quality. Promote local producers to local markets
- Develop international links to develop Kent's rural economy particularly food produce, non food crops and equestrian sector development
- Through Kent Tourism Alliance, promote Kent to visitors, including targeted campaigns to increase overnight stays in the county and in low season and develop a Kent wide booking and sales mechanism to make it easy for customers to buy Kent
- Drive up the standards of design quality through Kent Design Guide, Design Awards, Design Champions and Beacon projects.
- Deliver in partnership higher quality new homes, work to upgrade the existing stock and return empty properties back into meaningful use
- Through growth area Delivery Boards, implement multi-million pound regeneration projects
- Represent and secure support for Kent's interests on key strategic partnerships
- 2010 Target 9: Through our Kent Supporting Independence Programme, work towards reducing the number of people dependent on welfare benefits.
- 2010 Target 18: Introduce a Kent Apprenticeship scheme offering at least 1,000 apprenticeship opportunities across the private and public

sectors.

- 2010 Target 19: Introduce the Kent Community Programme, building teams of apprentices to participate in community projects.
 - Support small and medium sized businesses, including targeted sector development.
 - Establish and maintain successful operation of enterprise hubs, gateways and business incubators.
 - Create a network of community enterprise hubs and satellites.
 - Work to increase business access to broadband.
 - Work with key agencies to develop a culture of entrepreneurship in Kent and particularly among students
 - Act as accountable body for the EU URBAN2 programme
 - Through Locate in Kent, promote and market Kent as a business destination to domestic and overseas markets.
 - Support business liaison through Business Awards scheme and networking events: Business Expo, Business Lunches, BME support.
 - Work with regeneration teams to promote appropriate business space development.
 - Identify and seek to harness business opportunities arising out of London 2012 Olympics
 - Work with key partners to strengthen links between business and education
-
- Formulation of planning policy including influencing national and regional planning policy and specifically the SouthEast Plan in Kent's interests.
 - Undertake preparation, implementation and monitoring of Minerals Development Documents and produce Annual Monitoring Report (AMR)
 - Deliver Strategic Environmental Appraisal (SEA) and Sustainability Appraisals (SA) on all major strategies.
 - Influence Development Plan Documents and policies prepared by the 12 District Planning Authorities
 - In conjunction with Analysis Information Team, monitor progress and impact of Kent and Medway Structure Plan.
 - Represent Kent's interests at public inquires relating to planning policies.

Economic
Development
Group

Planning &
Development
Group

Planning
Applications
Group

- Represent the County Council on regional partnerships and specialist working groups relating to the group's activities.
- Consultation on & development of major strategies.
- Determine c 350 planning applications for minerals, waste and County Council developments each year
- Undertake pre-application discussions with applicant as required and where necessary carry out screening and scoping processes in accordance with Environmental Impact Assessment legislation.
- Monitor compliance with planning permissions and take appropriate enforcement action where breaches of planning control have taken place in accordance with the Council's approved Enforcement Protocol.
- Comment on behalf of County Council on draft waste management licences and IPPC permits and variations to existing waste management licences issued by the Environment Agency.

Appendix 3 – Current budget monitoring details

Budget Book Heading	Cash Limit			Variance			Comment
	G	I	N	G	I	N	
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	
Environment, Highways & Waste portfolio							
Kent Highways Services	59,540	-6,306	53,234	2,300	0	2,300	Invest to save for MTFP
Public Transport Contracts	14,524	-669	13,855	0	0	0	
Waste Management	66,760	-1,158	65,602	-2,500	0	-2,500	73,000 tonnes put into landfill while Allington not operational plus reduced overall tonnage
Environmental Group	8,140	-4,000	4,140	200	0	200	Country parks
Transport Strategy	617		617	0	0	0	
Strategic Management, Finance, Performance & Information & Analysis	6,801	-462	6,339			0	
Total E, H & W	156,382	-12,595	143,787	0	0	0	
Regeneration & Supporting Independence portfolio							
Regeneration & Projects	6,540	-1,118	5,422	0	0	0	
Economic Development	3,147	-991	2,156	0	0	0	
Planning & Development	1,100	-46	1,054	0	0	0	
Planning Applications	1,477	-468	1,009	0	0	0	
Total Regen & SI	12,264	-2,623	9,641	0	0	0	
Total Directorate Controllable	168,646	-15,218	153,428	0	0	0	
Assumed Management Action:							
- EH&W portfolio						0	
- R&SI portfolio						0	
Forecast after Mgmt Action				0	0	0	

ENVIRONMENT, HIGHWAYS AND WASTE

Overall Objectives of the Portfolio

The overarching aim of making Kent a better place to live, work and visit will continue to be the reference point for all of our activities. We will strive to look after the built and natural environment, maintain and improve transport, reduce congestion, and manage Kent's waste in an effective and efficient manner.

Medium Term Service Priorities

Many of these will remain as set out in the current Medium Term Plan:

- Maintaining essential quality of life services
- Managing real-terms costs pressures that affect our services
- Further developing and improving the Kent Highway Services Alliance
- Implementing road schemes
- Reducing KCC's environmental impact
- Progressing Kent's LAA, 'The Kent Agreement'
- Progressing LPSA2 targets
- Progressing Towards 2010 Objectives

New priorities will emerge from the current work on an overall Kent Regeneration Strategy.

Risk Assessment

As with the medium term priorities, many of these remain as in the current plan:

- Health & Safety
- Budget overspend (e.g. fuel, energy and aggregate inflation, extreme weather, waste tonnage volatility)
- Managing a large capital programme and potential budget overruns on the major capital schemes
- Securing sufficient developer contributions and government funding to deliver the required transport infrastructure for the growth areas

REGENERATION AND SUPPORTING INDEPENDENCE

Overall Objectives of the Portfolio

The overarching objective of the portfolio is to make Kent a better place to live, work and enjoy leisure time. Our core aim is to set a vision and strategy to support and maintain a dynamic and sustainable local economy, to attract growth and investment for the benefit of Kent's residential and business communities and maintain a high quality environment. Fundamental to achieving success will be the fostering of good relations with our partners including the district councils and wider public, private and voluntary sectors.

3.11.2 Medium Term Service Priorities

There are a number of significant external influences which will be impacting on the portfolio over the medium term. These include:

- Developing responsive approaches to manage the impact of the financial crisis and expected economic down turn on the Kent economy, its businesses and the development sector in the County;
- Working with partners to lead the delivery of economic development and planning activities in Kent in response to the challenges and opportunities of the Sub National Review, particularly the statutory economic duty on upper tier local authorities and the restructuring of the planning system;
- Leading the development of KCC's corporate Regeneration Strategy and an associate Integrated Transport Strategy, putting in place mechanisms to ensure a robust approach to implementation, monitoring and review;
- Leading the delivery of specific targets under the Kent Agreement 2 and Towards 2010;
- Meeting the challenges of changes to the welfare system proposed by the Government and their impact on the activities of the Supporting Independence Programme;
- Positioning Kent to respond quickly to the eventual upturn in financial and property markets and the consequent availability of increased investment.

3.11.3 Risk Assessment

- Reduced ability to secure Government and private sector funding (including S.106 contributions) to deliver infrastructure and other projects due to the property and financial market downturns. Consequent inability to deliver essential infrastructure to support growth when it occurs;

- Reduced ability of private sector to generate finance to deliver on key regeneration projects in Kent;
- Failure to generate sufficient funding to deliver the infrastructure projects and other mechanisms necessary to influence personal travel choices which will be key to success of the Integrated Transport Strategy;
- Failure / delay of key legislative proposals causing further uncertainties in the planning and delivery of economic development and regeneration;
- Challenge of delivering job creation targets due to weak financial markets and uncertainty deterring inward investment and indigenous growth of Kent businesses;
- Reduced tourism spend in Kent due to general economic climate and lower levels of personal discretionary spend;
- Delivering complex programmes involving many partners each experiencing financial pressures.

Appendix 5 – Draft of MTP financial appendices for the Environment, Highways and Waste portfolio

Environment, Highways and Waste Portfolio Revenue Budget					
		Staffing FTE	2009-10 £'000	2010-11 £'000	2011-12 £'000
Base Budget			139,486	151,854	155,498
Base Budget Adjustments:					
KHS	Prudential Borrowing Costs for KHS Co-Location Project		173	0	0
KHS	Lower Thames Crossing feasibility study		-50	0	0
Directorate	Share of Kent Reward top-slice		-1	0	0
Directorate	Prices Uplift for Legal Services		15	16	17
Directorate	Folkestone Triennial Contribution to Communities		-50	50	0
?	Transfer of LINKS		472	0	0
All	Area Based Grant (Gross)		-101	33	2
			458	99	19
Revised base budget after corporate adjustments			139,944	151,953	155,517
Pay:					
All	Cost of Living		403	411	419
			403	411	419
Prices:					
WMG	Waste contracts		1,591	1,373	2,205
WMG	Waste contracts		1,117	951	0
KHS	Buses		268	295	551
KHS	Buses		403	225	0
KHS	Freedom Pass		536	598	634
Various	Highways maintenance		1,549	1,632	2,139
Various	Highways maintenance		1,287	358	138
KHS	Electricity Contract		2,496	365	365
Various	Other		42	46	50
ENV	Contract Prices		70	7	8
			9,359	5,850	6,090
Government/Legislative Pressures:					
Waste	Landfill Tax Escalator - (+£8 per tonne)		2,155	2,073	2,073
			2,155	2,073	2,073
Demand/Demographic Led:					
Resources	Ex DLO Pension Fund Liabilities		175	0	0
ENV	Vegetation Control on PROW Network		45	0	0
			220	0	0
Delivery of Towards 2010 Targets:					
KHS	Free transport for all 11 to 16 year olds		3,800	0	0
			3,800	0	0
Choice:					
KHS	Open Golf Championship - Roads Impact		0	400	-400
KHS	Service Standards		1,484	0	0
KHS	Concessionary Fares		150	15	16
KHS	Traffic Management Centre		150	50	50
KHS	Electronic Congestion Management		500	0	0
KHS	Streetlighting (financing costs of Prudential Borrowing)		63	163	0
KHS	Highway Maintenance (costs of Prudential Borrowing)		100	360	260
ENV	Shorne Country Park - Replace Heritage Lottery Funding		0	30	0
ENV	10-Yearly Update of Land Use & Development Survey		250	-100	0
			2,697	918	-74
Income generation:					
ENV	Invest to Save - Income Generation		-55	0	0
Waste	Additional income from sales of recyclable waste		-150	-100	0
			-205	-100	0
Portfolio budget requirement before savings			158,373	161,105	164,025

Appendix 5 – Draft of MTP financial appendices for the Regeneration and Supporting Independence portfolio

Regeneration and Supporting Independence Portfolio Revenue Budget					
		Staffing FTE	2009-10 £'000	2010-11 £'000	2011-12 £'000
Base Budget			8,381	7,775	7,322
Base Budget Adjustments:			0	0	0
Revised base budget after corporate adjustments			8,381	7,775	7,322
Pay:					
All	Cost of Living		105	107	109
			105	107	109
Prices:					
All	Prices		8	9	10
			8	9	10
Delivery of Towards 2010 Targets:					
S&P	Kent Apprenticeship		100	0	0
S&P	Kent Community Programme Renewal		100	0	0
			200	0	0
Choice:					
Planning	Integrated transport strategy		140	0	0
All	Portfolio activity funded by PRG		20	-156	0
			160	-156	0
Portfolio budget requirement before savings			8,854	7,735	7,441

Appendix 6 – Existing 2008-11 MTP

Environment, Highways and Waste Portfolio Revenue Budget					
		Staffing FTE	2008-09 £000s	2009-10 £000s	2010-11 £000s
Base Budget			116,764	139,486	151,432
Base Budget Adjustments:					
ENV	Lullingstone Country Park - Operations (temporary only uplift)		-60	0	0
ENV	Biofuels/biomass agenda (transfer to R&SI Portfolio)		-100	0	0
ENV	Withdrawal from property SLA (as agreed with Corporate)		11	0	0
KHS	Highways maintenance (one-off uplift)		-1,505	0	0
KHS	Transfer of ISG funding back to Chief Executive's Department		-232	0	0
KHS	Prudential Borrowing Costs for Kent Highways Services Co-Location Project		0	173	0
KHS	Lower Thames Crossing feasibility study from R&SI Portfolio		50	-50	0
Resources	Contribution to Airwave Emergency Communication System		-10	0	0
Resources	Re-alignment of cost for Shared Management Post		22	0	0
Resources	Transfer of Change & Development Division from R&SI Portfolio		285	0	0
Directorate	E-recruitment Savings		-72	0	0
Directorate	Share of Kent Reward top-slice		-3	-1	0
Directorate	Prices Uplift for Legal Services		15	15	16
WMG	Formula Grant - Waste Performance & Efficiency Grant		812	0	0
All	Area Based Grant (Gross)		5,387	-101	33
			4,600	36	49
Revised base budget after corporate adjustments			121,364	139,522	151,481
Pay:					
All	Pay & Reward		411	333	340
			411	333	340
Prices:					
Various	Waste contracts		1,907	1,591	1,373
Various	Buses (including 2007-08 correction)		450	268	295
Various	Highways maintenance (2009-10 & 2010-11 reflect £5m injection)		1,208	1,549	1,632
Various	Other		25	25	25
			3,590	3,433	3,325
Government/Legislative Pressures:					
WMG	Landfill Tax Escalator - Growth Adjustment (+£8 per tonne)		2,177	2,126	2,044
WMG	Waste Performance & Efficiency Grant from Government (Capital Element Adjustment)		812	0	0
			2,989	2,126	2,044
Demand/Demographic Led:					
WMG	Waste Growth +1% for 2008-09, +0% for 2009-10 onwards		412	0	0
			412	0	0
Delivery of Towards 2010 Targets:					
KHS	Free transport for all 11 to 16 year olds (extension of 2007-08 pilot)		4,000	5,900	0
KHS	Congestion Reduction initiatives		150	0	0
			4,150	5,900	0

Environment, Highways and Waste Portfolio Revenue Budget

Service Strategies and Improvements:					
KHS	Works Contract Savings recycled into Maintenance	500	0	0	
KHS	Highways Maintenance Works	5,000	0	0	
KHS	Open Golf Championship - Roads Impact	0	0	400	
WMG	Lease at Dartford Heath site	13	0	0	
WMG	Blaise Farm (Green Waste) Contract	434	0	0	
WMG	Waste to Energy Plant (Allington) - Gate Fees	297	0	0	
WMG	Pepperhill Site Development (Gate Fee)	839	0	0	
WMG	Materials Recycling and Processing Facility - East Kent	0	1,053	656	
WMG	Waste Transfer Station at Ashford	0	0	769	
WMG	One-off Reduction from 06-07 minimisation and composting	200	0	0	
ENV	Shorne CP - Facilities Running Costs Adjustment	-10	0	30	
ENV	Other Environmental Developments (including a Coastal Officer)	1.0	131	250	
ENV	Biodiversity - Extra Post	1.0	34	0	
ENV	Heritage - Extra Post	1.0	35	0	
ENV	Addressing Fly tipping Action on the Highway	10	0	0	
ENV	Country Park Base Operations Uplift	30	0	0	
Resources	One-off Actions in 2007-08 - Base Correction Required	587	0	0	
Resources	Maintenance of replacement of MIDAS system	0	25	0	
Resources	MOSAIC & adjustment for other licences	81	0	0	
Resources	EDRMS - Document Management	70	0	0	
Resources	Kent View Development	80	0	0	
Resources	OS Mapping	40	0	0	
Resources	Annual Funding Required to meet ex Direct Labour Organisation Pension Fund Liabilities	0	175	0	
Dir-wide	IT Transformation for E&R	500	-350	-50	
Resources	Contribution towards 2009-10 budget	202	-202	0	
		9,073	951	1,705	
Income generation:					
ENV	Invest to Save - Income Generation	-12	-55	0	
KHS	Uplift to Income Budget across all headings	-500	0	0	
KHS	Traffic Management Act FPN Income	-100	-100	0	
		-612	-155	0	
Savings:					
WMG	Waste to Energy Plant (Allington) - Reduction in Landfill Tax & Tipping Away Payments	-200	0	0	
WMG	Pepperhill Site Development Gains (reduced Tipping Away Payments)	-220	0	0	
WMG	Blaise Farm (Green Waste) Contract	-200	0	0	
KHS	Lit Signs Energy Savings	-100	0	0	
KHS	New Contracts - Savings for recycling into Highway Maintenance	-500	0	0	
KHS	Amend Divisional Structure from 3 Locations to 2, gain benefits from IT and put more resources into front-line, from	-4.0	-300	0	
KHS	Convert to Lamp-expired Change Methodology for Street Lighting	-150	0	0	
KHS	Revised Process for Advertising Traffic Regulation Orders	-180	0	0	
All	Corporate Services - Cross-cutting Review Savings	-41	0	0	
All	Targeted reduction in net spend	0	-678	-3,869	
		-1,891	-678	-3,869	
Budget controlled by this portfolio		-1.0	139,486	151,432	155,026

Regeneration and Supporting Independence Portfolio Revenue Budget

	Staffing FTE	2008-09 £000s	2009-10 £000s	2010-11 £000s
Base Budget		7,007	8,381	7,775
Base Budget Adjustments:				
R&E		100	0	0
R&E		-22	0	0
All		39	0	0
R&E		-13	0	0
C&D		-285	0	0
S&P		-50	0	0
All		704	0	0
		473	0	0
Revised base budget after corporate adjustments		7,480	8,381	7,775
Pay:				
All		131	105	107
		131	105	107
Prices:				
All		7	8	8
		7	8	8
Government/Legislative Pressures:				
S&P		-170	0	0
		-170	0	0
Delivery of Towards 2010 Targets:				
S&P		200	100	0
S&P		100	100	0
		300	200	0
Service Strategies and Improvements:				
All		136	20	-156
R&E		120	0	0
R&E		130	0	0
R&E		40	0	0
R&E	1.0	50	0	0
All		239	0	0
R&E		20	0	0
		735	20	-156
Income generation:				
		0	0	0
Savings:				
R&E		-100	0	0
R&E		-2	0	0
All		0	-939	-412
		-102	-939	-412
Budget controlled by this portfolio	0.0	8,381	7,775	7,322

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By: Keith Ferrin, Cabinet Member Environment, Highways & Waste
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To: E&R Policy Overview Committee, 6th November 2008

Subject: **Adoption of High Weald and Kent Downs Area of Outstanding Natural Beauty Management Plans**

Classification: Unrestricted

Summary: This paper provides an overview of the revised AONB Management Plans for the Kent Downs and High Weald.

Under the terms of the Countryside and Rights of Way (CROW) Act 2000 (part IV Section 89), Kent County Council and its local authority partners have a statutory duty to act jointly to prepare and review the Management Plans for AONBs.

This is the first review of the AONB Management Plans, which this council adopted in 2004 and strongly reflects the original adopted plan. The statutory deadline for adoption and publication of the Revised AONB Management Plans is April 1st 2009.

The plan will be put to Cabinet for adoption in December 2008.

Introduction

1. The Kent Downs and High Weald are landscapes of national and international importance. The Management Plans have the potential to improve the quality of life for residents of Kent living and working in and around the AONBs, through the conservation and enhancement of its landscapes. They also act as a guide to all those that operate in the AONBs to conserve and enhance the components of natural beauty. The plans both contain an aspirational vision and associated policies/objectives, which will add value to existing plans and policies.

2. The Kent Downs and High Weald AONB Management Plans were originally published in 2004. These first reviews are fundamentally based on the original plans, which have already been adopted by this Council, and build on their strengths and new consultation and engagement that has included Kent County Council.

3. The first reviews of the AONB Management Plans have been prepared in accordance with national guidance and in close consultation with all of the local authorities for whom it is a statutory responsibility to act jointly to prepare and review AONB management plans. The revisions have been subject to wide public engagement and consultation.

4. The plan has been subject to rigorous assessment through a Strategic Environmental Assessment, Sustainability Appraisal and Appropriate Assessment.

Background to AONB Management Plans

5. AONBs are designated by Government under the National Parks and Access to the Countryside Act (1949), for the primary purpose of conserving and enhancing the natural beauty of the landscape. Their legal status and importance were strengthened as part of the CROW Act in 2000 and are recognised by government as being on a par with the National Parks, although they do not have the same administrative powers. Government has made extra funding available for the management of AONBs.

6. Part IV of the CROW Act placed a statutory duty on constituent local authorities of AONBs to publish Management Plans by 1st April 2004 and to review them at five-yearly intervals. The Act also:

- places a duty on all public bodies and statutory undertakers to ‘have regard’ to the purposes of AONBs;
- reaffirms the original purposes of designation and confirms the powers of local authorities to take appropriate action to conserve or enhance the natural beauty of AONBs.

7. A secondary purpose of designation is to ‘take account of the needs of agriculture, forestry and other rural industries and of the economic and social needs of local communities. Particular regard should be paid to promoting sustainable forms of economic development that in themselves conserve and enhance the environment.’ Whilst recreation is not an objective of designation, ‘the demand for recreation should be met so far as this is consistent with the conservation of natural beauty...’ Guidance for the production of management plans for AONBs is provided by the Countryside Agency in its publication ‘AONB Management Plans: A Guide’.

8. The Kent Downs and High Weald AONBs lie within the boundaries of Kent County Council – 25% of the High Weald AONB is in Kent. The adoption of the revised AONB Management Plans is a Key Decision because of its significance for communities living and working in the AONBs.

9. Kent County Council, along with all the other participating relevant local authorities, has committed resources to the production of the entire Management Plan, including Member participation, officer involvement and funding. Funding for the Management Plan is shared between Government and the local authorities.

Management Plan Review and Key Changes

10. Preparation of the original AONB Management Plans followed Management Plan Guidance and supplementary guidance from the Countryside Agency (CA23, November 2001). The review of the Plans followed the Guidance for the review of AONB Management Plans (CA 221, 2006).

11. The revised Plans are based fundamentally on the original Management Plan and have been through a careful and thorough review process. There are no major changes in either of the Plans however some additional objectives/policies have been included.

12. Notable changes to the High Weald AONB Management Plan include:

- The recognition of climate change as an issue for the AONB and the provision of an objective to address this. Under this, the High Weald will play its role in mitigating climate change whilst ensuring that the landscape is able to adapt to the impacts of climate change.
- An increased profile for biodiversity throughout the plan, following concern that it was not featured sufficiently in the previous plan.
- The inclusion of a new objective for public understanding and enjoyment to ensure that perceptions and social and cultural aspirations for the landscape are recognised and taken account of in AONB management.

13. For the Kent Downs AONB Management Plan, its aims have been strengthened with additions to the following natural beauty and quality of life components:

- Landform and landscape character:
 - The use of a landscape character approach to inform decision making and identify areas of opportunity and threat and therefore action.
- Biodiversity:
 - The provision of functional ecological networks to assist with biodiversity adaptation to climate change.
 - The agreement of spatial priorities in the Kent Downs for biodiversity management.
 - The agreement that recreation and countryside pursuits should support the conservation of biodiversity.
- Woodland and trees:
 - The sustainable management of woodland to provide recreation, construction materials, a source of renewable energy, wildlife habitat and carbon offsetting.
- Historic and cultural heritage:
 - The support and strengthening of the historic character of the AONB through appropriate responses to climate change.
 - The engagement and involvement of the community in the historic environment.
- Geology and natural resources:
 - The recognition, conservation and enhancement of important geological sites and exposures.
 - A more positive and proactive approach to the implications of climate change, with intelligent mitigation and adaptation responses.
 - The stabilisation and reduction of AONB ecological footprint.
- Vibrant communities:
 - The recognition of the area as a 'green' or 'sustainable tourism' destination.

- Sustainable development and travel:
 - The conservation and enhancement of the AONB at the heart of development and transport plans, policies and proposals.
 - Encouragement of visitors to walk, cycle and use public transport.
- Access, enjoyment and understanding:
 - New connections between public rights of way and the highway network.

Conclusion

14. Both plans have been reviewed to a rigorous standard, in strict accordance with national guidance, and have been subject to consultation. Kent County Council comments have been satisfactorily taken on board.

15. On the 20th and 22nd of October the Joint Advisory Committees of the High Weald and Kent Downs AONBs (respectively) recommended the Management Plans to be taken forward for adoption by the individual relevant authorities of which Kent County Council is one.

16. These Plans will therefore now be put to Kent County Council Cabinet in December with the recommendation of adoption.

Recommendations

E&R POC to support the adoption by Cabinet of first revision of the Kent Downs AONB Management Plan and High Weald AONB Management Plan, in fulfilment of its statutory duties under the Countryside and Rights of Way Act.

The formal date for the adoption, by all authorities, of the Kent Downs AONB Management Plan and High Weald AONB Management Plan is set at 27th February 2009.

Case Officer: Linda Davies, Director, Environment and Waste, E&R

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Background Information:

- *Kent Downs Area of Outstanding Natural Beauty – Management Plan First Revision 2009-2014 (May 2008)*
- *Kent Downs Area of Outstanding Natural Beauty - A Management Plan for 2004-2009 (April 2004)*
- *The High Weald AONB Management Plan 2004 - a 20-year strategy: Review (June 2008)*
- *The High Weald AONB Management Plan 2004 - a 20-year strategy (March 2004)*

By: Keith Ferrin, Cabinet Member, Environment, Highways & Waste

To: Environment & Regeneration Policy Overview Committee
6 November 2008

Subject: Allington Incinerator and Waste - progress report

Classification: Unrestricted

Summary: This will be given as a verbal item.

1. Introduction

- 1.1 The commissioning of the Allington Energy from Waste Plant has been extended to enable works to be carried out, most recently to make changes to the design and installation of the refractory linings in the burners.
- 1.2 The take over tests have been repeated and the endurance test completed its 600 hours run on 21 October 2008. As a result, at the time of drafting this report it is not yet known if the take-over test has been passed as the plant needs to cool and the post-test inspections carried out over a two-week period.
- 1.3 It is hoped that the outcome will be known and can be reported verbally to this meeting. If the test is satisfactory, the plant will re-start operations and the service commencement date will be reached in a matter of a few weeks, following hand over of the plant to Kent Enviropower Ltd from Lentjes, the constructors. If the test is unsatisfactory, further works will be required and the test will be re-run.

2. Recommendations

- 2.1. Members are requested to note the report.

Contact Officer

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By: Keith Ferrin, Cabinet Member, Environment, Highways & Waste

To: Environment & Regeneration Policy Overview Committee – 6 November 2008

Subject: Kent Highway Services – Performance Management – Measuring Success

Classification: Unrestricted

Summary: To inform and update the Committee on how performance is managed in KHS and to give an update on the current levels of service.

1. Introduction

- 1.1. The highway service in Kent is delivered through a private and public sector Alliance made up of KCC, Ringway, Jacobs and Telent. This Alliance team delivers the service from call being handled at the contact centre to repair being carried out on the ground. To reflect this full end to end service the Alliance has developed a set of performance indicators that reflect the wide and varied service it delivers. These indicators are measured and reported each month to an Alliance Board, chaired by Keith Ferrin, Cabinet Member, Environment, Highways & Waste and attended by national Directors of the commercial Alliance partners.
- 1.2. The indicators are presented in the attached 'Measuring Success' report.
- 1.3. Current performance is not acceptable and the KHS Alliance management team are taking actions to get the service back on track.

2. Recommendations

- 2.1. Members are invited to review the Measuring Success report and comment on the indicators used to track progress of the highway service and make any suggestions, amendments or recommendations they feel appropriate.

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Measuring Kent Highway Services Success – a decisions and direction report by the Alliance Executive

A report to the Alliance Board by Paul Burgess & David Thomas on 25th September 2008

Summary of Decisions and Direction required from the Alliance Board

1. To note the progress with the 2008/9 KPI's and approve the decisions recommended by the Measuring Success Group and Executive set out below.

Background and Discussion

2. This month's results are presented in Appendix 1 and include traffic light assessments of achievement of target by March 2009, where **GREEN** is on target, **AMBER** is below target and needs early intervention to achieve target and **RED** is not on track to achieve target without significant intervention.

3. A summary of the press cuttings is shown in Appendix 2. The service requests, recorded by the KHS Contact Centre, are presented in Appendix 3. This shows the trends for the year for categories of calls. The reasons for the complaints against KHS is set out in Appendix 4.

4. There is now clear accountability for Executive Members for each of the Alliance Board KPI's, shown in Appendix 1. The intention is for the Heads of Service to provide action plans based on their review of the performance data rather than waiting for the Measuring Success Group or Board to 'nudge' this action.

Key discussion points for the Board

5. Consistent results are being achieved with indicators such as press coverage, caller feedback surveys, streetlighting faults repaired by KHS, general emergency response and fixing crew efficiency. However the key issues identified by the Executive and for discussion at the Board this month are:

<i>Ref</i>	<i>Indicator and issue</i>	<i>Actions</i>
SP02	Complaints and Compliments – A total of 29 complaints against 13 compliments has led to a significant 31% performance result compared to a target of 70%. There were 6 enquiries sent over from Paul Carter and Peter Gilroy (all from Paul's office) in August. These were about a range of issues from lack of response to a streetlight fault to pedestrian crossing query in Ware Street.	Complaints process to be re-inforced to ensure full reporting takes place and CSM is being used to support this. Low numbers of compliments appear to be under-reporting and this process also being re-inforced.
SP06	Efficiency Savings – currently below target.	A more detailed report on the progress of United and future actions is included on the Board agenda
SP11	Letter answering - this has fallen to 69% in August as detailed in the table below	Reports are now available identifying individual members of staff who are currently not able to respond in the 10 days target time and this is being actioned by the Executive. Again this month there are limited number of staff with more than 5 letters outstanding (only 5 people) with 71 people with less than 5 letters and generally with only 1 or 2 out of 10 days.

	Total received	Replied within 1-10 days	Service Area % in target
Community Operations	191	110	58%
Technical Services	283	200	71%
Network Management	219	216	99%
Countywide Improvements	21	20	95%
Transport & Development	304	178	59%
Business, P&C	1	1	100%
Finance	2	2	100%
Heads of Service	40	9	23%
Totals	1,061	736	69%

Ref	Indicator and issue	Actions
SP13	Service Requests outstanding over 21 day - at month end there were 6300 service requests still open after 21 days	This un-acceptable performance is being addressed by the Alliance Executive and significant performance improvement is expected by 31 st October.
CO01	Insurance claims - for the second month running we have had 4 red assessments of KHS performance from the Corporate Insurance team. Red assessments again this month for Ashford, Dover and Gravesham with Dartford a new red with Thanet moving to amber. We now have a total of 9 red assessments for the year and a total above 12 before March 09 will mean this indicator will not meet target	The pilot with Jacobs is due in 3 District teams in October. Meetings have take place with the Corporate Insurance Unit and the two teams in Ashford to re-inforce procedures and good practice. A similar meeting is being planned for Doubleday House for the other two teams.
TS02	EDF streetlight faults remain above target at 55 days	The Streetlight team have been informed by EDF that a number of completion confirmations are due to arrive soon. Norman Bateman is progressing other local authority support for discussion with the Regulator.
TS03	Drainage Emergency Response – below target for the month at 76% leading to a year to date figure of 71% against a target of 90%. With winter/wet weather coming this target is un-likely to be met unless a review is undertaken on how this service is delivered	An action plan is awaited from Norman Bateman and Peter Bridgman on the way forward and balance between use of 19 gully tankers and information taken from and given to the public
CI01	Schemes Completed – 25 surfacing schemes and 1 integrated transport schemes were completed in August resulting in a less than 2% of programme completion in August which is below the target of 8.3% per month to achieve 90% of target by March 09. To date there are 258 of the 588 resurfacing schemes and 19 of the 177 Integrated transport schemes complete	A number of these schemes have been deferred due to technical issues and political processes. Behdad Haratbar is undertaking a fundamental review of the programme to establish a definitive list for delivery this year. A further group form the list of schemes for market testing. These will be implemented later this year Jan-March 09.
CI02 & 03	Data is still awaited for actual cost to target price and full completion before leaving site	Behdad Haratbar advises that costs are still awaited from Ringway to enable this comparison to take place. A new contract issued in August 2008 now requires costs within 8 weeks of completion and this should help drive this forward.
TD01	Old S38's – 4 projects adopted in August making a total of 25 for the year so currently well under target for the 175 outstanding.	David Hall remains confident of achieving target for those that are practically possible to adopt. There may be as many as 45 'difficult' cases where Cabinet member decision is needed. Jacobs are providing extra resource to help.
TD02	Schemes ready for 2009/10 – no data provided and therefore little indication as to whether the target for 100% of 2009/10 programme will be ready for hand over to Countywide Delivery by December 2008.	David Hall is working with Nasser Sarrafan and his teams to establish the current position for next month. Currently 43 schemes in the programme for 2009/10 but the final size remains very fluid at present.
NM 07 & 08	Number of 2 hour and 24hr faults on traffic systems are well above target this month with 229 of the 2 hour faults (compared to a target of 60) and 244 of the 24 hour faults compared to 175 target.)	Peter to update at the Board as faults appear to be automatically logged when LED replacement takes place and these need to be removed from the results.
NM 10-12	Roadwork delays and congestion	In this emerging areas further work on going with Caroline Bruce and her team to define

		how these KPI's will be reported and monitored. KPI data will be reported next month.
BPC 1-5	Contact Centre – all results are below target for August	Results from early September suggest that the additional resource is having an effect with better performance. David Beaver has a meeting with Derek Smith on 23 rd September to review progress against the agreed action plan.

6. Overall the Alliance Board KPI's have a **RED** assessment with a very low chance of achieving over 75% of our targets by year end unless action is taken. The Alliance Executive Action plan was approved by the Board in August and performance results are expected to improve by 31st October

7. The Measuring Success Group are reviewing the KPI set to establish which KPI's should be reported to which stakeholder groups i.e. Cabinet, Members, Parish, Public and their recommendations will be reported in due course.

8. The work of the MSG is now being cross- referenced to the Executive Action Plan and the Improvement Plan now in place and led by Caroline Bruce. The key areas of underperformance are matched to the relevant KPI and these are being monitored on a weekly basis. A clear process has been put in place to get rid of the backlogs in key areas. These backlogs are being tackled on an Alliance basis and progress has already been made. The detailed analysis of data has been facilitated by the new CSM system and upgraded information from MAILNOW.

9. It has emerged from this process that a number of the current KPI's being collated by the MSG need to be redefined and amended to reflect good practice. For example the measure to deal with every CSM enquiry across KHS within 21 days has not reflected the levels of complexity of the enquiry. Many of the requests can be dealt with in 21 days but others take longer.

10. It is the intention of the MSG to work with the KHS Executive and Heads of Service where possible to improve the KPI's whilst maintaining our desire to present trend data. In addition the MSG is looking to develop a 'predictive' element to its working and will present proposals to the KHS Board in this area.

11. In order to raise the profile and importance of achieving key KPI's across the Alliance the MSG is also developing a set of communications and visuals to be placed in all locations (office walls) across the Alliance setting out the indicators with regular updates on performance.

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KHS Strategic: April to September (Owner: David Thomas)										
Description	Type	Display	###	May-08	Jun-08	Jul-08	###	Sep-08	Comment	
SP01 : Net positive press coverage	Percentage	Actual	29.63	37.06	24.56	39.44	30.67		Owner: David Beaver. Performance ABOVE target is good. Results are consistently good.	
		Target	25	25	25	25	25	25		
		Performance	★	★	★	★	★	★		
SP02 : Ratio of compliments to compliments and complaints	Percentage	Actual (YTD)	29.63	32.9	29.8	31.99	31.78		Owner: David Beaver. Performance ABOVE target is good. Performance is slipping. For first time compliments (29) exceed compliments.	
		Actual	76.47	83.64	82.61	67.31	30.95			
		Target	70	70	70	70	70	70		
SP03 : Callers satisfied with overall outcome	Percentage	Actual (YTD)	76.47	80.19	80.62	76.8	68.16		Owner: David Beaver. Performance ABOVE target is good. Results are consistently good.	
		Actual	70	75	84	85	90			
		Target	60	60	60	60	60	60		
SP05 : Number of lost time incidents	No.	Actual (YTD)	70	72.5	76.33	78.5	80.8		Owner: Jerry Pert. Performance BELOW target is good. Actuals are accumulative; Target is annual. 2 incidents so far in yr, annual target is 3, so KPI is just below target	
		Actual	1	0	0	1	0			
		Target	3	3	3	3	3	3		
SP06 : Value of efficiency savings & innovations YEAR TO DATE	£'000s	Actual (YTD)	1	1	1	2	2		Owner: Cliff Malone. Performance ABOVE target is good. Actuals and target are accumulative. Half-year goal is £3.75m. Performance is well below target. See also separate report to Board on Agenda	
		Actual	250	250	659.87	1231	1331			
		Target	625	1250	1875	2500	3125	3750		
SP09 : Overhead cost as proportion of total spend	Percentage	Actual (YTD)	250	250	659.87	1231	1331		Owner: Mike Palmer. Performance BELOW target is good. Actual is latest month end percentage. Target is annual percentage. Currently within target.	
		Actual	9.9	9.9	9.97	9.64	9.6			
		Target	10	10	10	10	10	10		
SP10 : Days sickness per FTE	Average No.	Actual (YTD)	9.9	9.9	9.97	9.64	9.6		Owner: David Beaver. Performance BELOW target is good. Actual and target are average numbers of days across FTE workforce.	
		Actual	0.4	0.28	0.38	0.26	0.46			
		Target	0.58	1.16	1.74	2.32	2.9	3.48		
SP11 : Letters responded to within 10 working days	Percentage	Actual (YTD)	0.4	0.71	1.08	1.25	1.82		Owner: David Beaver. Performance ABOVE target is good. Results are always below target & seem to have slipped in August from mid-70%. Now we have data to identify performance by individual. INCLUDED IN EXECUTIVE ACTION PLAN	
		Actual	73.82	73.89	75.11	73.67	69.37			
		Target	90	90	90	90	90	90		
SP12 : Proportion of material diverted from landfill	Percentage	Actual (YTD)	73.82	73.85	74.32	74.16	73.42		Owner: Jerry Pert. Performance ABOVE target is good. Actuals & targets are monthly %. Currently above target for month, but below for YTD	
		Actual	79.76	70.8	80.65	80.88	92.14			
		Target	92	92	92	92	92	92		
SP13 : Number of service requests outstanding after 21 days	No.	Actual (YTD)	79.76	76.56	77.85	78.68	82.23		Owner: David Beaver. Performance BELOW target is good. Actual and target are month end numbers. Continuous deterioration in performance on this indicator this financial year. INCLUDED IN EXECUTIVE ACTION PLAN	
		Actual	844	1437	1558	3684	6300			
		Target	500	500	500	500	500	500		
Actual (YTD)	844	1141	1279	1881	2765					

Other indicators: SP7, SP14, SP15, SP16 being reported half-yearly, SP4 quarterly and SP8 annually

KHS Community Operations: April to September (Owner: Kim Hills)										
Description	Type	Display	Apr-08	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Comment	
CO01 : Districts with red assessment of insurance claim processing	No.	Actual	0	0	1	4	4		Performance BELOW target is good. Actual and target are accumulative numbers. Currently below target. Jacobs pilot to remedy trend starts 1st October. Four red assessments in August: Ashford, Dartford, Dover, Gravesham.	
		Target	0.96	1.92	2.88	3.84	4.8	5.76		
		Performance	★	★	★	★	▲	—		
		Actual (YTD)	0	0	1	5	9			
CO06 : Proportion of fixing gang operational time which is on site	Percentage	Actual	62.55	62	63.39	63.62	66.16		Performance ABOVE target is good. Actual and target are monthly percentages. Currently performs above target. INCLUDED IN EXECUTIVE ACTION PLAN as relates to other outcomes	
		Target	50	50	50	50	50	50		
		Performance	★	★	★	★	★	—		
		Actual (YTD)	62.55	62.05	62.45	62.76	63.74			
CO07 : Generic emergency responses within 2 hour target	Percentage	Actual	100	100	99.83	100	100		Performance ABOVE target is good. Actual and target are monthly percentages. Currently performs above target.	
		Target	99	99	99	99	99	99		
		Performance	★	★	★	★	★	—		
		Actual (YTD)	100	100	99.94	99.96	99.97			

Other indicators: CO 02, 03, 04, 05 from annual condition survey - reported annually

KHS Technical Services: April to September (Owner: Norman Bateman)											
Description	Type	Display	Apr-08	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Comment		
TS01 : Average days to respond to streetlight fault (KHS)	Days	Actual	4.67	4.36	4.44	4.1	4.77		Performance BELOW target is good. Actuals & target are monthly average numbers of days. Current performance continues to be good.		
		Target	5	5	5	5	5	5			
		Performance (YTD)									
TS02 : Average days to respond to streetlight faults (EDF)	Days	Actual (YTD)	4.67	4.53	4.5	4.4	4.47		Performance BELOW target is good. Actuals & target are monthly average numbers of days. Performance is continually poor. Possible under-reporting by EDF.		
		Actual	74.88	65.22	113.3	74.9	55.06				
		Target	30	30	30	30	30	30			
TS03 : Drainage emergency response within 2 hour target	Percentage	Performance (YTD)							Performance ABOVE target is good. Actuals & target are monthly percentages. Performance is below target- Owner needs to act. Subject to extreme weather. INCLUDED IN EXECUTIVE ACTION		
		Actual (YTD)	74.88	70.69	73.34	73.5	72.03				
		Actual	86.96	59.43	91.67	87.1	76.19				
		Target	90	90	90	90	90	90			
		Performance (YTD)									
		Actual (YTD)	86.96	64.34	66.67	70.4	70.98				

No other KPIs.

KHS Countywide Improvements: April to September (Owner: Behdad Haratbar)												
Description	Type	Display	Apr-08	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Comment			
CI01 : Proportion of target schemes delivered	Percentage	Actual	6.27	15.95	29.02	33.9	35.68		Performance ABOVE target is good (aim is 45% by half-year). Actual and target are accumulative percentages. In YTD 258/591 strengthening & resurfacing schemes delivered and 19/177 LTP/IT schemes.			
		Target	7.5	15	22.5	30	37.5	45				
		Performance (YTD)										
CI02 : Proportion of schemes delivered within 98-102% of target price	Percentage	Actual (YTD)	6.27	15.95	29.02	33.9	35.68		Performance ABOVE target is good (aim is 40% by half-year). Actual and target are accumulative percentages. No data yet - a priority for next month.			
		Actual										
		Target	6.67	13.33	20	26.7	33.33	40				
CI03 : Proportion of sites vacated by Ringway after client agrees substantial completion	Percentage	Actual (YTD)							Performance ABOVE target is good (aim is 47.5% by half-year). Actual and target are accumulative percentages. No data yet - a priority for next month.			
		Actual										
		Target	7.92	15.83	23.75	31.7	39.58	47.5				
	Performance (YTD)											
	Actual (YTD)											

No other KPIs.

KHS Transportation & Development: April to September (Owner: David Hall)									
Description	Type	Display	Apr-08	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Comment
TD01 : Pre 2002 S38 sites adopted	No.	Actual	19	20	21	21	25		Performance of target (175 adoptions) is good. Actual and target are accumulative numbers. Currently well below linear target. Jacobs provision of more resource should improve
		Target Performance	15	29	44	58	73	88	
		Actual (YTD)	19	20	21	21	25		
TD02 : Proportion of integrated transport schemes for 2009/10 that are ready for handover to Countywide Improvements by end of December 2008	Percentage	Actual	tba	tba	tba	tba	tba		Performance of target (100% ready) is good. Actual and target are accumulative percentages. No data yet provided.
		Target Performance	11%	22%	33%	44%	55%	66%	
		Actual (YTD)	tba	tba	tba	tba	tba		

No other KPIs.

KHS Network Management: April to September (Owner: Caroline Bruce)		Apr-08	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Comment
Description	Type	Display	Actual	Target	Performance (YTD)	Actual	Target	Performance (YTD)
NM01 : Number of people KSI on Kent roads (including HA roads) NM02: Achieve 3% reduction in rolling 3-year number of people KSI on Kent roads (including HA roads)	No.	56	60	60	60	59	60	56.18
	Actual	56	60	60	60	59	60	56.18
	Target	60	60	60	60	60	60	56.18
NM03 : Number of children KSI on Kent roads (including HA roads)	No.	5	8	5	5	4	4	4.9
	Actual	5	8	5	5	4	4	4.9
	Target	4.9	4.9	4.9	4.9	4.9	4.9	4.9
NM04 : Number of slight injuries on Kent roads (including HA roads)	No.	429	476	485	518	440		
	Actual	429	476	485	518	440		
	Target	429	476	485	518	440		
NM05 : Proportion of sites passing safety audits	Percentage	429	905	1390	1908	2348		
	Actual	91.3	96	71.43	72.7	87.5		
	Target	85	85	85	85	85		85
NM06 : Proportion of defective statements found by inspectors	Percentage	91.3	93.75	85.53	82.7	83.61		
	Actual	16.91	9.54	8.74	6.72	7.87		
	Target	7	7	7	7	7		7
NM07: Number of traffic signal urgent faults requiring 2 hour response	Percentage	16.91	12.35	10.89	9.84	9.4		
	Actual	52	80	81	115	229		
	Target	60	60	60	60	60		60
NM08: Number of traffic signal faults requiring 24 hour response	Percentage	52	66	71	82	111		
	Actual	223	247	215	84	244		
	Target	175	175	175	175	175		175
NM09 : Proportion of traffic signals with no faults in the month	Percentage	223	235	228	192	203		
	Actual	94.1	96.97	98.03	95.8	96.82		
	Target	98	98	98	98	98		98
NM11 : Number of traffic delay violations by site contractors	Percentage	96.02	97.48	98.33	98.2	98.3		
	Actual	14	5	4	31	0		
	Target							

KPIs 10 & 12 related to congestion - not yet reported

Target and benchmarking not yet set. Requires prompt action.

Display shows NM01: Performance BELOW target is better. Actual & target are latest monthly estimates (corrected in 3 month validation period). Target is for no more deaths than recorded for year ended 31 December 2007 (agreed with DfT at 695). NM02: Performance ABOVE target (3% reduction) is better. Current performance of 4% reduction is better.

Performance ABOVE target (3% reduction) is better. Current performance of 0 is below target for the rolling 3-yr base (as per DfT and BV calculations) though the single year figure achieves the target - hence performance display as shown.

No target set - just note monthly trends. Data is subject to considerable change over a three month validation cycle.

Performance ABOVE target is good. Actual and target are monthly percentages. Current performance is fluctuating - need to see longer trend. This month 21/24 sites passed safety audit.

Performance ABOVE target is good. Actual and target are monthly percentages. Current performance may be linked to performance improvement. This month 63/801 sites were defective.

Performance BELOW target is good. Actual and target are monthly numbers. KPI outturn will be average number per month over 12 months. Concern that software over-reports true fault figure, so results must be treated with caution.

Performance BELOW target is good. Actual and target are monthly numbers. KPI outturn will be average number per month over 12 months. Concern that software over-reports true fault figure, so results must be treated with caution.

Performance ABOVE target is good. Actual and target are monthly Percentages. KPI outturn will be a true average over 12 months. Basic inventory is 661 sites. Concern that software over-reports true fault figure, so results must be treated with caution.

KHS Business Performance Communications: April to September (Owner: David Beaver)										
Description	Type	Display	Apr-08	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Comment	
BC01 : Proportion of calls received that were answered	Percentage	Actual	96.32	94.31	89.7	85.3	87.28			
		Target	95	95	95	95	95	95	95	
		Performance (YTD)	▲	▲	●	●	●	●	●	Performance ABOVE target is better. Actuals and target are monthly percentages. This year performance has deteriorated. More staffing resource recently added. Strategic Review meeting to be held on 23rd September. INCLUDED IN EXECUTIVE ACTION PLAN.
BC02 : Proportion of calls answered within 20 seconds	Percentage	Actual	96.32	95.33	93.34	91.2	90.47			
		Target	74.17	66.96	43.95	39	43			
		Performance (YTD)	▲	▲	▲	▲	▲	▲	▲	
BC03 : Average wait time before calls are answered	Seconds	Actual (YTD)	74.17	70.61	61.2	55.3	53.04			
		Actual	21	32	53	69	65			
		Target	20	20	20	20	20	20	20	Performance BELOW target is better. Actuals and target are averages for answered calls. This year performance has deteriorated. INCLUDED IN EXECUTIVE ACTION PLAN. See above note on action.
BC04 : Proportion of calls with 'first point resolution' by the contact centre	Percentage	Actual (YTD)	21	32	53	69	65			
		Actual	50.9	53.9	48.2	43.7	45.8			
		Target	65	65	65	65	65	65	65	Performance ABOVE target is better. Actuals and target are monthly percentages. This year performance has deteriorated. INCLUDED IN EXECUTIVE ACTION PLAN. See above note on action.
BC05 : Proportion of calls that are repeat calls	Percentage	Actual (YTD)	50.9	53.9	48.2	43.7	45.8			
		Actual	11	9.9	10.6	10.3	12.1			
		Target	15	15	15	15	15	15	15	Performance BELOW target is better. Actuals and target are monthly percentages. Current performance achieves the target. INCLUDED IN EXECUTIVE ACTION PLAN. See above note on action.
Actual (YTD)	11	10.46	10.51	10.5	10.75					

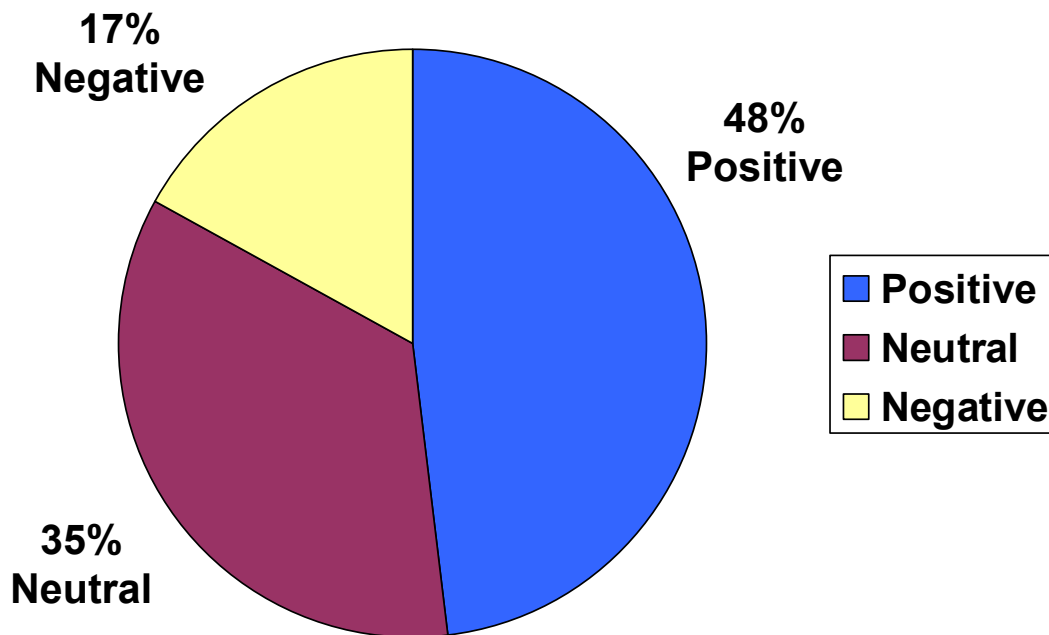
No other KPIs.

KHS Finance: April to September (Owner: Mike Palmer)									
Description	Type	Display	04 2008	05 2008	06 2008	07 2008	08 2008	09 2008	Comment
KHS - Finance : FI01 : Proportion of undisputed invoices paid in 30 days of receipt or other agreed terms	Actual		96	92	88	88	92		
	Target		95	95	95	95	95	95	Performance ABOVE target is good - currently is below target
	Performance								
	Actual (YTD)		96	94	92	91	91		

No other KPIs.

KHS PRESS CUTTING ANALYSIS – August 2008

Tone of cutting	Last month's cuttings	This month's cuttings
<i>Positive</i>	87	72
<i>Neutral</i>	77	52
<i>Negative</i>	16	26
TOTAL	180	150



- From a total of 26 negative cuttings 7 were letters.

Positive

Pupils' road to success – Brunswick House Primary School children's success with the walking bug.
 Drink driving tests highlights the danger – KHS summer drink driving campaign.
 Highway Services are all under one roof – the Ashford Highway depot.

Neutral

Put an end to safety 'hazard' – residents call for changed to traffic calming on Heath Road, Coxheath.
 Thousands are caught by speed cameras.
 Rocky road for group as KCC ignores HGV plea – survey of unsuitable roads for HGVs.

Negative

'Little difference' despite 16 weeks of roadworks - £230,000 has been spent changing a junction in Margate and residents can't see any difference.
 You can't see the sign for the trees – residents calling for overgrown hedges in Woodchurch to be cut.
 Have you seen a workman here – utility works on Sandgate Road, Folkestone

Hannah Lord's Comments: This month's total cuttings figures have increased from last year's August figures (122 previously), the positive number of cuttings has risen (38 previously), and the negative number of cuttings has decreased (31 cuttings last year), the number of neutral cuttings has decreased (53 cuttings last year).
 The topic with the single most amount of cuttings related to the success of the sustainable transport initiatives like the walking bus scheme.

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Kent Highway Services - Total number of contacts and resultant number of service requests analysis

note: top three issues are shown bold text in blue highlighter

KHS Service group and category	Apr-08	Apr-07	May-08	May-07	Jun-08	Jun-07	Jul-08	Jul-07	Aug-08	Aug-07	Sep-08	Sep-07	2008/9 Cumulative Total / %	2007/8 Total / %																
Community Operations																														
Dropped Crossing	39	0.5%	192	3.8%	45	0.7%	172	3.0%	14	0.2%	186	2.9%	49	0.6%	179	2.3%	43	0.6%	196	2.8%			126	2.1%	190	0.5%	1280	1.6%		
Fly Tipping	92	1.2%	111	2.2%	91	1.4%	101	1.8%	150	1.9%	108	1.7%	40	0.5%	116	1.5%	56	0.8%	115	1.6%			117	1.9%	429	1.1%	1254	1.6%		
Insurance Claims	68	0.9%	59	1.2%	68	1.0%	434	7.5%	23	0.3%	43	0.7%	26	0.3%	46	0.6%	18	0.3%	40	0.6%			32	0.5%	203	0.5%	1038	1.3%		
Off-Road Cycleways	38	0.5%	7	0.1%	33	0.5%	24	0.4%	25	0.3%	28	0.4%	0	0.0%	47	0.6%	1	0.0%	38	0.5%			19	0.3%	97	0.3%	545	0.7%		
Pavements / Footways	469	5.9%	398	7.8%	429	6.4%	384	6.7%	662	8.4%	434	6.7%	638	7.4%	465	6.0%	550	7.8%	459	6.5%			443	7.3%	2748	7.2%	5195	6.7%		
Roads	738	9.2%	695	13.6%	527	7.8%	602	10.4%	876	11.2%	576	8.8%	863	10.0%	729	9.3%	469	6.6%	576	8.1%			456	7.5%	3473	9.1%	9085	11.7%		
Spillage / Shed Loads	134	1.7%	130	2.5%	134	2.0%	132	2.3%	72	0.9%	138	2.1%	168	1.9%	132	1.7%	120	1.7%	160	2.3%			177	2.9%	628	1.6%	1652	2.1%		
Verge / Road / Edge Over Run	42	0.5%	28	0.5%	31	0.5%	12	0.2%	9	0.1%	17	0.3%	40	0.5%	27	0.3%	16	0.2%	13	0.2%			10	0.2%	138	0.4%	283	0.4%		
Winter Service	12	0.2%	6	0.1%	1	0.0%	3	0.1%	6	0.1%	0	0.0%	5	0.1%	5	0.1%	10	0.1%	0	0.0%			8	0.1%	34	0.1%	398	0.5%		
Emergency Response	14	0.2%	0	0.0%	16	0.2%	0	0.0%	1	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%			0	0.0%	31	0.1%	68	0.1%		
Request for Bollards (Not Repair)	27	0.3%	0	0.0%	14	0.2%	0	0.0%	8	0.1%	0	0.0%	8	0.1%	0	0.0%	3	0.0%	0	0.0%			0	0.0%	60	0.2%	101	0.1%		
Rabbits / Birds etc Inhabiting Highway / Verge / Structure	1	0.0%	0	0.0%	6	0.1%	0	0.0%	11	0.1%	0	0.0%	3	0.0%	0	0.0%	1	0.0%	0	0.0%			0	0.0%	22	0.1%	17	0.0%		
Potholes	2407	30.1%	n/a	n/a	868	12.9%	n/a	n/a	774	9.9%	n/a	n/a	767	8.9%	n/a	n/a	394	5.6%	n/a	n/a			n/a	n/a	n/a	n/a	5210	13.6%	828	1.1%
Total for Community Operations	4081	51.1%	1626	31.8%	2263	33.6%	1864	32.4%	2631	32.9%	1530	23.5%	2607	32.6%	1746	22.3%	1681	21.0%	1597	22.6%	0	0.0%	1388	22.7%	13263	34.6%	21744	28.0%		
Technical Services																														
Blocked Gully	275	3.4%	103	2.0%	392	5.8%	245	4.3%	396	5.0%	468	7.2%	388	4.5%	781	10.0%	387	5.5%	532	7.5%			262	4.3%	1838	4.8%	4098	5.3%		
Drain Covers Damaged	295	3.7%	194	3.8%	210	3.1%	195	3.4%	117	1.5%	201	3.1%	255	3.0%	286	3.7%	248	3.5%	200	2.8%			190	3.1%	1125	2.9%	2442	3.1%		
Ditches	16	0.2%	103	2.0%	14	0.2%	10	0.2%	6	0.1%	11	0.2%	16	0.2%	16	0.2%	36	0.5%	14	0.2%			6	0.1%	88	0.2%	275	0.4%		
Flooding	126	1.6%	29	0.6%	262	3.9%	93	1.6%	184	2.3%	238	3.7%	102	1.2%	247	3.2%	152	2.1%	151	2.1%			104	1.7%	826	2.2%	1966	2.5%		
Grass	53	0.7%	50	1.0%	419	6.2%	106	1.8%	573	7.3%	183	2.8%	222	2.6%	139	1.8%	159	2.2%	84	1.2%			78	1.3%	1426	3.7%	728	0.9%		
Hedges	105	1.3%	170	3.3%	249	3.7%	434	7.5%	650	8.3%	787	12.1%	565	6.6%	527	6.7%	415	5.9%	415	5.9%			336	5.5%	1984	5.2%	3457	4.4%		
Weeds	23	0.3%	21	0.4%	87	1.3%	65	1.1%	214	2.7%	149	2.3%	347	4.0%	143	1.8%	209	2.9%	118	1.7%			93	1.5%	880	2.3%	719	0.9%		
Trees	267	3.3%	102	2.0%	615	9.1%	202	3.5%	695	8.9%	154	2.4%	751	8.7%	560	7.2%	671	9.5%	576	8.1%			457	7.5%	2999	7.8%	4626	5.9%		
Streetlights	1289	16.1%	1014	19.8%	960	14.3%	434	7.5%	1125	14.3%	951	14.6%	1074	12.5%	1129	14.4%	1265	17.8%	1215	17.2%			1350	22.1%	5713	14.9%	17307	22.3%		
Signs (lit)	6	0.1%	0	0.0%	5	0.1%	0	0.0%	2	0.0%	0	0.0%	75	0.9%	0	0.0%	33	0.5%	0	0.0%			0	0.0%	121	0.3%	52	0.1%		
Signs (unlit)	274	3.4%	188	3.7%	202	3.0%	217	3.8%	232	3.0%	214	3.3%	332	3.8%	196	2.5%	320	4.5%	188	2.7%			201	3.3%	1360	3.6%	2533	3.3%		
Road Markings / Lines																	175	2.5%												
Materials / Obstructions on the Highway																	91	1.3%												
Fences	57	0.7%	32	0.6%	34	0.5%	47	0.8%	42	0.5%	29	0.4%	56	0.6%	40	0.5%	51	0.7%	37	0.5%			43	0.7%	240	0.6%	506	0.7%		
Cats Eyes	2	0.0%	0	0.0%	2	0.0%	1	0.0%	0	0.0%	1	0.0%	2	0.0%	0	0.0%	5	0.1%	0	0.0%			0	0.0%	11	0.0%	7	0.0%		
Bollards (unlit)	38	0.5%	34	0.7%	45	0.7%	44	0.8%	20	0.3%	38	0.6%	63	0.7%	35	0.4%	78	1.1%	32	0.5%			29	0.5%	244	0.6%	536	0.7%		
Bridges / Tunnels	9	0.1%	0	0.0%	13	0.2%	0	0.0%	8	0.1%	0	0.0%	11	0.1%	0	0.0%	12	0.2%	1	0.0%			9	0.1%	53	0.1%	28	0.0%		
Total for Technical Services	2835	35.5%	2040	39.9%	3509	52.2%	2093	36.3%	4264	53.4%	3424	52.5%	4259	53.3%	4099	52.5%	4307	53.9%	3563	50.4%	0	0.0%	3158	51.8%	18908	49.4%	39280	50.5%		
Countywide Improvements																														
Surface Dressing	8	0.1%	0	0.0%	9	0.1%	0	0.0%	5	0.1%	0	0.0%	19	0.2%	0	0.0%	66	0.9%	0	0.0%			2	0.0%	107	0.3%	20	0.0%		
Total for Countywide Improvements	8	0.1%	0	0.0%	9	0.1%	0	0.0%	5	0.1%	0	0.0%	19	0.2%	0	0.0%	66	0.8%	0	0.0%	0	0.0%	2	0.0%	107	0.3%	20	0.0%		
Transport and Development																														
Bus Shelter / Stops	8	0.1%	4	0.1%	3	0.0%	3	0.1%	2	0.0%	12	0.2%	8	0.1%	11	0.1%	8	0.1%	3	0.0%			4	0.1%	29	0.1%	37	0.0%		
Development Control	34	0.4%	0	0.0%	19	0.3%	0	0.0%	4	0.1%	0	0.0%	5	0.1%	0	0.0%	10	0.1%	3	0.0%			4	0.1%	72	0.2%	53	0.1%		
Highway Boundaries	8	0.1%	0	0.0%	11	0.2%	0	0.0%	9	0.1%	0	0.0%	0	0.0%	0	0.0%	3	0.0%	2	0.0%			4	0.1%	31	0.1%	140	0.2%		
Traffic Investigation Requests	100	1.3%	0	0.0%	98	1.5%	0	0.0%	43	0.5%	0	0.0%	95	1.1%	0	0.0%	70	1.0%	80	1.1%			104	1.7%	406	1.1%	262	0.3%		
Total for Transport and Development	150	1.9%	4	0.1%	131	1.9%	3	0.1%	58	0.7%	12	0.2%	108	1.4%	11	0.1%	91	1.1%	88	1.2%	0	0.0%	116	1.9%	538	1.4%	492	0.6%		
Network Management																														
Enforcement	25	0.3%	0	0.0%	28	0.4%	0	0.0%	14	0.2%	0	0.0%	1	0.0%	0	0.0%	13	0.2%	39	0.6%			20	0.3%	81	0.2%	59	0.1%		
Miscellaneous Licence / Permit	58	0.7%	3	0.1%	33	0.5%	6	0.1%	43	0.5%	12	0.2%	38	0.4%	9	0.1%	21	0.3%	5	0.1%			10	0.2%	193	0.5%	293	0.4%		
Parking	2	0.0%	1	0.0%	4	0.1%	1	0.0%	32	0.4%	6	0.1%	1	0.0%	1	0.0%	3	0.0%	4	0.1%			1	0.0%	42	0.1%	168	0.2%		
Road Closure	10	0.1%	7	0.1%	11	0.2%	9	0.2%	7	0.1%	2	0.0%	7	0.1%	17	0.2%	7	0.1%	17	0.2%			4	0.1%	42	0.1%	69	0.1%		
Road Opening	4	0.1%	7	0.1%	11	0.2%	10	0.2%	5	0.1%	7	0.1%	3	0.0%	8	0.1%	3	0.0%	13	0.2%			1	0.0%	26	0.1%	115	0.1%		
Roadworks	295	3.7%	172	3.4%	234	3.5%	174	3.0%	129	1.6%	160	2.5%	118	1.4%	185	2.4%	96	1.4%	148	2.1%			149	2.4%	872					

Kent Highway Services - Total number of contacts and resultant number of service requests analysis

note: top three issues are shown bold text in blue highlighter

2007/2008

KHS Service group and category	Apr-07	May-07	Jun-07	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	2007/8 Cumulative Total / %													
Community Operations																										
Dropped Crossing	192	3.8%	172	3.0%	186	2.9%	179	2.3%	196	2.8%	126	2.1%	61	0.9%	38	0.6%	23	0.5%	41	0.4%	31	0.5%	35	0.6%	1280	1.6%
Fly Tipping	111	2.2%	101	1.8%	108	1.7%	116	1.5%	115	1.6%	117	1.9%	112	1.7%	119	1.9%	73	1.5%	101	1.1%	90	1.4%	91	1.4%	1254	1.6%
Insurance Claims	59	1.2%	434	7.5%	43	0.7%	46	0.6%	40	0.6%	32	0.5%	46	0.7%	40	0.7%	47	1.0%	104	1.1%	76	1.2%	71	1.1%	1038	1.3%
Off-Road Cycleways	7	0.1%	24	0.4%	28	0.4%	47	0.6%	38	0.5%	19	0.3%	62	0.9%	67	1.1%	43	0.9%	73	0.8%	82	1.3%	55	0.9%	545	0.7%
Pavements / Footways	398	7.8%	384	6.7%	434	6.7%	465	6.0%	459	6.5%	443	7.3%	543	8.2%	468	7.6%	293	6.0%	491	5.4%	468	7.5%	349	5.5%	5195	6.7%
Roads	695	13.6%	602	10.4%	576	8.8%	729	9.3%	576	8.1%	456	7.5%	645	9.7%	574	9.4%	613	12.5%	1816	19.9%	1266	20.4%	1365	21.6%	9913	12.7%
Spillage / Shed Loads	130	2.5%	132	2.3%	138	2.1%	132	1.7%	160	2.3%	177	2.9%	159	2.4%	128	2.1%	102	2.1%	114	1.2%	149	2.4%	131	2.1%	1652	2.1%
Verge / Road / Edge Over Run																									0	0.0%
Winter Service	6	0.1%	3	0.1%	0	0.0%	5	0.1%	0	0.0%	8	0.1%	10	0.2%	30	0.5%	257	5.2%	39	0.4%	31	0.5%	9	0.1%	398	0.5%
Emergency Response																									0	0.0%
Request for Bollards (Not Repair)																									0	0.0%
Rabbits / Birds etc Inhabiting Highway / Verge / Structure																									0	0.0%
Potholes																									0	0.0%
Total for Community Operations	1598	31.2%	1852	32.1%	1513	23.2%	1719	22.0%	1584	22.4%	1378	22.6%	1638	24.7%	1464	23.9%	1451	29.5%	2779	30.4%	2193	35.3%	2106	33.3%	21275	27.4%
Technical Services																										
Blocked Gully	103	2.0%	245	4.3%	468	7.2%	781	10.0%	532	7.5%	262	4.3%	291	4.4%	179	2.9%	224	4.6%	607	6.6%	174	2.8%	232	3.7%	4098	5.3%
Drain Covers Damaged	194	3.8%	195	3.4%	201	3.1%	286	3.7%	200	2.8%	190	3.1%	207	3.1%	166	2.7%	161	3.3%	226	2.5%	232	3.7%	184	2.9%	2442	0.2%
Ditches																									0	0.0%
Flooding																									0	0.0%
Grass	50	1.0%	106	1.8%	183	2.8%	139	1.8%	84	1.2%	78	1.3%	24	0.4%	27	0.4%	6	0.1%	7	0.1%	6	0.1%	18	0.3%	728	0.9%
Hedges	170	3.3%	434	7.5%	787	12.1%	527	6.7%	415	5.9%	336	5.5%	252	3.8%	137	2.2%	64	1.3%	135	1.5%	114	1.8%	86	1.4%	3457	4.4%
Weeds	21	0.4%	65	1.1%	149	2.3%	143	1.8%	118	1.7%	93	1.5%	49	0.7%	28	0.5%	6	0.1%	17	0.2%	17	0.3%	13	0.2%	719	0.9%
Trees	102	2.0%	202	3.5%	154	2.4%	560	7.2%	576	8.1%	457	7.5%	424	6.4%	306	5.0%	237	4.8%	577	6.3%	270	4.3%	761	12.0%	4626	5.9%
Streetlights	1014	19.8%	1110	19.3%	951	14.6%	1129	14.4%	1215	17.2%	1350	22.1%	1962	29.6%	2166	35.4%	1586	32.2%	2554	28.0%	1591	25.6%	1355	21.4%	17983	23.1%
Signs (lit)																									0	0.0%
Signs (unlit)	188	3.7%	217	3.8%	214	3.3%	196	2.5%	188	2.7%	201	3.3%	266	4.0%	231	3.8%	133	2.7%	258	2.8%	238	3.8%	203	3.2%	2533	3.3%
Fences																									0	0.0%
Cats Eyes																									0	0.0%
Bollards (unlit)																									0	0.0%
Bridges / Tunnels																									0	0.0%
Total for Technical Services	1842	36.0%	2574	44.7%	3107	47.7%	3761	48.1%	3328	47.1%	2967	48.6%	3475	52.4%	3240	52.9%	2417	49.1%	4381	48.0%	2642	42.5%	2852	45.1%	36586	47.1%
Countywide Improvements																										
Surface Dressing	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	2	0.0%	3	0.0%	0	0.0%	0	0.0%	1	0.0%	7	0.0%	7	0.0%	20	0.0%
Total for Countywide Improvements	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	2	0.0%	3	0.1%	0	0.0%	0	0.0%	1	0.0%	7	0.1%	7	0.1%	20	0.0%
Transport and Development																										
Bus Shelter / Stops																									0	0.0%
Development Control																									0	0.0%
Highway Boundaries																									0	0.0%
Traffic Investigation Requests																									0	0.0%
Total for Transport and Development	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Network Management																										
Enforcement																									0	0.0%
Miscellaneous Licence / Permit																									0	0.0%
Parking																									0	0.0%
Road Closure																									0	0.0%
Road Opening																									0	0.0%
Roadworks	172	3.4%	174	3.0%	160	2.5%	185	2.4%	148	2.1%	149	2.4%	344	5.2%	390	6.4%	201	4.1%	346	3.8%	355	5.7%	297	4.7%	2921	3.8%
Scaffolding																									0	0.0%
Skips																									0	0.0%
Traffic Lights (Permanent)	80	1.6%	101	1.8%	107	1.6%	155	2.0%	128	1.8%	112	1.8%	117	1.8%	132	2.2%	126	2.6%	143	1.6%	115	1.8%	106	1.7%	1422	1.8%
Traffic Lights (Temporary)	85	1.7%	69	1.2%	81	1.2%	101	1.3%	95	1.3%	95	1.6%	88	1.3%	129	2.1%	111	2.3%	89	1.0%	91	1.5%	130	2.1%	1164	1.5%
Safety Cameras																									0	0.0%
Total for Network Management	337	6.6%	344	6.0%	348	5.3%	441	5.6%	371	5.2%	356	5.8%	549	8.3%	651	10.6%	438	8.9%	578	6.3%	561	9.0%	533	8.4%	5507	7.1%
Unclassified																										
Miscellaneous	577	11.3%	556	9.7%	548	8.4%	667	8.5%	734	10.4%		0.0%	513	7.7%		0.0%		0.0%		0.0%		0.0%		0.0%	3595	4.6%
Unclassified	760	14.9%	435	7.6%	1002	15.4%	1226	15.7%	1055	14.9%	1399	22.9%	460	6.9%	770	12.6%	617	12.5%	1397	15.3%	816	13.1%	832	13.1%	10769	13.9%
Total for Unclassified	1337	26.1%	991	17.2%	1550	23.8%	1893	24.2%	1789	25.3%	1399	22.9%	973	14.7%	770	12.6%	617	12.5%	1397	15.3%	816	13.1%	832	13.1%	14364	18.5%
Total for Period	5114		5761		6518		7814		7072		6102		6638		6125		4923		9136		6219		6330		77752	

KHS MONTHLY COMPLAINTS SUMMARY

Summary of Complaints Received during the Month:						
Office	Service Area	Subject	Description	Type *	Resolving Action	
Ashford depot	Community Ops Area 3	Footway damage	Residents who did not have dropped kerb were driving over the footway.	Lack of Action/Delay	Letter sent explaining that following receipt of details, these areas would be inspected.	
Ashford depot	Transport & Development	Speed limits	Complaint for lack of response to request to review speed limits on A251 Sheldwich.	Lack of Action/Delay	Delay in sending the emailed request from Division. Copies of two letters and Swale JTB report were resent.	
Ashford depot	Community Ops Area 4	Graffiti	Complainant had previously telephoned and told graffiti on sign was responsibility of District Council.	Lack of Action/Delay	Letter sent apologising for delay in replying and that complainant's request had been passed to Shepway District Council.	
Aylesford Mid Kent	Community operations	Breach of Confidentiality	Complaint about personal information being disclosed	Other	David Aspinall provided a report	
Aylesford Mid Kent	Network Management	Traffic Lights	Badly timed Traffic Lights	Quality of service provided	Richard Cronin sent a letter	
Aylesford Mid Kent	Transportation	Speed restrictions	Speeding traffic concerns	Lack of action	Andy Corcoran sent a letter of response	
Aylesford Mid Kent	Community Operations	Safety of a road	Complaint re: nothing has been done about a grass bank which narrows a roads width	Lack of action	Jez Massey responded by letter	
Aylesford Mid Kent	Operations/Transportation	Gullies	Gullies not being cleaned, only temporary filling potholes and the need of more speed restrictions	Quality of service provided	Letter sent out from Alan Ash, Andy Moreton and Peter Bridgeman	
Aylesford Mid Kent	Countrywide Improvements	Poor job	Poor job left unfinished	Quality of service provided	Complaint passed to Robert Seggie to investigate	
Aylesford Mid Kent	Community Operations	Vegetation	Caller complaining about vegetation being cut overnight	Quality of service provided	Darren met complainant on site	
Aylesford Mid Kent	Transport and development	Traffic calming	Caller advises he has had no response from the council about traffic calming measures	Quality of service provided	Michael Sammut to respond by letter	
Joynes Ho West Kent	Community Ops Area 1	Ped Rails	Caller states that despite being reported several times nothing has been done	Lack of action/delay	Ped rails to be replaced on 07/08/08	

Office	Service Area	Subject	Description	Type *	Resolving Action
Joynes Ho West Kent	Community Ops Area 1	Damaged Wall	KHS Workman supposedly stacked barriers up against her wall and damaged it	Claim for compensation	Repair to wall as good gesture there is no clear evidence that this was KHS responsibility
Joynes Ho West Kent	Community Ops Area 1	Tree Roots	Tree roots coming through path	Lack of action/delay	Explanation of procedure and action taken. Michelle at Jacobs looking at this next week
Joynes Ho West Kent	Community Ops Area 1	Overgrown hedge	Overgrown hedge already been reported through parish council. Nothing has been done	Lack of action/ delay	Explanation of procedure and action taken. Forwarded to Lynn Leigh.
Joynes Ho West Kent	Community Ops Area 1	Road Markings and Speed Signs	Wrote in regarding 2 concerns nothing has been done RE Road markings and Speed signs	Lack of action/ delay	Interim reply sent 28/08
Joynes Ho West Kent	Community Ops Area 1	Shaking House	First reported issue with shaking of house and cracks thinking it was due to large lorries going over a large dip in the road. Nothing was done.	Lack of action/ delay	Steve Smith didn't receive until 03/09
SHQ	Community Ops Area 3	Potholes	Complaints re:Potholes	Lack of Action/Delay	None indicated.
SHQ Sage	Contact Centre	Contact Centre	Complaint that the Contact Centre agent seemed uninterested in the complainants request for service	Staff Conduct	Call investigated by Contact Centre, Agent spoken to and customer called back with apologies
SHQ	Community Ops Area 3	Potholes	Lack of action on previously reported potholes.	Lack of Action/Delay	None indicated.
Doubleday House	Network Management	Roadworks	Disruption caused by ongoing roadworks and temporary traffic lights.	Other	Information provided explaining who deals with the roadworks and working hours.
Doubleday House	Transport & Development	Signage for HGV's	Complaint regarding HGV's using Symonds Lane, Yalding. Requesting signs stating 'Unsuitable for HGV's'.	Other	Information provided explaining traffic problems with HGV's.
Doubleday House	Transport & Development	Speed limits	Complaint regarding justification of imposed speed limits.	Disputed Decision	None indicated.
Doubleday House	Network Management	Congestion	Congestion in Maidstone.	Other	Information provided with dates when works should be completed.
Doubleday House	Community Ops	Drainage	Drainage problems.	Lack of Action/Delay	Informed Mrs Parfitt of time scale situation.
Doubleday House	Community Ops	Vegetation	Overgrown vegetation.	Lack of Action/Delay	Informed Mr Savage Highway Inspector will look into the matter.

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To: E&R Policy Overview Committee – 6 November 2008

From: Kevin Lynes, Cabinet Member for Regeneration & Supporting Independence
Richard Hallett, Finance Manager, Environment & Regeneration Directorate

Subject: **Kent Regeneration Fund**

Classification: **Unrestricted**

Summary: This paper provides a 2007-08 Kent Regeneration Fund project progress update and confirms arrangements for continuation of the fund.

1. Introduction

(1) The Kent Regeneration Fund was established in April 2003 as part of the wider financial strategy to secure economic growth and social infrastructure alongside the planned housing growth in Kent. Applications to the fund are invited in support of activities related to the Regeneration and Supporting Independence Portfolio.

(2) The Fund, which is drawn from the County Council's own development proceeds, provides the capacity to:

- pump prime investment from other sources;
- invest in key catalytic projects and lever in funding from other sources;
- unblock progress on key projects where swift action is needed;
- develop innovative new ways to deliver strategic priorities; and
- promote Kent as a destination for inward investment and tourism.

(3) Evaluation of current and completed projects is conducted both during and at the end of each financial year and reported to Cabinet Members and E&R Policy Overview Committee. Any project underspend is returned to the fund for reallocation.

2. Project Progress Reports for 2007-08

(1) Project progress schedules are attached for all live projects at Appendix A and for projects completed during 2007-2008 at Appendix B.

(2) 13 new bids were approved in 2007-2008 totalling £850,650. Of this sum, just over half was in support of Town Centre Renewal projects and just over a fifth on projects Promoting Kent.

(3) An evaluation of Completed Projects spend during 2007-2008 shows that monies have been directed into the following areas:

Analysis of Completed Projects 2007-2008

Total	Area	% Spend by Area
£531,018	Economy, Enterprise & Skills	33%
£440,500	Rural Regeneration	28%
£251,327	Promoting Kent	16%
£167,000	Town Centre Renewal	10%
£113,680	Innovation	7%
£50,000	Infrastructure	3%
£45,550	Supporting Independence	3%
£0	Culture-led Regeneration	0%
£1,599,074	Total	100%

3. Five Year Review of Project Spend

(1) Previous annual progress reports to E&R Policy Overview Committee (POC) have provided information to Members relating to spend on individual projects supported by the Fund.

(2) A key project eligibility criterion is leverage. Analysis of completed projects, based on data provided by project managers, shows that overall the £3,713,106 spend to 31 March 2008 achieved an overall direct match funding gearing ratio in the fund of **1:4.5**.

(3) Of this completed project spend to date, approximately 20% has been on International Portfolio projects. Investment by the fund in these projects has resulted in a raising of Kent's profile on the international stage, led to deals being signed by a number of Kent businesses and increased business exports for the County. It has also resulted in increased income to Kent through tourism above initial expectations and the securing of funding for US tourism campaigns through to the London Olympics in 2012. 23% of the fund has been deployed into projects supporting activities in other KCC Directorates/Portfolios, demonstrating the corporate nature of regeneration across the County Council.

(4) Projects also have demonstrated wider benefits of the Kent Regeneration Fund for example in terms of:

- **Unblocking project progress** – *for example two URBAN Kent Thames Gateway Projects which contribute to Kent's overall goals and the SIP agenda are supported by the fund. Match funding is a key component and without the support of the fund, these projects were in danger of not going forward within the time constraints of the URBAN Programme.*
- **Encouraging innovation and providing opportunities to pilot new approaches** – *the Community Entrepreneurship (Trading Up) programme through European EQUAL funding - developing enterprise skills in deprived communities project – has been running for 3 years. The project is led by Business Link Kent but the idea originated at KCC with £20,000 from the Kent Regeneration Fund.*

- **Providing flexibility beyond MTFP budget constraints** –*the fund has been invaluable in achieving things which simply could not be done within normal funding – for example, for Kent Tourism/KTA, the ‘UKinbound’ 2006 convention was a unique one-off opportunity to showcase Kent to a key travel trade audience, which is not a core market for KTA, and to pre-promote events such as the Tour de France. Without the Fund’s support, Kent would never have secured this prestigious event (held in Ashford) which resulted in a direct leverage ratio of 1:2 for the Fund’s contribution of £40,000, in addition to the wider impact of increased profile for Kent amongst the inbound tourist charter industry.*

- **Unlocking funding** – *the funding has been used extensively in the coastal towns, mostly for large-scale projects involving many different funding partners. A good example is Dover Sea Sports Centre where a Regeneration Fund contribution of £250,000 has achieved an overall leverage of 1:10.*

- **Facilitating joined-up project working across KCC** –*the Kent-Virginia project is a good example of a cross-directorate and multi-agency project that could only be funded through the Kent Regeneration Fund. As stated above, investment by the fund has resulted in a significant number of benefits to Kent businesses and increased tourism spend in the County. For example, the Fund contributed £200,000 towards the costs of the Kent delegation to the Smithsonian Folklore Festival in Washington, achieving a direct leverage of 1:3.8 on this amount. In terms of resultant tourism spend alone, Visit Kent has estimated an increase of 26,000 visitors and £14m to the County over a five year period.*

4. Re-alignment of Fund with KCC Regeneration Strategy

(1) The Kent Regeneration Fund will support the implementation of the County Council’s forthcoming Regeneration Strategy and the delivery of corporate objectives across KCC. It will have a key role in levering in partner resources to kick start key projects delivering on shared Kent regeneration outcomes. Detailed analysis of the baseline indicators will provide the basis for resource allocation to deliver against regeneration priorities and will also provide a platform for conversations with key delivery partners about possibilities for aligning their own strategies and, importantly, pooling of resources

(2) Ownership of KCC’s Regeneration Strategy will rest with Cabinet Members with regular overview by this Policy Overview Committee. A Cabinet Member and officer cross-directorate Board is proposed, to lead development of the Strategy and to oversee and monitor its implementation. It is further proposed that in future this Board (reporting to Cabinet and E&R POC) will have a leading role in the bid approval process to ensure appropriate allocation of resources. Project progress will also be regularly reported to the Board and to this Policy Overview Committee, in addition to the existing reporting channels.

(3) The application criteria for the fund (see Appendix C) will be revisited and strengthened to align with the emerging themes and aspirations of the Strategy. The revised criteria will be reviewed and approved by the Board and E&R POC, alongside the KCC Regeneration Strategy.

5. Future Cash Flow Arrangements

(1) Following agreement by Cabinet in April 2003, the Kent Regeneration Fund has access to up to 50% of the expected distribution from Kings Hill, up to a maximum of £1.5 million per annum. However, the current income distribution arrangement has proved somewhat cumbersome in terms of managing shortfalls in forecasted income, the most recent in 2007-08 where there was no distribution for the Fund against bids approved.

(2) Corporate Finance has forecast a £4.5 million distribution from Kings Hill for the Kent Regeneration Fund between 2008 and 2013. Based on this information, a more secure cash flow for the Fund has been proposed with set annual provision of £1 million being made by Corporate Finance, who will assume the risk for income recovery. A more even cash flow over the lifetime of the Fund will allow for improved forward planning and prioritisation of Regeneration Strategy programmes and projects. It will also insulate against the current downturn in the property market and any future similar market conditions.

(3) After deduction of already approved project allocations against the £1 million budget book provision for 2008-2009, a balance of £443,617 is available for allocation to new projects in the current financial year.

6. Recommendations

(1) Policy Overview Committee Members are asked to note:

(a) Kent Regeneration Fund progress schedules to 31 March 2008

and

(b) realignment of the Kent Regeneration Fund under revised criteria linked to the forthcoming KCC Regeneration Strategy

Background Documents

Appendix A – Kent Regeneration Fund Schedule – Approved & Pending Bids as at 31 March 2008

Appendix B – Kent Regeneration Fund Schedule – Completed Projects 2007-2008

Appendix C – Kent Regeneration Fund Application Criteria

Other Useful Information:

Strategic Planning Policy Overview Committee Report 25 January 2006

Strategic Planning Policy Overview Committee Report 21 November 2006

Environment & Regeneration Policy Overview Committee Report 20 November 2006

Regeneration Strategy for KCC - Cabinet Report 6 February 2008

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Name of Bid	Project Description	Date Approved	Cash Limit	Completed Projects Underspend Returned to Fund	Funding Available at 1 Apr 2007	Total Overall Project Spend to 31 March 2008	Balance Remaining £p	Project Progress at May 2008				
								Completed	On Schedule	Delayed	Cancelled	
Culture-led Regeneration								Anticipated Leverage	Achieved Leverage (to date)			
Dover Seasports Centre	Construction of new multi-purpose sports and leisure facility of national significance on Dover waterfront.	03/09/04 21/11/05	250,000		249,440.00	0.00	250,000.00	1:10	1:10	✓		Clement weather during the winter and spring has meant that construction progress has been good. Building work is about 50% complete. This is one critical early win project identified for Dover Pride initiative, and is also consistent with T2010 Targets 2 and 3.
Total of Approved Culture-led Regeneration Bids												
Economy, Enterprise & Skills												
The Kent Foundation	Kent Foundation (KCC Charitable Trust) for 10 years supported Prince's Trust which shared similar aims in supporting young people setting up in business. In 2007 KF sought to develop its own programme of activities without Prince's Trust. Required setting a new direction, appointing a Director and establishing profile.	12/10/07	40,000		40,000.00	0.00	40,000.00	1:10	1:3	✓		Director appointed Nov 2007. Future direction of Kent Foundation identified by consultants and agreed at Board meeting Nov 2007. Stakeholder Summit held 13th May 2008, basically a relaunch of Kent Foundation with key agencies attending. Consultants commissioned and report completed which details survey of attitudes and needs of Kent's young people towards setting up a business. The findings were reported at the Stakeholder Summit. New website developed and launched at Stakeholder Summit. Various events attended to raise profile of Kent Foundation including Kent Ambassadors. Working on Bid research bid with Christ Church University to support young people setting up a business.
Environmental Business Advice for SMEs	The project which is managed by Groundwork aims to deliver Environmental Business Advice to SMEs in their Urban Programme Area. The reduced environmental impacts produced by the project should provide a sustainable legacy in the behaviour of those businesses involved.	04/06/07	7,650		7,650.00	0.00	7,650.00	1:1	1:1	✓		Four companies based in Swainscombe have been visited to date and reports are currently being completed. Marketing - A leaflet has been created to advertise the service in Groundwork News which has a distribution of 2,000. In addition GIS is being used to identify pockets of businesses that may benefit from a site visit and environmental review. During May to July it is envisaged that a further 21 companies will undertake a new review. Community Development Works (CDW's) employed by Groundwork will continue to make contact with SME's because they have the trust and respect of community businesses.
Old Rectory Renovations	Refurbishment of The Old Rectory to provide a home for the Kent Thameside Delivery Board, high quality but affordable managed workspace and training/meeting facilities.	20/04/04 & 20/01/05	350,000		99,444.81	250,555.19	99,444.81	1:1.3	1:2	✓		The renovation of the building and its occupation was delivered on time and to budget. It is a showcase for Kent Thameside, a visible representation of KCC's commitment to regeneration in the area, a home for KTDB, the Fastrack and Urban teams, a high quality, affordable managed office facility and a lasting legacy for KCC's EU Urban Programme. It supports our SIP aspirations being located in the Urban Programme area (most deprived wards in KT). The project has also returned previously unoccupied a Grade 2* listed building to productive use. The workspace generally enjoys full occupancy with a waiting list and internal design allows adjustment to be made to the space to accommodate differing demands. Later adjustments were made to allow 24/7 use by workspace tenants and several businesses use prestigious address, close to Ebbsfleet, at a virtual location. An ongoing programme of internal decoration and external grounds maintenance work ensures the high quality presentation of the facility.
Total of Approved Economy, Enterprise & Skills Bids												
Infrastructure												
Dover Station Approaches	Provide quality improvements to the public realm immediately outside the station (Station Approach) and along the Folkestone Road towards Dover Town Centre	04/06/07	100,000		100,000.00	0.00	100,000.00	1:20	1:27	✓		Steady progress has been achieved in developing detailed designs, identifying and resolving planning requirements and carrying out advanced works. A draft Asset Protection Agreement (APA) is being prepared with Network Rail to enable the main contract to be progressed.
Total of Approved Infrastructure Bids												
Promoting Kent												

Name of Bid	Project Description	Date Approved	Cash Limit	Completed Projects Underspend Returned to Fund	Funding Available at 1 Apr 2007	Total Overall Project Spend to 31 March 2008	Balance Remaining £p	Completed	On Schedule	Delayed	Cancelled	Anticipated Leverage	Achieved Leverage (to date)	Project Progress at May 2008
North Kent Countryside Gateway - Shornie Wood Visitor Centre	Creation of iconic visitor centre as sustainable construction exemplar for Thames Gateway.	1/02/05 & 5/04/05	400,000		35,000.00	365,000.00	35,000.00	✓				1:6	<p>1:6</p> <p>£924,000 ODFM £7,923 Nat England £25,000 Sust Dev Fund £6,000 SEEDA £2,000 For Comm £2,000 CRI £25,000 EDF £50,000 WREN £30,000 RLCI £10,000 Biomass Grant £10,125 DTI £165,785 KCC Rev £832,991 KC Cap</p>	Project completed apart from "snagging" prior to sign off with construction contractors.
Review of Shepway Visitor Services	Secure the long term future of visitor services in Shepway and investigate the opportunities of providing a commercially operated, visitor focussed retail outlet and information service in the new Motorway Service Area (MSA) being constructed at Junction 11 on the M20.	12/10/07	9,000		9,000.00	8,000.00	1,000.00	✓				1:5	<p>1:8</p> <p>Shepway District Council £31,000 (07/8) Folkestone Town Council £25,000 (08) Folkestone Town Centre Management £5,000 in kind (08) Channel Corridor Partnership £15,000 (08)</p>	Consultant was employed to consult with all the relevant partners and stakeholders. A report has been produced which incorporates the following:- A Review of the activities, structure and budget of DF&RM. An Assessment of funding opportunities for a sustainable future for tourism services in Shepway. An investigation into possible options for operating a self financing unit at the MSA. Options for the delivery of tourism services in Shepway
Tourism & Trade (Smithsonian Folklife Festival - Promotion & Underwriting)	The overall aim of the project is to identify, develop and support opportunities for involvement in the Smithsonian Folklife Festival in 2007 that will promote Kent and Kentish produce and products.	1/10/04 & 20/01/05	223,262		44,921.45	200,596.79	22,664.84	✓				1:3.8	<p>1:3.8</p> <p>Payments In-Kind received of approx. £19,000 from: Bennett Opies; Canterbury Cathedral; Hop Farm; Chatham Historic Dockyard/Westerhanger Castle; Stained Glass Workshop; Red Carrot; Shepherd Neame; Stevenson Brothers; University of Kent; Kent Tourism Alliance (VisitKent); Begin Your Adventure (BCTP). £100,000 worth of commercial advertising through BBC South East coverage of seminars in November 2005. UK press cuttings relating specifically to the Festival have been collated by a media evaluation company and a value of £728,799 has been reported with an audience of 78.5 million. Additional leverage not included in ratio. The Smithsonian have collated US press coverage of the Festival that is worth approximately \$10 to 14 million US dollars. However as no breakdown of this figure has been provided, it is difficult to determine what proportion of this could be attributed to Kent. Long-term measurement is required to see any tourism benefit. Based on results from Scotland's appearance in the Festival in 2003, tourism in Kent is predicted to rise by 26,000 visitors (£14m expenditure). Using the figures of 200,000 US visitors and £90m direct spend in Kent as a2006 base; the KTA (now VisitKent) will produce comparable statistics each year to demonstrate any increase.</p>	<p>Funding was used to identify, develop and support opportunities for Kent during the County's involvement in the 2007 Smithsonian Folklife Festival, allowing Kentish people, produce and products to be showcased on the National Mall in Washington D.C.</p> <p>38 people represented Kent on the National Mall in Washington DC between 27th June and 8th July. The Festival allowed Kentish businesses and craftspeople to demonstrate their expertise on an international stage. Kent Tourism Alliance worked with the team to promote tourism messages to the public, including collateral, website and tourism reception.</p>
Total of Approved Promoting Kent Bids														
					88,921.45	573,596.79	58,664.84							

Supporting Independence	Completed	On Schedule	Delayed	Cancelled	Anticipated Leverage	Achieved Leverage (to date)	Project Progress at May 2008
<p>This project managed by Dartford Citizen's Advice Bureau, aims to alleviate debt problems within designated priority wards in Dartford & Gravesham. Impartial specialist advice in the area of welfare benefits, as well as how to increase income and reduce debt, is given, which will have a positive economic impact.</p>	✓				1:1	<p>1:1</p> <p>£80,750 Urban Thames Gateway Kent (ERDF)</p>	<p>The project went live June 2007 with its first outreach advice session. These are provided in community venues which the public are familiar with. 4 jobs created to deliver this project, overseen by the new manager of Dartford CAB. A revised Action Plan was agreed in Dec.07 focusing on recruitment and training of volunteers (target 25) in order to continue this work after all current funding has ceased (Dec.08) Gravesend CAB has also agreed to work on the project and is currently engaged in discussion regarding the implementation and development of the training strategy for the new volunteers.</p>

Kent Regeneration Fund Schedule Approved & Pending Bids as at 31 March 2008

Appendix A

Name of Bid	Project Description	Date Approved	Cash Limit	Completed Projects Underspend Returned to Fund	Funding Available at 1 Apr 2007	Total Overall Project Spend to 31 March 2008	Balance Remaining £p	Completed	On Schedule	Delayed	Cancelled	Anticipated Leverage	Achieved Leverage (to date)	Project Progress at May 2008
KLIC - Constructing Kent's Future	Range of initiatives to respond to the need for the availability of construction related labour in the county.	7/04/05	50,000	10,000.00	27,604.54	14,395.46	25,604.54	✓				1:4 Potentially £200K from SEEDA and Coalfield Regeneration Trust for Aylesham Project	TBC	(e) KLIC web pages on KCC website are being further modified and updated, (b) further developing case for training facility at Aylesham with support of developer and training providers, (c) support for North Kent Construction Expo 2007 event in Chatham, and possibility of further support in 2008.
Total of Approved Supporting Independence Bids				10,000	108,355	42,420.13	78,329.87							

Town Centre Renewal

Gravesend Old Town Hall - Action Now	First phase of two phase refurbishment of the Old Town Hall, Gravesend. Revised Phase 1:- "Strip out" whole building. Refurbishment of the ground floor including creation of community cafe / bar and commercial kitchen. Repair / replacement of portico improving the "street appeal" of the building.	11/05/07	350,000		350,000.00	0.00	350,000.00	✓				1:4.5 (Based on new scheme costs for phase 1) in addition to achieved leverage to date, additional monies are currently being sought via URBAN, CLG (phase 1 works) and bid to HLF (phase 2 funding)	1:2 Secured: SEEDA - £292,300 URBAN - £300,000 CLG - £140,078	4 Packages of works have been let to date, which relate to the strip out of the building, and repairs to part of the roof. When complete these will provide a clear, vacant watertight shell in readiness for future packages of works.
Total of Approved Town Centre Renewal Bids				0.00	350,000.00	0.00	350,000.00							
Total of Approved Bids				10,000	1,043,811	866,572	984,090							

KEY:

International Portfolio
Other Directorates

Kent Regeneration Fund Projects Possible Bids

USA Campaign 400th Anniversary	To turn the marketing hook of the 400th Anniversary into an economic legacy and bring more American visitors to Kent.	27,500	Rejected
EBN Congress 2008	To participate in the 2008 congress in Hungary.	15,000	Rejected

Total of Possible Bids

42,500

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Name of Bid	Project Description	Date Approved	Cash Limit	Completed Projects Underspend Returned to Fund	Total Overall Project Spend to 31 March 2008	Status				Anticipated Leverage	Achieved Leverage (to date)	Key project outcomes/achievements
						Completed	On Schedule	Delayed	Cancelled			
Economy, Enterprise & Skills												
Business Liason & Links	A series of high level meetings to build on KCC relationships with external contacts.	28/01/04	15,000		15,000.00	✓				Non determinable at present, but it was never intended that these meetings ever could determine financial leverage. They are about engagement between senior Members and the private sector.	The main leverage is that businesses understand that KCC is concerned that businesses operate in a supportive environment.	A series of meetings with various sectors have been held. Over all of these events approximately 400 people attended to engage with Members and Officers.
Direct Flights Phase II	To support the establishment of a Direct Flights charter programme May-Oct 07 between Kent International Airport and Norfolk Airport, Virginia.	24/09/06	150,000		150,000.00	✓			1:4	£476,750 towards costs in UK (including £310,750 from Norfolk Airport Authority) £239,050 additional funding by Norfolk Airport Authority in US	1:4.7	The formal review of the project was carried out in January/February 2007. As a result of this review the Leader of KCC took the decision that the County Council could no longer proceed with the project. The tour operator Cosmos subsequently cancelled the flight programme.
Study & Pilot to Take Vocational Curriculum Forward	Partnership project between KCC, Kent & Medway LSC and PDC Inspirations to pilot a programme of enterprise development in schools to enable teachers to deliver workshops with young people with the aim of unblocking creativity.	20/01/05	50,000		50,000.00	✓			1:1	£50k of funding received from the Learning and Skills Council. Remaining funding being used to fund phase 2 project to be managed by the Kent Foundation.	1:1	Information event for approx 150 senior teachers held. 50 teachers given 2 day intensive training programmes. Website launched and populated by teachers. Evaluation event held.
Trade, Inward Investment & Tourism (Virginia)	Project to identify and develop links between Kent and the Commonwealth of Virginia, USA	2/04/04 & 20/01/05	265,000		267,154.39	✓				£242000 from KTA and its partners. £250000 of commercial advertising through media coverage of events. £35,000 of "in-kind" contributions. £50,000 funding from DFES for TIPD. Total Leverage of £577,000 (ratio 1:2.2) Development of the strategic international networks that have been secured through the project should provide additional leverage over the long term. The value of this is incalculable.	1:2.2	- Memorandum of Understanding signed - 32 staff benefited from professional opportunities and around 40 schools developed links with schools in Virginia. - Statement of intent signed between Kent and Virginia Department of Agriculture in July 05. - Virginia Indian Festival held in July 05 - Kent Tourism Alliance launched a 3 year US campaign in 2005, which developed into a British Commemoration Tourism Partnership involving East of England, London and Visit Britain - Staff exchanges between Kent and Virginia took place - Centre for Innovation and Technology in Virginia has become part of the Strategic Innovation Gateway - Par South East and CBS6 Richmond. - KCC led the establishment of the Jamestown 2007 British Committee and the Jamestown UK Foundation.
Underwriting EBN Congress 2007	Underwriting for a bid by Kent to host the 2007 EBN Congress in Kent.	19/09/05	140,000	91,136.38	48,863.62	✓			1:1	It was anticipated that KCC would receive back all the money being bid for via sponsorship and supporting EU-funded projects, as well as a potential small amount of profit via sponsorship deals. The approximate amount of money received into the local area (hotel accommodation, restaurants, shops etc.) was estimated at £100,000.	1:28	Kent's profile has been raised through the EBN Congress amongst 370 delegates from international business organisations in 32 countries. - Approx. £75000 was spent by delegates over 3 days, bringing financial benefit to Canterbury and Kent - As a result of the congress Canterbury is actively marketing itself as a conference city - Hosting the EBN Congress has taken the County towards the objectives set out by SEEDA in the Draft Regional Economic Strategy. - The congress has brought a number of benefits to KCC and many agencies have been supportive - Throughout the planning and delivery of the congress, KCC Officers were responsible for successfully coordinating a multi-agency team.
Total of Approved Economy, Enterprise & Skills Bids					531,018.01							
Infrastructure												
A2 Slip (continuation)	Engineering Design and Traffic Modelling in respect of providing all movement slip roads at the three junctions accessing Canterbury from the A2 Trunk Road.	12/10/07	30,000	30,000.00	0.00		✓		N/A		N/A	KHS are now funding additional work, underspend of £30k returned to fund.

Kent Regeneration Fund Progress Schedule - Completed Projects to 31 March 2008

Appendix B

Name of Bid	Project Description	Date Approved	Cash Limit	Completed Projects Underspend Returned to Fund	Total Overall Project Spend to 31 March 2008	Completed	On Schedule	Delayed	Cancelled	Anticipated Leverage	Achieved Leverage (to date)	Key project outcomes/achievements
HST Connect - Dover Priory Station Regeneration	This project aims to refurbish the Dover Priory railway station and provide external improvements to parking and access. It involves partners from KCC, Dover DC, South East Trains and Railway Heritage Trust, and is also part funded by the INTERREG 3B programme led by SEEDA covering railway stations in SE England, France, Belgium and Holland.	5/07/04	50,000		50,000.00	✓				1:10	1:13 Dover DC (£25K), LTP (£45K), SEEDA (£70K), INTERREG (£150K), Southeast Trains (£90K), Railway Heritage Trust (£50K), Department for Transport (£200K)	Completion of phase 1 of the development of quality improvements to station and its connection to Dover town centre. Station building now regarded by train operator as "fit for purpose" for domestic connection to High Speed 1, which is expected to double passenger numbers by 2014. Important connection also to Dover cruise business. Identified as one of critical early win projects for Dover Pride initiative. Consistent with T2010 Targets 2 and 3.
Total of Approved Infrastructure Bids				30,000	50,000.00							

Innovation		Completed	Total Overall Project Spend to 31 March 2008	Completed	Total Overall Project Spend to 31 March 2008	Completed	On Schedule	Delayed	Cancelled	Anticipated Leverage	Achieved Leverage (to date)	Key project outcomes/achievements
PASCAL Observatory	KCC's founding partner contribution to PASCAL Observatory - international research and policy development alliance, which aims to develop, communicate and explain new and emerging ideas about Place Management, Social Capital and Learning Regions.	84.52	49,915.48	✓						1:14 Primary aims of the project were to raise Kent's profile on the international stage amongst leading academics/policymakers and to learn from and contribute to best practice across the key themes of the Observatory. Initial match funding from founding partners: Stirling University £50,000 Scottish Executive £50,000 RMIT Victoria £50,000 Dept Victorian Communities £50,000	1:5 Apart from the direct match start-up funding, there will be other financial benefits over time. The Thames Gateway study is worth 50K Euros for example and the Folkestone Conference may generate a small surplus.	Subscription services started in early summer 2007, marking the end of the start up phase of the project. KCC is still involved going forward as PASCAL Executive Board member, helping steer the future direction of the alliance. Key achievements to date include: • Raising KCC's profile on the international stage across the key themes of the alliance; • delivery of 5 international conferences, with representation/speakers from Kent at each sharing latest learning/best practice – 6th international conference to be held in Folkestone in Sept 2008; • 3 PASCAL books published by NIAACE, including chapters on Kent – the latest published in Dec 07, edited and contributed to by Peter Welsh and with a forward by Paul Carter; • KCC to participate in 14 Region Pure Study – Universities in Regional Development; • PASCAL engaged in ongoing Thames Gateway area study (value £50K); • Established links with Victoria State Govt with a number of ministerial visits to Kent; • Specific community capacity building projects being developed – eg: HE, University and Local Authority collaboration project in relation to delivery of skills agenda with Glasgow University and project to UK/Australia qualifications transfer in particular for sustainable energy sector via online foundation degree co (or relevance to marine/aerionics industry etc)
The Development of a Network of Strategic Innovation Gateways	Funding to cover work to develop a gateway network between Hungary, Kent and Virginia. The gateways will initially focus on B2B technology transfers: matching the technology needs of SMEs in Virginia, Kent and the South Great Plain region of Hungary with offers from the same areas, hopefully resulting in joint ventures and licensing agreements between the various companies.	6,235.53	63,764.47	✓						1:1.5 Anticipated leverage was comprised of the business and trade opportunities which would arise from the development of the gateways, and the use of European funding. Via SIGN, the attraction of the EBN Congress to Kent would bring local income to Canterbury and tourist attractions, expected to be in the region of £100,000.	1:0.4 Match funding from Technology Enterprise Kent of £25,500. As the project was time limited, it is difficult to quantify the total amount of leverage and the impacts from the expenditure are (understandably) less evident. The EBN Congress has brought some £75,000 local spend into Kent and the EMCO project for example, could be worth some \$100k in research grant alone.	Gateways established in Virginia (Centre for Innovative Technology - CIT) and Bacs-Kiskun, Hungary. Kent-based SMEs have been given the opportunity to market themselves internationally, which they would otherwise not have had. Best practice from the project formed a key part of the EBN Congress. Without SIGN it would not have been possible to bid for the EBN Congress.
Total of Approved Innovation Bids				6,320.05	113,679.95							

Promoting Kent		Completed	Total Overall Project Spend to 31 March 2008	Completed	Total Overall Project Spend to 31 March 2008	Completed	On Schedule	Delayed	Cancelled	Anticipated Leverage	Achieved Leverage (to date)	Key project outcomes/achievements
Archery World Cup Event (July-August 2007)	To aid promotion of this event with the view to having the site used as a pre training camp for 2012 and have Kent designated as a National Archery Centre.		10,000.00	✓						1:60	Not known at this stage	This was the pinnacle event of 4 Archery World Cup events, as well as being a European Grand Prix event - Attended by 176 competitors from 32 countries including Olympic and world championship level athletes - Attended by local and national media - An independent appraisal by the Grand National Archery Society estimates that the event was worth over £0.5m to Dover's local economy

Kent Regeneration Fund Progress Schedule - Completed Projects to 31 March 2008

Appendix B

Name of Bid	Project Description	Date Approved	Cash Limit	Completed Projects Underspend Returned to Fund	Total Overall Project Spend to 31 March 2008	Completed	On Schedule	Delayed	Cancelled	Anticipated Leverage	Achieved Leverage (to date)	Key project outcomes/achievements
Medb Film Investments	Pilot project for Future Kent Development Fund that seeks to provide IP funding for film and television projects to attract high levels of inward investment, build Kent infrastructure and address talent drain from county.	13/08/07	75,000		75,000.00	✓				1:1.6 Up to £500K spent in Kent plus any IP returns/recoupments	1:2.6 Approx. return to date is £200k. £35K approx Media Plus 2007 European Parliament £15K (25% of which advance by KCC and recouped on completion) £10K Medb Film Fous £62K Courtyard Studios £50K Target Entertainment - for int. rights & UK distribution £10K Maidstone Studios £15K Medb Films	The Film has been shot and has now entered the post production stage. Six official trainees have received their 3 weeks training, two of which have been retained by Medb Films in permanent posts, one has managed to gain a place at university doing film studies and 3 have worked on further productions brokered by Kent Film Office, including BBC, to build up their experience ready for permanent employment. The UK Film Council has expressed interest in setting up a Mentor programme for these and any future trainees, administered through Screen South, our Regional Screen Agency. 3 additional applicants were given the opportunity to gain valuable on set experience. Extensive positive press coverage, profiling KCC, Kent Film Office and county itself as filming hub. Local papers, Invicta Radio, Radio Kent, Meridan, BBC Southeast Medb films have also since won a coveted London Independent Film Festival Award for their feature film Ruby Blue which was filmed prior to The Calling. The prize has raised the profile of the film company and of the Creative Industries in Kent and will allow the company to complete the film ahead of schedule. The fund also marked the beginning of the Kent Film Network - this is designed to enable productions visiting the county to source as much of their filming needs from within the county, for example lighting and studio space. Raising awareness of these companies through the network means the Kent Film Office and those involved in the network are able to direct work to Kent based companies keeping as much of the production spend in Kent and building a reliable infrastructure and which strengthens our reputation as a film friendly county.
Marg Shell Grotto	To fund emergency repairs to a Grade 1 listed secular building whilst stakeholders develop a strategy to secure regeneration of the environment around the Grotto.	21/06/07	10,000	0.82	9,999.18	✓				1:9 A grant from English Heritage in the order of £80,000 has now been awarded and a further £10,000 from Thanet District Council has also been secured.	The Shell Grotto has suffered long term dampness that is slowly destroying the decorative shell panels (there being in excess of 4 million shells arranged on the walls) efforts by previous owners to cure the problem have failed. After consultation with the KCC conservation architect it was established that part of the potential cause of water ingress was in fact a leaking soil and rainwater drain. With regeneration funding emergency repairs were carried out to the drains. Further work is required to the yard above the shell grotto to reduce the problems of water penetration into the chalk around the passages and chambers forming the listed building. Regeneration funding made it possible to appoint specialist geotechnical and heritage consultants to develop a bid to English Heritage for grant funding towards a long term solution.	
Olympic Preparation - Support the 2012 Bid	To ensure that Kent derives maximum benefit from the 2012 Olympic Games across the areas of sport, young people, economic development, regeneration, the arts, tourism, volunteering, skills and transport. £20k Regeneration Fund funding was for early stage pump-priming activity	23/05/05 & 19/9/05	20,000	5,672.50	14,327.50	✓				This project was not about financial leverage - it was pump priming to get Kent's act together in responding to the London Olympics e.g. appointing a Kent Manager for 2012 Games, raising Kent's profile, developing a Kent Action Plan etc	<ul style="list-style-type: none"> • Manager for 2012 Games appointed • Kent Olympic Co-ordinating Group established together with nine subgroups covering economic development, tourism, volunteering, education skills and transport etc. • Lobbying and profiling Kent with Olympic Delivery Authority and LOCOG. • Kent strategy for the Olympics published. • 31 venues across Kent and 5 from Medway have been selected as potential Olympic Pre Games Training Camps. This means that Kent has more sports facilities able to host international athletes than any other county. It puts Kent ahead of a number of regions, Scotland, Wales and Northern Ireland. The London Organising Committee of the Olympic Games and Paralympic Games (LOCOG) has chosen the facilities to be included in a guide that will be distributed to National Olympic Committees during the Beijing Games later this year. • Companies in Kent are being urged to 'adopt-a-nation' in a effort to help the County attract more teams to train here in the build-up to the 2012 Olympics and Paralympics. It is hoped the scheme will create a database of employers interested in supporting overseas teams wanting to train in Kent. • January 2008 saw the national launch of the Compete For website, which opens up the 2012 Games supply chain to SMEs. Over 700 Kent Businesses have now registered on the Compete For website, some 2 of SE region registrations. • 14 Kent Businesses were identified in the launch of Compete For as SMEs that have already been awarded Olympic contracts • 2 in 12 - a new schools programme using the 2012 Games to inspire learning across the curriculum for children and young people in Kent. • Partners across Thames Gateway Kent, with input from regional partners, have been inputting to a pan-Thames Gateway Action Plan for 2012 Games. • Kent companion for 2012 Games' Small Grants Fund was launched in December 2007, to support cultural, creative and sports providers deliver activities and events that will demonstrate at least one of the Olympic and Paralympic values, and will support the Kent Companion efforts to promote sporting and cultural activity in the County. • Kent Companion underway to get the Olympic Torch for the 2012 Games to have an entry into the country through Dover. This would provide a significant profile for the county. 	

Name of Bid	Project Description	Date Approved	Cash Limit	Completed Projects Underspend Returned to Fund	Total Overall Project Spend to 31 March 2008	Completed	On Schedule	Delayed	Cancelled	Anticipated Leverage	Achieved Leverage (to date)	Key project outcomes/achievements
SME Tourism Business Engagement	To make sure Visit Kent developments bring the maximum economic gain to the region by identifying suitable pathways to SMEs. To raise awareness of the investment and opportunities so that full use of the Visit Kent facilities and services are achieved for the benefit of all.	04/06/07	25,000		25,000.00	✓				1.4	1:0.5 TSE - £5,000 toward DMS Training BLK - £5,000 toward Visit Kent Forum Interreg - £4,000 toward Pride in Kent website	<ul style="list-style-type: none"> DMS Training. The new Visit Kent DMS was launched in March 2007. Since then 5 DMS workshops have been carried out. In addition we have been working with Canterbury, Dover and Thanet district to deliver one to one training for the DMS. 75 businesses are currently updating directly on the website. Visit Kent Portal Developed the Kent Connect Portal and piloted with key tourism groups as a way of sharing information and creating a forum to discuss key issues. So far this is being used for the Visit Kent Partnership Group and the Visit Kent 2012 Steering Group. E- Communication Website The new Pride in Kent B2B site is under construction and will form the basis of the wider trade website PR - achieved good local PR on Visit Kent activity to promote the opportunities to wide audience Face to Face As part of the restructuring process for Visit Kent have reviewed their communication strategy, are looking to implement new meeting structures which enable more business to get involved. This has included smaller more focused steering groups on particular topics, network events and an annual Chairman's Garden Party New Contact Management The Business Liaison Team have implemented a more effective contact management system enabling the whole team to access an up to date business database and ensure that all investors have regular contact Visit Kent Forum For the first time worked in partnership with BLK on the launch of Visit Kent. This format worked well as it enabled to integrate tourism business into wider Kent issues while at the same time allowing us to reach new audiences Evaluation and Monitoring As Part of the Visit Kent KPIs Business Liaison is going to be monitored and evaluated. Also going to survey on their views and perceptions to continually improve the service we offer.
Tour de France	To invest into marketing and communications leading up to the 2007 event.	24/08/06	50,000		50,000.00	✓				1:8.5 £70,000 funding from districts £25,000 funding from ODPM £35,000 funding from other partners £200,273 funding from SEEDA £80,000 funding from Interreg £15,000 private funding Total £425,273	<ul style="list-style-type: none"> This proposal met all the key criteria of the Regeneration Fund: This was just a one off initiative for 2006-2007 so the expenditure was time limited There were a range of partners providing substantial funding either through cash or in-kind contributions. The project linked to: The Vision for Kent Theme 9 – Enjoying Life in Kent – Tour De France will be a catalyst to promoting leisure cycling in Kent to both residents and visitors Kent Towards 2010– The Next Four Years A Great Place to Live and Work – as well as showcasing all the best that Kent has to offer on an international stage the Tour De France has also created a long-term legacy in terms of health benefits, social inclusion and sustainable transport underpinning key objectives from 'Towards 2010' of: Increased prosperity for Kent through business growth and job creation Reduced congestion Improved health and quality of life 	
The Other Boleyn - Film Tourism	To capitalise on a unique film tourism opportunity presented by the launch of "The Other Boleyn Girl" in February 2008. This special link between film and historical locations make the "Other Boleyn Girl" a unique opportunity for Kent to put itself on the global map, which is unlikely to occur again in the near future.	26/07/07	27,000		27,000.00	✓				In kind match only No actual additional funds were raised but all partners donated in kind support Attractions supplied discounted special offer rates and competition prizes Knole supplied venues for launch free of charge - Estimated value = £4,000. Hotels hosted journalists free of charge and also offered competition prizes – Estimate value = £2,000 Universal did not charge for the preview screening in London or the launch screening in Kent. Estimate value = £8,000 Universal images – they would have normally charged for these but gave them free in return for promoting the film = £5000 Enjoy England have provided free promotion on their website and included free entry in their e-newsletter. Estimate value = £2,000 Tourism South East provided free exhibition space at the Port Lympe Trade Fair. Estimated Value = £500 Total estimated in kind contribution £21,500	<ul style="list-style-type: none"> New Partnership with the Kent Film Office and Visit Kent working with Screen South, Heart of Kent, National Trust, English Heritage, Peinsturth Place and Hever Castle. Production of the Other Boleyn Girl Movie Map distributed via traditional tourism networks but also trying to reach new audiences via cinemas E-marketing campaign including production of a dedicated Microsite www.visitTheOtherBoleynGirl.co.uk which has received 6,777 visit so far. The online competition has had 3262 entries with a very high 81% opt in rate. A dedicated e-newsletter was sent to 34,150 database with a 18% click through rate (industry average is 15%) Fantastice International , National and Regional Press coverage with a PR campaign including press releases, press trips and a regional launch event at Knole in conjunction with Kino Cinemas Working with the Travel Trade with productions of new itineraries and promotions at key exhibitions such as British Travel Trade Fair Inclusion in the main stream Visit Kent activities – including the Visit Kent Guide, Visit Kent website etc. <p>A full campaign report will be produce by the end of June</p>	

Kent Regeneration Fund Progress Schedule - Completed Projects to 31 March 2008

Appendix B

Name of Bid	Project Description	Date Approved	Cash Limit	Completed Projects Underspend Returned to Fund	Total Overall Project Spend to 31 March 2008	Completed	On Schedule	Delayed	Cancelled	Anticipated Leverage	Achieved Leverage (to date)	Key project outcomes/achievements
Visitor Economy in Coastal Kent	Developing the Visitor Economy in the Coastal Kent Zone through a co-ordinated partnership approach to stimulate regeneration.	04/06/07	40,000		40,000.00	✓				1:3.6	<p>Income 2007 – 2008</p> <p>TSE £5,000</p> <p>Dover £5,000</p> <p>Canterbury £5,000</p> <p>Thanet £5,000</p> <p>EKP £34,000</p> <p>TSE Sub regional £5,000</p> <p>TDC £850</p> <p>Total £59,850</p> <p>Income 2008 - 2009</p> <p>TSE £5,000</p> <p>Canterbury £5,000</p> <p>Shepway £5,000</p> <p>Dover £5,000</p> <p>Visit Kent £5,000</p> <p>EKP Perception Work £27,000</p> <p>Arts Council £10,000</p> <p>1066 Country/Cinque Port Confederation £10,000</p> <p>Margate Renewal £10,000</p> <p>Total £87,000</p> <p>The above demonstrates that in year 2 we have managed to leverage further funding. The plan is to double this by using it to match funding for an Interreg Bid with our West Flanders Partners. This does not include in kind support also offered by Visit Kent, the districts and EKP with office space, staffing, marketing services etc.</p>	<p>1) To develop a partnership to deliver more joined up working and raise the profile of Kent's coastline</p> <ul style="list-style-type: none"> Developed a Visitor Economy Coastal Kent Board with representatives from all the districts. Appointed a Coastal Kent Manager Identified economies of scale and joint working opportunities for the benefit of all the partners involved. <p>The first practical implication of this is joint working on Visitor Information Centres</p> <p>2) To support tourism development by raising awareness of Coastal Kent and shifting perceptions to an image of high quality coastal short break destination</p> <ul style="list-style-type: none"> Perception Research providing a baseline for how current and potential visitors perceive the Kent Coastline Perception Workshops – to share the research, encourage joint working and plan next steps Joint marketing campaigns to promote and reposition the Kent Coastline. The first one will be Kent Culture Coast linking in with Folkestone Triennial, Whitstable Biennale and Turner Contemporary. <p>3) To improve the range and quality of the tourism product and infrastructure in Coastal Kent in order to develop the area into an attractive short break destination for the target markets</p> <ul style="list-style-type: none"> Briefed Consultant to develop a Coastal Tourism Development Strategy as a core element of VisitKent Development Strategy <p>4) To link up with wider Coastal regeneration partnerships</p> <ul style="list-style-type: none"> Joint work with Margate Renewal and Dover Pride on Interreg Bids such as Coastal Treasures Part of the KCC Coastal Action Zone Working with KCC Coastal Network Supporting Natural East Kent and Maritime East Kent
Total of Approved Promoting Kent Bids					251,326.68							

Rural Regeneration												
Name of Bid	Project Description	Date Approved	Cash Limit	Completed Projects Underspend Returned to Fund	Total Overall Project Spend to 31 March 2008	Completed	On Schedule	Delayed	Cancelled	Anticipated Leverage	Achieved Leverage (to date)	Key project outcomes/achievements
Flavours of the Region (Produced in Kent)	"Flavours of the Region" is an initiative to promote high quality Kent speciality products and produce jointly with the specialities of Nord-Pas de Calais.	21/11/03	75,000		75,000.00	✓				Total bid value £500k including the French partners Kent £272,000 (£109,000 ERDF grant)	<p>1:2</p> <p>Total Kent spend £328,782 - ERDF grant £131,479 plus £24,000 from New Opportunity Fund</p>	<p>Flavours of the Region supported the development of the quality food sector in Kent and Nord-Pas de Calais. The primary aim was to support and promote quality produce to ensure that money remained regionally as well as nurture long term sustainability and enhancement of the County's economy and rural character. The project combined exchanges of experience in promotion and the development of joint activities to create and endorse a marketable identity for Kent and Nord-Pas de Calais food and drink that embraced and reinforced the importance of quality produce.</p>
Produced in Kent	To support and promote Kent produce, in particular food, drink and allied sectors, in a way that sustains and enhances the county's economy and rural character.	11/07/05	365,500		365,500.00	✓				1:0.5	<p>SEEDA: £129,000</p> <p>LEADER+: £58,699</p>	<p>Produced in Kent Limited was incorporated on the 12th July 2005 as a company limited by guarantee with KCC as its sole Member. The Board of Directors comprises 2 KCC Members and 5 other Directors selected from the Produced in Kent membership. A Company Secretary has been appointed. The company has a satellite office leased from Hadlow College in Hadlow and runs as an arms-length company whilst still being fully funded by KCC. The funding is currently provided from a KCC base fund in addition to specific funds from the Regeneration Fund budget. The base fund committed at £75K per annum over 3 years. The funding from the Regeneration Fund was £365,500 over 3 years decreasing each year. In addition, funding was secured from SEEDA of £129K to 31st March 2008. The SEEDA funding targeted the business with expanding markets and improving profitability for food growers and manufacturers in the County; to promote food produced in Kent as a key contribution to health lifestyles and to contribute to the environmentally diverse landscape in the county through the development of the farming sector and its food production activities.</p> <p>The business also achieved NAY targets 49 and 50 and contributed to relevant LPSA2 targets on healthy living. The SEEDA funding also assisted with specific outputs including the publication of both an on-line producer directory and also a printed publication of the producer directory, promotion of the Taste of Kent Awards 2006 & 2007; the launch of a dedicated Kent Food Festival. Other outputs supported included public procurement, increasing lines into multiples and food service companies; a baseline study of primary food in Kent; creation of producer clubs; raising awareness of the Year of Food & Farming 2007-08; publication of a coastal food trail leaflet.</p> <p>The company launched a paid subscription scheme from 1st May 2007 deriving income of £17,500 in the year 31st March 2008. The membership now stands at 130. The project has promoted and participated in a variety of events including Living Land, Kent Show, Tour de France, The National Fruit Show.</p> <p>All events and promotions have raised the profile of the producer members resulting in economic growth for their businesses and the County as a whole. There is a steady stream of new members joining bringing new products and ideas. In addition to events, the company has been successful in introducing new lines into Sainsburys and Tesco stores resulting from meet the buyer events. The Kent Food Festival launched in 2007 was a successful event with others planned in future years. Outputs achieved from Leader+ funding in series of studies which included the viability of a Romney Marsh lamb producers network and investigate the possibility of PGI status; a research and mapping study of Farmers' Market activity and economic performance Research and investigation into the operational requirements for the development of a local procurement initiative for Kent schools and also the development of a Kent Wine Trail and localisation of a winemakers network.</p>
Total of Approved Rural Regeneration Bids					440,500.00							

Supporting Independence

Kent Regeneration Fund Progress Schedule - Completed Projects to 31 March 2008

Appendix B

Name of Bid	Project Description	Date Approved	Cash Limit	Completed Projects Underspend Returned to Fund	Total Overall Project Spend to 31 March 2008	Completed	On Schedule	Delayed	Cancelled	Anticipated Leverage	Achieved Leverage (to date)	Key project outcomes/achievements
Community Entrepreneurship (Trading Up)	A programme to deliver enterprise training in deprived communities across Kent - European Social Fund [ESF] EQUAL2 project lead by Business Link Kent with delivery programme and structures for period 2005/07 (Dover is initial pilot).	30/07/04	20,000		20,000.00	✓				1:90 Total programme £1.5 million (+ additional £300k European funding)	As anticipated leverage	Dover, Swale (Sheerness), Romney Marsh, Dartford and Gravesham, Canterbury, Ashford, Medway and Thanet programmes now completed.
Thanet Supporting Independence	Funding to support intervention pilot programme in pursuit of LPSA2 target on supporting incapacity Benefit claimants back to work through health, happiness and well-being initiative	24/08/06	40,000	14,450.33	25,549.67	✓				1:13 This programme was funded and delivered to support the wider Kent NOW programme as part of KCC's LPSA2 Target 8. The Kent NOW work was funded by pump-priming from the LPSA2 programme to the tune of £350k over three years. Without the funding from the Regeneration Fund, this additional piece of work would not have been possible as the total £350k was allocated to other expenditure.	1:13 This programme was funded and delivered to support the wider Kent NOW programme as part of KCC's LPSA2 Target 8. The Kent NOW work was funded by pump-priming from the LPSA2 programme to the tune of £350k over three years. Without the funding from the Regeneration Fund, this additional piece of work would not have been possible as the total £350k was allocated to other expenditure.	This programme was designed as a support project to the wider interventions put in place for Kent's LPSA2 Target 8/LAA Outcome 15 – to support long-term incapacity Benefit claimants back to work – through the Kent NOW programme, ran by the Supporting Independence Programme. We used the workshops as an additional module for clients who wanted to look at self-management of their health and wellbeing and receive self-esteem, health, happiness and wellbeing coaching. The underlying assumption was that improving wellbeing and confidence would lead to improved job readiness and work-seeking behaviour. The partnership delivery (through KCC's Supporting Independence Programme, Jobcentre Plus, SHL Ltd, Gravesend Adult Education Centre and Sheerness Healthy Living Centre) delivered four sets of workshops (an initial workshop and a follow-up workshop around three weeks later) in Gravesend (2), Sheerness and Folkestone. 35 individuals from a wide range of backgrounds and with a variety of health issues - including mental ill-health, drug and alcohol misuse problems and physical disabilities – attended the sessions. In addition to the workshop sessions, clients were offered telephone based health coaching from a trained cognitive-behaviour therapist. The process also led to significant learning, not least that many long-term incapacity Benefit claimants have more common, easily-treated problems at the start of their benefit claim (such as low-level anxiety). If these issues were dealt with early on in their condition, the outcomes of the individuals are likely to have been significantly enhanced.
Total of Approved Supporting Independence Bids				60,000 #	45,549.67							

Town Centre Renewal

Folkestone Bandstand Renewal	This renovation project is dependent on Sheppway DC making a bid application to the Heritage Lottery Fund.	1/10/04	50,000	50,000.00	0.00	✓				Funding could lever in significant capital funding in the next financial year from English partnerships	Zero to date	A decision was taken to withdraw Regeneration Fund monies if they had not been taken up by 31 March 2007.
Folkestone Public Realm	To move forward the regeneration of the neglected Tomline Street and Mill Bay areas by developing a plan for the improvement of the public realm in those areas.	11/05/07	37,000		37,000.00	✓				No funding is yet forthcoming, but the groundwork is now in place to seek funding for construction	TBC	The concept design was successfully completed and on-going work is seeking partners and funding for the scheme. The project links with the KCC support for the Creative Foundation and provides the public realm linkage for the new Adult Education Centre, the Performing Arts and Business Centre under construction and the University Centre now open.
Margate Renewal Initiatives	To contribute to the wider regeneration of the waterfront and Old Town area of Margate and provide essential information for masterplanning work.	30/04/07	100,000		100,000.00	✓				<p>TBC</p> <p>Within a long list of agreed projects in the Margate regeneration action plan, this project, on a KCC owned site, is identified as a KCC responsibility. In signing up to this action plan, other partners within the Margate Renewal Partnership accept responsibility to lead and fund other projects.</p>	TBC	The high quality development needs to be substantially completed before the opening of Turner Contemporary at the end of 2010. The scheme is required to maximise the regeneration opportunity offered by this prime seafront location and provide a significant income stream towards the operation of Turner Contemporary. The claim against the Regeneration Fund relates to Stage 2 of this work, which aims to select a preferred development partner from the short list of three achieved during Stage 1. Three short-listed developers – Crest Nicholson, Gleeson and Urban Splash – responded to Stage 2 of the marketing brief. They were interviewed in Jan 2008 and after a number of outstanding issues were resolved, Gleeson was selected as the preferred development partner in February. The output has been the selection of a significant development partner with a strong team and a national reputation to work with KCC towards the development outlined above. This result was achieved with development advice from DTZ, which was paid for from the Regeneration Fund.

Name of Bid	Project Description	Date Approved	Cash Limit	Completed Projects Underspend Returned to Fund	Total Overall Project Spend to 31 March 2008	Completed	On Schedule	Delayed	Cancelled	Anticipated Leverage	Achieved Leverage (to date)	Key project outcomes/achievements
Canterbury Palace Street Improvements	To raise the profile of Palace Street and Guildhall Street and create passing points/loading bays so that traffic is slowed and the street will become pedestrian friendly.	26/06/06	30,000		30,000.00	✓				1:5	1:20 The total cost of delivering the King's Mile project in Palace St, Guildhall St and Sun Yard was £590K. The funding came mostly from Canterbury City Council with contributions from SEEDA via the East Kent Partnership and private sector traders within the area.	The project was completed on 5 October 2007 and officially opened by the Leader of Canterbury City Council. A street party followed organised by the traders and early indications are that there has been a significant increase in footfall and shoppers in the area with a proportional increase in retail turnover. All elements of the programme have been successfully completed: • The pedestrianisation of Guildhall St and Sun Yard has been completed to link to High St with the King's Mile • A narrowed Palace St has been resurfaced • Co-ordinated street furniture has been installed in conjunction with new hard/soft landscaping • The profile of this more pedestrian friendly area has been raised with a positive impact on footfall and retail turnover.
Total of Approved Town Centre Renewal Bids				50,000.00	167,000.00							
2007-2008 Total of Completed Projects				197,580.08	1,599,074.31							

KEY:

	International Portfolio
	Other Directorates

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Kent Regeneration Fund Application Criteria

The following criteria set out the type of projects eligible for funding and the terms of the Kent Regeneration Fund, which must also be fulfilled if proposals are to be approved.

Eligible Proposals

1. Proposals will need to demonstrate links to projects, programmes and/or policy statements in the 'Vision for Kent' or 'Towards 2010' (from June 2006), the Supporting Independence Programme and 'Kent – What Price Growth?'
2. Proposals will be welcomed which support development in deprived areas and/or promote technical innovation and raising quality standards in relation to construction methods, environmental management, energy production/consumption and design. Support will also be considered for proposals attracting appropriate national pilots or demonstration projects to Kent.
3. Scoping studies and other forms of preparatory work will be usually agreed only where the substantive project has been identified as a priority and where the study is considering options for implementation rather than basic feasibility.
4. The Kent Regeneration Fund can be used to purchase expertise not available within KCC. KCC staffing costs will not normally be supported from the fund, although fixed-term contracts will be considered where this is more appropriate than using an external contractor.

Terms of the Kent Regeneration Fund

1. The Kent Regeneration Fund cannot be used to substitute existing budgets. It can be used for time-limited expenditure only, with no ongoing adverse financial implications for KCC base budgets.
2. Proposals should explore options to lever in other funding. Proposals should demonstrate a target 'gearing' of 1:5, either as a result of this money acting as the KCC contribution to directly match external funding, or as a result of initial investment unlocking subsequent development.
3. The Kent Regeneration Fund can be used to make upfront investment in a scheme, the cost of which is then recovered from others subsequently so that the Fund is reimbursed for the original investment.
4. Partners may submit proposals only if they match (1:1 or better) the KCC contribution being sought from the Kent Regeneration Fund and the 1:5 gearing then applies to that joint total.
5. No more than 15% of the Kent Regeneration Fund in any one year can be used for small-scale projects (those of £20k or less).
6. All project underspends will be returned to the Kent Regeneration Fund for allocation to new projects.

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By: Keith Ferrin, Cabinet Member, Environment, Highways & Waste

To: Environment & Regeneration Policy Overview Committee
6th November 2008

Subject: Highway Adoptions – Cold Case Project

Classification: Unrestricted

Summary: This paper provides Members with an overview of the Highway Adoption Cold Case Project.

FOR INFORMATION

1. Introduction

1.1 The adoption of newly constructed streets (including highway drainage and remote footpaths and cycleways) under Section 38 of the Highways Act 1980 has been used successfully by Kent County Council, as local highway authority, for many years. Under a “Section 38 Agreement”, developers design and construct the streets in accordance with KCC’s guidance and standards. All stages are audit-checked by KCC such that upon satisfactory completion of all relevant works and legal processes the streets become maintainable at the public expense.

2. Adoption Problems

2.1 Not all Section 38 Agreements run smoothly. Inadequate standards of construction and land ownership complications are among the reasons why some streets are not adopted in good time. The failure of developers to complete remedial works, confirm drainage easements and transfer land can make adoption inappropriate. Occasionally, developers have gone into liquidation, leaving no reasonable means by which the Agreements can be seen through to completion.

2.2. All Section 38 Agreements include a bond, or equivalent, through which funds for KCC to see the works through to completion can be called upon in the event of the developer defaulting. Unfortunately, for older schemes the bond situation is not always straightforward.

3. The Cold Case project

3.1 Following the formation of Kent Highway services In April 2005, it became apparent that a significant number of Section 38 Agreements dating back over many years remained unadopted. These schemes were started during the “Agency Agreement” and “Kent Highways Partnership” periods when many of KCC’s highway functions, including highway adoptions, were carried out by the District Council’s Highway Units. The formation of Kent Highway Services in April 2005 brought all of these functions under KCC’s direct control.

3.2 The outstanding schemes have been called the “Cold Cases”. Phase 1 of the project to deal with them concentrates on approximately 170 schemes that started before 2002 (see appendix 1). The project was initiated in Spring 2008 with the aim of dealing with all these schemes by the end of March 2009.

3.3 Unfortunately, the quantity and quality of historical information relating to the Cold Cases is variable, with some having suffered significantly from successive reorganisations. Phase 1 is therefore particularly challenging, but it will lay a firm foundation for the next phase (2002-2005) and for a more efficient approach to “KHS-era” agreements.

4. Project methods

4.1 The existing schedules of Section 38 Agreement schemes, prepared by Kent Highway Services under its original divisional structure, have been adapted and simplified to use as the basis for research, review and investigation. They also provided some historical information, including legal positions and engineers’ notes. These adapted records are being used to maintain control and keep a record of progress, correspondence, site visits, telephone conversations, meetings etc. They are accessible to all relevant parties.

4.2 A large mailshot operation was used to establish initial contact with developers, a few of which have gone into liquidation or are trading under new names. These letters advised of a specific point of contact. This was particularly helpful to developers already seeking to progress their Cold Case schemes. Meetings were then held with the relevant KHS Agreements Engineers, albeit some of these had little historical knowledge of schemes they had inherited since 2005. Direct contact with developers followed, with some keen to meet and to agree corrective actions.

4.3 Problems with land transfer and easements were taken up with KCC Legal Services, with whom ongoing liaison has been established.

4.4 Flexible criteria for adoption have been established with specific focus on safety, future maintenance/financial liability, historical information, justification in the absence of full completion, and the general appearance of the development taking into account reasonable wear and tear in relation to the length of time that adoptable areas have been in public use. Without such criteria, many schemes would have to remain unadopted.

5. Adoption records

5.1 It is important to all parties that decisions taken under the Cold Case project are transparent and auditable. Failure to act in this way could lead to maintenance and management problems in the future. Completed schemes are therefore recorded by means of Recommendation Certificates.

5.2 Recommendation Certificates are prepared and signed by suitably qualified engineers. Defects and attendant risks are clearly identified. When it is considered appropriate to adopt in the knowledge of outstanding issues, the cases are elevated for decisions and signatures by senior managers.

6. Lessons learnt

6.1 The Cold Case Project has focussed attention on staffing levels for assessment, inspection and Agreement management and firm controls on the attendant processes. It is anticipated that the recent restructuring of Kent Highway Services and the introduction of

the “DCMan” monitoring software will prove to be an effective response to the needs of the service, avoiding repetition of past delays.

6.2 Work is also underway to review adoption policies and processes including adoption agreements to enable officers better control over the procedure, having regard for good practice elsewhere and the best ways of serving the various interests of residents, developers and the people of Kent in general.

7. Conclusions

7.1 The work of completing Cold Case schemes can be frustrating and time consuming. Early interest among some developers has declined (not least because of the financial climate), and there are often various other parties involved. Furthermore, achieving reasonable standards, but not necessarily meeting current standards, is a difficult balancing act. In a few cases remedial works have been carried out some time ago but inspection now suggests more are needed – this can prejudice relations with developers and their contractors.

7.2 Whilst it is anticipated that the majority of phase 1 Cold Case schemes will be adopted by the end of March 2009, the complexity of a limited number of cases means that it may not be possible to achieve 100% success rate by the due date. If this appears to be likely at the beginning of 2009, the commitment will need to be varied to the following:

- Adopting as many as possible by 31 March;
- Setting a timetable for the adoption of those which are still in progress;
- Giving an explanation why the remaining few schemes cannot reasonably be considered for adoption.

7.3 In the case of the latter, a further policy review will be undertaken at senior management level.

8. Recommendations

8.1 Members are asked to note the content of this report.

Contact Officer

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KHS S38 Cold Cases (Resolution)

PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
Mid. 28	Stockbury Drive	Lockswood	McCulloch	Issues with land transfer - see legal comments. Correspondence in 2006 suggests there is a problem with ownership of a retaining wall? And that the developer is keen to have scheme adopted. No further correspondence.	DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST. DECISION REQUIRED ON WHETHER TO ADOPT WITHOUT APPROVAL AND/OR OWNERSHIP OF RETAINING WALL AND COMPLETE TRANSFER AND OTHER FORMALITIES POST ADOPTION.	Letter sent 2-6-08. Received e-mail from McCullochs and called Jeanette Norris 0208 466 5725 pm 12-6-08. KL explained the need to carry out a site meeting and then to progress the other issues. JN to call back with date. KL also called McCulloch's Solicitor Steve Wilbourne pm 12-6-08 and discussed. KL to advise in due course. KL called by Bob Gant 07736 609778 pm 13-6-08 - meeting arranged to visit site pm 19-6-08. Meeting duly held - KL e-mail of 23-6-08 refers. Additionally e-mail exchange between KL and Jamie Hare refers to affect by recent development at end of cul-de-sac. NB - 10-7-08 - KL had heated complaint from resident (would not give name or address) - KL had tried to explain why the clearance work was being carried out but the "Lady" insisted on shouting and swearing so KL hung up - subsequent complaint to Jamie Hare. Further call from "Lady" complaining that clearance work carried out had not cut the vegetation back from her garden. KL chased McCullochs pm 25-7-98 - was advised that nameplate and boundary markers are to be installed 6-8-08 approx. E-mail from McCullochs of 14-8-08 refers - K	100
Mid. 29	Lower Tovil	Alnut Mill Close The Meadows	Quintonglen Ltd	Legal require instructions to complete transfer. Check whether a licence is necessary for private culvert under road. Last correspondence October 2006 requesting as-built dtgs. Remedial list required to establish condition of roadworks.	DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND INSTRUCT LEGAL TO COMPLETE TRANSFER. DECISION ON WHETHER TO ADOPT NOW AND COMPLETE TRANSFER AND OTHER FORMALITIES POST ADOPTION.	Letter sent 2-6-08. LCL to follow up.	5
Mid. 30	Kent Garden Centre Allington	Beaver Road?	Ward Homes	Confirm Adoption and Certificate release	ADOPTED? DIVISIONAL OFFICE TO CONFIRM ADOPTION DATE AND CERTIFICATE RELEASE	ADOPTED APR-08 - AE	100

KHS S38 Cold Cases (Resolution)

PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
Mid. 31	Perry Street	Arlott Close	McCulloch	Approval from Jacobs required for retaining wall and concern ownership. Cert 2 issued, remedial list required.	DECISION REQUIRED ON WHETHER TO ADOPT WITHOUT APPROVAL AND OWNERSHIP OF RETAINING WALL AND OTHER FORMALITIES TO BE COMPLETED POST ADOPTION?	Letter sent 2-6-08. Received e-mail from McCullochs and called Jeanette Norris 0208 466 5725 pm 12-6-08. KL explained the need to carry out a site meeting and then to progress the other issues. JN to call back with date. KL also called McCulloch's Solicitor Steve Wilbourne pm 12-6-08 and discussed. KL to advise in due course. KL called by Bob Gant 07736 608778 pm 13-6-08 - meeting arranged to visit site pm 19-6-08. Meeting duly held - KL e-mail of 23-6-08 refers. Decision regarding retaining wall will be required from KCC. KL received e-mail 26-6-08 from Jamie Hare - OK to adopt, but need to confirm ownership of land above wall for the records. McCullochs e-mailed 26-6-07 and KL replied 27-6-08 - re-marking of road markings is required. See also notes for Mid 28. Advised by McCullochs that cosmetic tidying to wall will be carried out 6-8-08 approx. E-mail from McCullochs of 14-8-08 refers - KL checked 22-8-08 - all complete. File returned to Jamie Hare 4-9-08.	100
Mid. 32	Albion Road Marden	Roundel Way, Napoleon Drive, Sunburst Close	Formerly McAlpine now George Wimpey East London Ltd	Gazetteer suggests adoption 30/06/05. Confirm Adoption and Certificate release	ADOPTED? DIVISIONAL OFFICE TO CONFIRM ADOPTION DATE AND CERTIFICATE RELEASE	ADOPTED APR-08 - AE	100
Mid. 33	Ulcombe Road, Headcorn	Uptons	English Village Housing Association - Now the Rural Housing Trust	Last correspondence 2 October 2007 requesting defective title indemnity insurance. Previous correspondence suggests that transfer and deeds of grant required. Need to check that easements are completed and defective title indemnity insurance secured together with transfer. Divisional office to carry out final remedial list.	DECISION REQUIRED ON WHETHER TO ADOPT WITHOUT DEFECTIVE TITLE INDEMNITY INSURANCE POLICY AND EASEMENTS? REMEDIAL LIST REQUIRED BEFORE ADOPTION. TRANSFER AND OTHER FORMALITIES TO BE COMPLETED POST ADOPTION?	Letter sent 2-6-08. Was chased by Legal by e-mail to BC 12-6-08. KL called English Partnerships at Ashford 01233 651700. They advised that Simon Bandy the appropriate contact. KL e-mailed (simonbandy@englishpartnerships.co.uk) pm 15-6-08 requesting that he contact. KL spoke to SB am 19-6-08. Transpired that it isn't them. On studying the file, KL made contact with Denne the contractor - KL sent e-mail to Derek Butler am 19-6-08. KL chased again am 30-6-08 and was advised by Derek that Steve Bloice 01795 434700 would be dealing. KL forwarded previous e-mail(s). KL spoke with Steve am 3-7-08 - not him either. KL e-mailed his colleagues Les Hill and Adrian Plumb am 3-7-08. Adrian called KL and a meeting was arranged for am Thursday 10-7-08. The meeting was held and KL forwarded list of remedial Works by e-mail 15-7-08. KL contacted the KCC lighting Engineer. AI (01622 798342) and was advised that the Gaz Ref for the 3 No 3 columns in the development should be KUCCO. KL e-mailed Adrian Plumb accordingly. Less Hill of Denne called am 1-8-07 and discussed the scheme with KL - KL explained that if the works are carried out (£3k approx ap	90

KHS S38 Cold Cases (Resolution)

PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
Mid. 34	Button Lane Bearsted	Button Lane (part) and Smallhythe Close	Hillreed Homes Ltd	Divisional office to instruct legal to pursue transfer for phase 2. Correspondence in 21/1/05 suggests there is a problem with legitimacy of sewer vesting under S. 104 agreement. Consultant TDS appointed on behalf of Hillreed Homes to resolve adoption. Latest correspondence requesting street lighting approval.	DIVISIONAL OFFICE TO AGREE FINAL WORKS WITH DEVELOPER THEN ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES OF ADOPTION, ENSURING STREET LIGHTING IS ACCEPTABLE AND PERCEIVED PROBLEM WITH SEWER VESTING UNDER S.104 IS RESOLVED. DECISION ON WHETHER TO ADOPT NOW AND RESOLVE STREET LIGHTING, SEWER VESTING, TRANSFER AND OTHER FORMALITIES POST ADOPTION?	Adopted - AE	100
Mid. 35	Button Lane Bearsted	Extension of Button Lane	Hillreed Homes Ltd	Divisional office to instruct legal to pursue transfer for phase 2. Correspondence in 21/1/05 suggests there is a problem with legitimacy of sewer vesting under S. 104 agreement. Consultant TDS appointed on behalf of Hillreed Homes to resolve adoption. Latest correspondence requesting street lighting approval.	DIVISIONAL OFFICE TO AGREE FINAL WORKS WITH DEVELOPER THEN ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES OF ADOPTION, ENSURING STREET LIGHTING IS ACCEPTABLE AND PERCEIVED PROBLEM WITH SEWER VESTING UNDER S.104 IS RESOLVED. DECISION ON WHETHER TO ADOPT NOW AND RESOLVE STREET LIGHTING, SEWER VESTING, TRANSFER AND OTHER FORMALITIES POST ADOPTION?	Adopted - AE	100

KHS S38 Cold Cases (Resolution)

PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
Mid. 36	Northdown Business Park	Northdown Close	C Becker	Last correspondence 12 October 2007 suggesting that as-built drgs and transfer required. Remedial list required to establish condition of roadworks. Need to check that easements are completed and S.278 works completed	ENSURE S.278 WORKS COMPLETED. DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE LAND TRANSFER AND DEEDS OF GRANT. DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN LAND TRANSFER COMPLETED. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER, DEEDS OF GRANT AND AS-BUILT DRGS?	KL attempted to visit site am 8-10-08 but could not find. File required.	20
Mid. 37	Yeoman Way Bearsted	Yeoman Park	Amy Homes Ltd	Last correspondence 1 November 2006 suggesting that development should have been adopted some time ago, but no reasons other than developer has not transferred the land and other adoption formalities have not been completed. Legal to contact developer and request transfer. Remedial list required to establish condition of roadworks. Need to check that easements are completed and S.278 works completed	DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND INSTRUCT LEGAL TO COMPLETE TRANSFER. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER? TRANSFER AND OTHER FORMALITIES TO BE COMPLETED POST ADOPTION?	Awaiting Land Transfer - Legal have been instructed	20
Mid. 38	Yeoman Way Bearsted	Discovery Road, Gascoyne Road	Taylor Woodrow Ltd	Currently on maintenance - due to expire 1 May 2008.	LEGAL TO COMPLETE FORMALITIES OF LAND TRANSFER AND DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST PRIOR TO ADOPTION. DECISION ON WHETHER TO ADOPT NOW AND COMPLETE TRANSFER AND OTHER FORMALITIES POST ADOPTION OR LET IT RUN ITS NATURAL COURSE?	Adopted Jun-08	100

KHS S38 Cold Cases (Resolution)

PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
Mid. 39	Pested Bars Road, Boughton Monchelsea (Phase 1)	Joywood, Lockham Farm Avenue, Firmin Avenue, Brooker Close, Foster Clarke Close, Morris Close, Bodkins	George Wimpey South London Ltd	Certificate 1 issued for all three phases 11 October 2005. No further progress due to problems with approval of surface water soakaways and outfall to lagoons. Suggestion that surface water problems not covered by Section 38 Surety??	NEEDS IN DEPTH RESEARCH TO PROGRESS FURTHER. LEGAL NEED TO BE INSTRUCTED TO SORT OUT TRANSFERS; DIVISIONAL OFFICE TO CONTACT MAIDSTONE BC AND DRAINAGE UNDERTAKER TO GET APPROVAL OF SOAKAWAY AND OUTFALL TO LAGOON. DECISION REQUIRED TO WAIVER MAINTENANCE PERIOD AND COMPLETE FORMALITIES FOR ALL 3 PHASES POST ADOPTION. ALSO DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER?	Letter sent 2-6-08. KL meeting Paul Bending of Taylor Wimpey am 27-6-08. Site visit/inspection held pm 3-7-08. KL e-mailed 15-7-08 to advise of remedials required. Several KL chase e-mails - latest of which was responded to be Paul Bending by e-mail pm 18-9-08. KL visited Brenda Russell at Southern Water am 22-9-08 - BR advised that Taylor Wimpey had agreed a one-off fee to SWS for adoption (i.e. future liability etc). KL continuing to chase remedials - Paul Bending advised that contractor has been instructed and work is to be programmed.	80
Mid. 40	Pested Bars Road, Boughton Monchelsea (Phase 2)	Harling Close	McLean Homes South East Ltd - Part of Taylor Wimpey Group	Certificate 1 issued for all three phases 11 October 2005. No further progress due to problems with approval of surface water soakaways and outfall to lagoons. Suggestion that surface water problems not covered by Section 38 Surety??	NEEDS IN DEPTH RESEARCH TO PROGRESS FURTHER. LEGAL NEED TO BE INSTRUCTED TO SORT OUT TRANSFERS; DIVISIONAL OFFICE TO CONTACT MAIDSTONE BC AND DRAINAGE UNDERTAKER TO GET APPROVAL OF SOAKAWAY AND OUTFALL TO LAGOON. DECISION REQUIRED TO WAIVER MAINTENANCE PERIOD AND COMPLETE FORMALITIES FOR ALL 3 PHASES POST ADOPTION. ALSO DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER?	Letter sent 2-6-08. KL meeting Paul Bending of Taylor Wimpey am 27-6-08. Site visit/inspection held pm 3-7-08. KL e-mailed 15-7-08 to advise of remedials required. Several KL chase e-mails - latest of which was responded to be Paul Bending by e-mail pm 18-9-08. KL visited Brenda Russell at Southern Water am 22-9-08 - BR advised that Taylor Wimpey had agreed a one-off fee to SWS for adoption (i.e. future liability etc). KL continuing to chase remedials - Paul Bending advised that contractor has been instructed and work is to be programmed.	80

KHS S38 Cold Cases (Resolution)

PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
Mid. 41	Pested Bars Road, Boughton Monchelsea (Phase 3)	Morris Close	George Wimpey South London Ltd	Certificate 1 issued for all three phases 11 October 2005. No further progress due to problems with approval of surface water soakaways and outfall to lagoons. Suggestion that surface water problems not covered by Section 38 Surety??	NEEDS IN DEPTH RESEARCH TO PROGRESS FURTHER. LEGAL NEED TO BE INSTRUCTED TO SORT OUT TRANSFERS; DIVISIONAL OFFICE TO CONTACT MADSTONE BC AND DRAINAGE UNDERTAKER TO GET APPROVAL OF SOAKAWAY AND OUTFALL TO LAGOON. DECISION REQUIRED TO WAIVER MAINTENANCE PERIOD AND COMPLETE FORMALITIES FOR ALL 3 PHASES POST ADOPTION. ALSO DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER?	Letter sent 2-6-08. KL meeting Paul Bending of Taylor Wimpey am 27-6-08. Site visit/inspection held pm 3-7-08. KL e-mailed 15-7-08 to advise of remedials required. Several KL chase e-mails - latest of which was responded to by Paul Bending by e-mail pm 18-9-08. KL visited Brenda Russell at Southern Water am 22-9-08 - BR advised that Taylor Wimpey had agreed a one-off fee to SWS for adoption (i.e. future liability etc). KL continuing to chase remedials - Paul Bending advised that contractor has been instructed and work is to be programmed.	80
Mid. 42	Marden Road Staplehurst	Lime Trees, Barn Meadow, Marfield, Green Hill, Furthur Field, Little Field	George Wimpey South London Ltd	Last correspondence 1 November 2007 requesting that Legal arrange for transfer to be completed. Need to check that any deeds of grant have been completed.	DIVISIONAL OFFICE TO AGREE FINAL WORKS WITH DEVELOPER THEN ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES OF ADOPTION. DECISION ON WHETHER TO ADOPT NOW AND COMPLETE TRANSFER, DEEDS OF GRANT AND OTHER FORMALITIES POST ADOPTION OR LET IT RUN ITS NATURAL COURSE?	Awaiting Land Transfer completion.	20
Mid. 43	Queen Elizabeth Square, Sutton Road	Morton Close, Queen Elizabeth Square, Grant Drive, Stratford Drive, Coverdale Avenue	George Wimpey South London Ltd	Last correspondence 1 November 2007 requesting that Legal arrange for transfer to be completed. Need to check that deeds of grant have been completed.	DIVISIONAL OFFICE TO AGREE FINAL WORKS WITH DEVELOPER THEN ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES OF ADOPTION. DECISION ON WHETHER TO ADOPT NOW AND COMPLETE TRANSFER, DEEDS OF GRANT AND OTHER FORMALITIES POST ADOPTION OR LET IT RUN ITS NATURAL COURSE?	KL visited site am 8-10-08. List of defects issued to Taylor Wimpey under cover of KL e-mail 9-10-08.	60

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PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
Mid. 44	Oakwood Road, Maidstone	Penny Cress Gardens	George Wimpey South London Ltd	Last correspondence 6 June 2005 confirming that as-built drgs have not been received from developer. E-mail to developer 18 May 2005 requesting drgs in order to complete transfer.	DIVISIONAL OFFICE TO INSTRUCT LEAGL TO COMPLETE LAND TRANSFER AND PROVIDE AS-BUILT DRGS. DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER? TRANSFER AND OTHER FORMALITIES TO BE COMPLETED POST ADOPTION?	Letter sent 2-6-08. KL meeting Paul Bending of Taylor Wimpey am 27-6-08. Subsequent site meeting held pm 30-6-08. No defects but there may be latent issues in connection with soakaways. OK to recommend though. KL e-mail to Paul Bending of 1-7-08 refers. Scheme completed and file returned to Jamie Hare 5-8-08.	100
Mid. 45	London Road/Buckland Lane	Cloudberry Close	Antler Homes SE Ltd	Last correspondence 26 April 2007 requesting H&S file from developer.	DIVISIONAL OFFICE TO AGREE FINAL WORKS WITH DEVELOPER THEN ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES OF ADOPTION. DECISION ON WHETHER TO ADOPT NOW AND SEEK H&S FILE POST ADOPTION?	Letter sent 2-6-08. KL contacted by e-mail by Neil Lockhart of Antler Homes 01959 847141 - meeting arranged for pm 9-6-08. The meeting was duly held and a few relatively minor items of remedial work were identified. KJL e-mail to Neil L of pm 12-6-08 refers. KL spoke with Al the street lighting Engineer 01622 798342 re the missing gaz refs on the LCs pm 12-6-08. KL chased for H & S File 30-6-08 by e-mail and left voice message pm 15-7-08. KL left another voice message pm 20-8-08. KL e-mails of 20-8-08 and 3-9-08 also refer. KL chased again am 24-9-08. KL advised by Antler Homes that remedials had been completed and road markings being carried out 24-9-08 (e-mail from Neil Lockhart of 24-9-08 refers). Scheme now complete KL to complete file copies and return to JH.	100
Mid. 46	Hart Street, Maidstone	Lindisfarne Gardens, Bodium Court	Bovis Homes	Certificate 3 issued dated 20 September 2007	ADOPTED? DIVISIONAL OFFICE TO CONFIRM ADOPTION DATE AND CERTIFICATE RELEASE	ADOPTED APR-08	100
Mid. 47	Oakwood Hospital Site- Off Queens Road	Saffron Close	Charles Church South East	Certificate 3 issued dated 20 September 2007	ADOPTED? DIVISIONAL OFFICE TO CONFIRM ADOPTION DATE AND CERTIFICATE RELEASE	ADOPTED APR-08	100

KHS S38 Cold Cases (Resolution)

PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
Mid. 73	Carriers Road, Cranbrook	Rectory Fields	Fairclough Homes Ltd	Approval from Jacobs required for retaining wall. No certificates issued. Remedial list required to establish extent of outstanding work. Divisional office to instruct legal to complete transfer.	DECISION REQUIRED ON WHETHER TO ADOPT WITHOUT ACCESS TO LAND TO COMPLETE STRUCTURAL CHECKS AS AGREED BY JACOBS FOR RETAINING WALL & WAIVER MAINTENANCE PERIOD AND ISSUE CERTIFICATES TOGETHER. TRANSFER AND OTHER FORMALITIES TO BE COMPLETED POST ADOPTION?	Letter sent 2-6-08. Letter returned 10-7-08 by Royal Mail as unable to deliver.	5
Mid. 74	Longfield Road, Southborough Phase 1	Dowding Way	Fraser Wood Properties	Complicated - Road split into different phases. Difficult to see from correspondence the exact extent of each phase although plan on file seems to indicate different parts. There seems to be two separate Section 38 Agreements and one Section 278 Agreement covering the entire road - the second agreement was sealed on 10.11.2000. Additionally there are several land ownerships to sort out with regard to transfers, structural approval required and easements to sort for two culverts that pass under the road. Will require remedial lists.	THIS SCHEME IS VERY COMPLICATED AND NEEDS IN DEPTH RESEARCH TO PROGRESS FURTHER. LEGAL TO SORT OUT TRANSFERS; DIVISIONAL OFFICE TO SORT OUT APPROVAL OF CULVERTS, EASEMENTS AND ENSURE COMPLETION OF S.278 WORKS. AGREE REMEDIALS WORKS AND COMPLETE FORMALITIES. DECISION REQUIRED TO WAIVER MAINTENANCE PERIOD?	Letter sent 2-6-08. KL contacted by Jane Docherty of Fraser Wood properties (01892 545111) 4-6-08. KL to call back and advise following progress meeting with KCC. Following discussions KL/JH, KL advised Jane D am 6-6-08 that it would be wise for her to cancel or postpone her meeting with many various KCC parties set for 9-6-08. KL and Jane D then to hold simplified meeting in w/c 9-6-08 - JD to confirm. Further to conversations with Geoff Frost, meeting to be reconvened to include all parties! KJL/GF discussed at length am 10-6-08. KJL spoke to Jane D pm 12-6-08. On legal "hot list" : KL attended meeting with KCC et al at Joyne's House pm 9-7-08. Notes circulated by KL pm 23-7-08. Process has apparently stalled due to more remedials than first thought necessary.	80
Mid. 75	The Heathers, Cranbrook	The Heathers	McLaughlin & Harvey PLC, New Homes Division, Jeffreys Road, Brimsdown, Enfield, Middlesex EN3 7UB 081 364 7766 (Last correspondence 20 Sept 2001. Solicitor acting on behalf of Receiver unwilling to meet costs of transfer. NHBC involved in negotiations. Remedial list required to establish extent of outstanding work. Divisional office to instruct legal to complete transfer.	LEGAL TO CONTACT TUNBRIDGE WELLS LEGAL TO LOCATE AGREEMENT. DECISION REQUIRED ON WHETHER TO ADOPT AND COMPLETE LAND TRANSFER POST ADOPTION. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND COSTS INVOLVED. DIVISIONAL OFFICE TO ENSURE NO MAJOR REMEDIALS REQUIRED	Contacted by Jim Sanders of NHBC (01494 735223) by e-mail and telephone 21-5-08. KL replied by e-mail 30-5-08. Letter sent 2-6-08. KL chased (left voice message) am 5-6-08. On legal "hot list" : KL left another message and re-sent above e-mail pm 19-6-08. KL received copy of the S38 from NHBC (Paul Vasey 01494 735223) 23-6-08. KL carried out site visit am 17-7-08. KL left voice message am 17-7-08. KL left another message pm 21-7-08. Paul Vasey called KL pm 21-7-08 - has passed to Team Leader and she to make contact when returned from leave on 23-7-08. KL chased again pm 11-8-08. KL subsequently spoke to Kirsten Givens who forwarded a scan of the latest NHBC correspondence from the Liquidator. KL forwarded to Louise Carter 14-8-08, followed by KL instruction to LC to proceed.	80
Mid. 76	52 High Street, Pembury		Crest Homes Ltd.	No file can be found. Understood from Graham White that this development will remain private. Very small cul-de-sac turning head off main road	DECISION REQUIRED ON WHETHER TO REMAIN PRIVATE OR ADOPT BY S.228 NOTICE IF NO ISSUES OR PROBLEMS - UNDERSTOOD FROM GRAHAM WHITE THAT THERE MAY	LCL to progress.	0

KHS S38 Cold Cases (Resolution)

PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
Mid. 77	Sandhurst, Sandhurst Road	The Beeches	Willow Bank Homes (Dev) Orbit Housing Association (Owner)	The developer has gone into receivership, onus now on owner (Orbit Housing Association) to fund outstanding works. Orbit in turn are asking Kirksaunders Associates to get works completed. Highway Structure requires approval and commuted sum to be paid. Remedial list prepared and works underway. Easement and transfer required - Divisional office to instruct legal to complete transfer.	DECISION ON WHETHER TO WAIVER MAINTENANCE PERIOD AND ACCEPT STANDARD STRUCTURE PRIOR TO ADOPTION. DIVISIONAL OFFICE TO INSTRUCT LEGAL TO CHASE FOR TRANSFER AND EASEMENTS. LEGAL AND/OR DIVISIONAL OFFICE TO CHASE FOR COMMUTED SUM. DIVISIONAL OFFICE TO APPROVE FINAL REMEDIAL WORKS AND COMPLETE FORMALITIES FOR ADOPTION.	LCL to progress.	0
Mid. 78	Greenway, Cranbrook	Goddards Close	High Weald Housing Association (Owner) Mansfield Homes South East Ltd (Developer)	The developer has gone into receivership, the ground workers (Keir Southern) have completed remedials agreed in 2005. Further inspection of works required.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORK PRIOR TO ADOPTION, THEN COMPLETE FORMALITIES.	LCL to progress.	0
Mid. 79	Heath Engineering site, Horsmonden	The Manwarings	Buxton Homes South East Ltd	Issues over land ownership holding up completion. Remedial list required prior to adoption together with easement for soakaway.	LEGAL TO LOCATE FILE. DECISION REQUIRED ON WHETHER TO ADOPT AND COMPLETE LAND TRANSFER POST ADOPTION. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER. EASEMENT AND COSTS INVOLVED. DIVISIONAL OFFICE TO ENSURE NO MAJOR REMEDIALS REQUIRED	On legal "hot list". LCL to progress.	0
Mid. 80	Old Orchard Road, Sandhurst	Tanyard	Rydon Construction Ltd.	Section 104 Agreement signed, Section 278 Stage 1 issued not sure about Stage 2. Land transfer required	DECISION REQUIRED ON WHETHER TO ADOPT AND WAIVER LAND TRANSFER. DIVISIONAL OFFICE TO ENSURE NO MAJOR REMEDIALS REQUIRED	LCL to progress.	0

KHS S38 Cold Cases (Resolution)

PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
Mid. 81	Sandhurst Road, Tunbridge Wells	Quantock Close	Mansfield Homes South East Ltd.	The developer has gone into receivership, the Solicitors acting on behalf of the Surety (French Company) have said in correspondence that any creditor claim against the company comes too late and that no settlement could be apportioned within the liquidation process. Remedial identified but not carried out and issue with substandard visibility. Divisional office to instruct legal to complete transfer.	DECISION REQUIRED ON WHETHER TO ADOPT WITH SUBSTANDARD VISIBILITY AND COMPLETE LAND TRANSFER POST ADOPTION. DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE LAND TRANSFER AND COSTS INVOLVED. DIVISIONAL OFFICE TO ENSURE NO MAJOR REMEDIALS REQUIRED	On legal "hot list". LCL to progress.	0
Mid. 82	Merrion Way, Tunbridge Wells	Lakeman Way	Alfred McAlpine Partnership Ltd.	No file can be found. Understood from Graham White/Brian Claydon that remedials list needs compiling prior to adoption. Divisional office to instruct legal to complete transfer.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORK PRIOR TO ADOPTION, THEN COMPLETE FORMALITIES. DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE LAND TRANSFER AND COSTS INVOLVED.	Final remedial list inspection required	50
Mid. 83	Mascalls Court Development Phase 2A	Green Lane,	Countryside Residential (South Thames) Ltd.	Divisional office to confirm Adoption and Certificate release and instruct legal to release outstanding bond and complete transfer.	ADOPTED? DIVISIONAL OFFICE TO CONFIRM ADOPTION DATE AND CERTIFICATE RELEASE	ADOPTED Oct 08	100
Mid. 84	Longfield Road, Southborough Phase 2	Dowding Way	Fraser Wood Properties	Complicated - Road split into different phases. Difficult to see from correspondence the exact extent of each phase although plan on file seems to indicate different parts. There seems to be two separate Section 38 Agreements and one Section 278 Agreement covering the entire road - the second agreement was sealed on 10.11.2000. Additionally there are several land ownerships to sort out with regard to transfers, structural approval required and easements to sort for two culverts that pass under the road. Will require remedial lists.	THIS SCHEME IS VERY COMPLICATED AND NEEDS IN DEPTH RESEARCH TO PROGRESS FURTHER. LEGAL TO SORT OUT TRANSFERS; DIVISIONAL OFFICE TO SORT OUT APPROVAL OF CULVERTS, EASEMENTS AND ENSURE COMPLETION OF S.278 WORKS. AGREE REMEDIALS WORKS AND COMPLETE FORMALITIES. DECISION REQUIRED TO WAIVER MAINTENANCE PERIOD?	See Mid 74	80

KHS S38 Cold Cases (Resolution)

PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
West. 1	Worcester Park Phase 1	Argles Close Borland Close Cowley Ave. (part) Evans Close Low Close Steele Ave. (part)	Persimmon Homes		LEGAL TO WRITE TO DEVELOPER GIVING THREE MONTHS NOTICE TO COMPLETE WORKS AND TRANSFER OTHERWISE SEEK SURETY AND GET RINGWAY TO COMPLETE WORKS OR PURSUE SURETY TO COMPLETE IN LINE WITH TERMS OF AGREEMENT. DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND COMPLETE FORMALITIES OF ADOPTION. DECISION REQUIRED ON WHETHER TO ADOPT WITHOUT LAND TRANSFER	Persimmon appointed TDS have had initial meeting awaiting follow up site visit - email chase sent 13/10/08	20
West. 2	Worcester Park Seebed Site	Sayer Close	Persimmon Homes		WHEN PHASE 1 HAS BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT WHERE NECESSARY	Persimmon appointed TDS have had initial meeting awaiting follow up site visit - email chase sent 13/10/08	20
West. 3	Worcester Park Roads 6 & 7	Trivett Close 6 Wheatley Close 7	Persimmon Homes		WHEN PHASE 1 HAS BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT WHERE NECESSARY	Persimmon appointed TDS have had initial meeting awaiting follow up site visit - email chase sent 13/10/08	20
West. 4	Worcester Park Road 9	Richardson Close	Persimmon Homes		WHEN PHASE 1 HAS BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT WHERE NECESSARY	Persimmon appointed TDS have had initial meeting awaiting follow up site visit - email chase sent 13/10/08	20

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PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
West. 5	Worcester Park Road 8	Whitby Close	Persimmon Homes		WHEN PHASE 1 HAS BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT WHERE NECESSARY	Persimmon appointed TDS have had initial meeting awaiting follow up site visit - email chase sent 13/10/08	20
West. 6	Worcester Park Roads 14 & 16-19	Chambers Close Dawers Close Jackson Close Stafford Close Sutherland Close	Persimmon Homes		WHEN PHASE 1 HAS BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT WHERE NECESSARY	Persimmon appointed TDS have had initial meeting awaiting follow up site visit - email chase sent 13/10/08	20
West. 7	Bow Arrow Lane	Clifton Walk Grange Crescent Hardwick Crescent Osbourne Road	Rialto Homes		LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEED OF GRANT DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER AND DEEDS?	As built drgs requested by fax 16/06/06. Now taken over by Persimmon Homes. Letter to Terry Hughes 15/01/08. Email chaser 06/08/08.	20
West. 8	Worcester Park Roads 10 & 11	Perkins Close	Persimmon Homes		WHEN PHASE 1 HAS BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT WHERE NECESSARY	Persimmon appointed TDS have had initial meeting awaiting follow up site visit - email chase sent 13/10/08	20

KHS S38 Cold Cases (Resolution)

PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
West. 9	Worcester Park Roads 15 & extension of Road B	Bullivant Close Cowley Ave. (part)	Persimmon Homes		WHEN PHASE 1 HAS BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT WHERE NECESSARY	Persimmon appointed TDS have had initial meeting awaiting follow up site visit - email chase sent 13/10/08	20
West. 10	Worcester Park Road 12	Perkins Close ex	Persimmon Homes		WHEN PHASE 1 HAS BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT WHERE NECESSARY	Persimmon appointed TDS have had initial meeting awaiting follow up site visit - email chase sent 13/10/08	20
West. 11	Edwin Road	Appleton Drive Martin Road (part) Taylor Row	Taywood Homes		ENSURE S.278 WORKS COMPLETED. DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE LAND TRANSFER AND DEEDS OF GRANT. DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN LAND TRANSFER COMPLETED. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT WHERE NECESSARY. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER.	Formal adoption cannot be completed until problem with associated S278 Agreement is resolved.	20

KHS S38 Cold Cases (Resolution)

PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
West. 12	Bennett Way	Moss Way	Barratt Homes		SURETY PAID. DIVISIONAL OFFICE TO PROJECT MANAGE FINAL WORKS INCLUDING RETAINING WALL REMEDIALS. COULD GET RINGWAY TO COMPLETE WORKS. LEGAL TO CHASE FOR TRANSFER AND AS-BUILT DRGS. DECISION REQUIRED ON WHETHER TO WAIVER MAINTENANCE PERIOD AND ADOPT WHEN WORKS AND TRANSFER COMPLETE	Letter sent 2-6-08. Adopted - AE	100
West. 13	Darenth Park - Phase 1	Darenth Park Ave. St Margarets Cl. The Green	Wimpey Homes		LEGAL TO WRITE TO DEVELOPER GIVING THREE MONTHS NOTICE TO COMPLETE WORKS AND TRANSFER OTHERWISE SEEK SURETY AND GET RINGWAY TO COMPLETE WORKS OR PURSUE SURETY TO COMPLETE IN LINE WITH TERMS OF AGREEMENT. DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND COMPLETE FORMALITIES OF ADOPTION. DECISION REQUIRED ON WHETHER TO ADOPT WITHOUT LAND TRANSFER	Letter sent 2-6-08. Kl. meeting Paul Bending of Taylor Wimpey am 27-6-08.	5
West. 14	Darenth Park - Spine Road	Darenth Park Ave. (extension)	Wimpey Homes		LEGAL TO WRITE TO DEVELOPER GIVING THREE MONTHS NOTICE TO COMPLETE WORKS AND TRANSFER OTHERWISE SEEK SURETY AND GET RINGWAY TO COMPLETE WORKS OR PURSUE SURETY TO COMPLETE IN LINE WITH TERMS OF AGREEMENT. DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND COMPLETE FORMALITIES OF ADOPTION. DECISION REQUIRED ON WHETHER TO ADOPT WITHOUT LAND TRANSFER	Letter sent 2-6-08. Kl. meeting Paul Bending of Taylor Wimpey am 27-6-08.	5

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PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
West. 15	Darenth Park - Phase 2	The Green	Wimpey Homes		WHEN PHASE 1 HAS BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT WHERE NECESSARY	Letter sent 2-6-08. Kl. meeting Paul Bending of Taylor Wimpey am 27-6-08.	5
West. 16	Darenth Park - Phase 3	Moore Close	Wimpey Homes		WHEN SPINE ROAD HAS BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT WHERE NECESSARY	Letter sent 2-6-08. Kl. meeting Paul Bending of Taylor Wimpey am 27-6-08.	5
West. 17	Darenth Park - Area 4	Foord Close Redding Close	Bovis Homes		WHEN SPINE ROAD HAS BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT WHERE NECESSARY	Letter sent 2-6-08.	5
West. 18	Staple Close	The Coppice	Ward Homes		BARRATTS NOW TAKEN OVER AND APPOINTING TDS TO PROGRESS WORKS TO COMPLETION. DIVISIONAL OFFICE TO AGREE REMEDIALS. REQUEST LEGAL TO SEEK LAND TRANSFER AND PURSUE FORMALITIES TOWARDS ADOPTION.	Fax to Wards 02/03/06 chasing progress with land transfer etc. Chaser 05/01/07. Email acknowledgement. Chaser 05/01/07.	80
West. 19	Darenth Park - Area 7	Darenth Park Avl	Bovis Homes		WHEN SPINE ROAD HAS BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF	Adoption delayed as land is locked by Wimpey development DA0013. Letter to Bovis 01/03/07 revised as built required. Chaser 18/06/07.	90

KHS S38 Cold Cases (Resolution)

PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
West. 20	Cornwall Road - extension	Cornwall Road	Bovis Homes		SECRETARY OF STATE FOR HEALTH NEEDS TO ISSUE CERTIFICATE FOR LAND OWNERSHIP. LEGAL TO PURSUE REQUEST FOR LAND TRANSFER DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER?	ADOPTED OCT 08	100
West. 21	Fawkham Avenue	Merileys Close	Ward Homes		BARRATTS NOW TAKEN OVER AND APPOINTING TDS TO PROGRESS WORKS TO COMPLETION. DIVISIONAL OFFICE TO AGREE REMEDIALS. REQUEST LEGAL TO SEEK LAND TRANSFER AND DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE DEED OF GRANT. LEGAL TO COMPLETE DEED OF GRANT. DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	18/06/08 email to David Hitchcock TDS confirming that all that is outstanding is the Deed of Grant.	90
West. 22	Cannon Walk, Gravesend				DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE DEED OF GRANT. LEGAL TO COMPLETE DEED OF GRANT. DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	Letter sent 2-6-08. LCL to follow up.	5
West. 23	Lyons Crescent Tonbridge		Crest Nicholson South East Ltd	Certificate 3 issued dated 11 June 2007	ADOPTED DIVISIONAL OFFICE TO CONFIRM ADOPTION DATE AND CERTIFICATE RELEASE	ADOPTED APR-08	100
West. 24	Bradbourne House / Bradbourne Fields, off New Road, East Malling	Bradbourne Park Road (Part) Tassell Close	Redrow Homes Limited		DIVISIONAL OFFICE TO CONFIRM THAT S.104 AGREEMENT IN PLACE AND INSTRUCT LEGAL TO COMPLETE LAND TRANSFER. LEGAL TO COMPLETE TRANSFER AND DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	Jac to progress.	0

KHS S38 Cold Cases (Resolution)

PHASE 1 - WEST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx Percentage complete
West. 25	Papyrus Way	SCA	Peter Brett Associates 30 Tower View Kings Hill Kent ME19 4NC		DIVISIONAL OFFICE TO CONFIRM THAT S.104 AGREEMENT IN PLACE AND INSTRUCT LEGAL TO COMPLETE LAND TRANSFER AND ENSURE DEEDS IN PLACE TO MAINTAIN SIGN NOT IN HIGHWAY. LEGAL TO COMPLETE TRANSFER AND DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	LCL to progress.	0
West. 25	SCA Phase 5 Larkfield	Papyrus Way	SCA		DIVISIONAL OFFICE TO CONFIRM THAT S.104 AGREEMENT IN PLACE AND INSTRUCT LEGAL TO COMPLETE LAND TRANSFER AND ENSURE DEEDS IN PLACE TO MAINTAIN SIGN NOT IN HIGHWAY. LEGAL TO COMPLETE TRANSFER AND DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	KL met with Brenda Russell of Southern Water am 22-9-08 - BR advised that the site was adopted by SWS 31-12-98 (SW ref TM104/712). Therefore no reason not to proceed. KL e-mail to LC of 25-9-08 refers.	100

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KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
East. 01	St. Augustines Hospital, Chartham Social Housing	Sycamore Close	Hyde Housing Association	Works and transfer completed - currently held up by phase 1 & 2 not adopted	WHEN PHASES 1 & 2 HAVE BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES	LCL to progress.	0
East. 02	A2990/Church Lane, Whitstable Phase 1A	Speedwell Road;	Abbey Homes Ltd.	Further remedials required following delay in completing scheme. Developer slow to respond to requests to complete works	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION. LEGAL TO SORT OUT ISSUE WITH FOOTPATH OWNERSHIP AND ENSURE TRANSFER COMPLETED.	Remedials due to start 20/10/08. Transfer now complete so a very good chance.	10
East. 03	St Augustines Hospital, Chartham Stigger Site	Old Garden Court	Taylor Woodrow Ltd.	Works and transfer completed - currently held up by phase 1 & 2 not adopted	WHEN PHASE 1 IS ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES	Letter sent 28-5-08.	5
East. 04	Bossington Road, Adisham	Bossington Road	Jenner (Contractors)Ltd.	Not a formal S.38 Agreement. Developer did not enter into agreement. Likely to be adopted by S.228.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION UNDER S.228.	Waiting for "as built" drawings. Reminder sent to dev. on 30/09. Could well be adopted by March.	10
East. 05	Market Way (West Site), Canterbury.	Market Way	David Wilson Homes	Not a formal S.38 Agreement. Developer to dedicate under S.37 procedure.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION.	Barratts will commence snagging shortly and are preparing "as-built" drawings. Transfer is complete. Should be adopted by end of the year.	80

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
East 06	Park Farm Close, Summer Lane, Canterbury	Park Farm Close	S.T.C. Developments	Developer not responding to correspondence believed in receivership.	DECISION REQUIRED ON WHETHER TO SEEK SURETY AND GET RINGWAY TO COMPLETE WORKS OR PURSUE SURETY TO COMPLETE IN LINE WITH TERMS OF AGREEMENT. CERTIFICATE 2 ISSUED. DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND COMPLETE FORMALITIES OF ADOPTION. LEGAL NEED TO CONTACT CANTERBURY TO TRACE FILE AND CHASE FOR TRANSFER.	LCL to progress.	0
East 07	Estuary Close, Studd Hill, Swalecliffe	Estuary Close	George Wilson Developments Ltd.	Scheme linked to S.106 Agreement improvements works. Scheme held up over developer's refusal to agree to offset surety for S.38 against outstanding payment for S.106 works. Last correspondence to developer 28/07/06, letter from divisional office to KCC Head of Finance 29/08/06. Although remedial works complete will require further inspection to ascertain condition due to delays. As-built drgs and transfer required	DECISION REQUIRED ON WHETHER TO ADOPT WITHOUT PAYMENT FOR S.106 WORKS AND WAIVER MAINTENANCE PERIOD. DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	LCL to progress.	0
East 08	Churchwood Drive, Chestfield	Churchwood Drive (part) Kendal Meadows, Lodge Field Road	George Wimpey (South London) Ltd.	Letter to TDS consultants 13/11/07 confirming adoption and release of certificate.	ADOPTED 12/11/07. DIVISIONAL OFFICE TO CONFIRM ADOPTION DATE AND CERTIFICATE RELEASE	Adopted April 08	100
East 09	Cranmer Close, Bekesbourne	Aspinal Close	Samuel Lewis Housing Trust	Fax from Jenner Contractors 20/08/07 suggesting that remedial works now complete. Letter from Div Office 23/08/07 confirming that works have not yet been satisfactorily completed and that as-built drgs, deed of grant and transfer still outstanding.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION.	All items still outstanding. Reminder sent 30/09/08.	10
East 10	St. Augustines Hospital, Chartham Phase 1	Linden Road; Aspen Road; Jasmine Close; Laurel Way; Almond Court	Taylor Woodrow Ltd.	Awaiting deed of grant to be competed. Correspondence dated 30/11/06 from KCC Legal confirming arrangements for completion of deed of grant. Remedial list required prior to adoption	DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND PURSUE FORMALITIES TOWARDS ADOPTION WHEN DEEDS OF GRANT COMPLETED.	Letter sent 28-5-08.	5

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
East 11	Coventry Gardens, Herne Bay.	Coventry Gardens	Hamvate Ltd.	Not a formal S.38 Agreement. Developer to dedicate under S.37 procedure. As-built required	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION. LEGAL TO CONTACT CANTERBURY FOR FILE AND ENSURE TRANSFER COMPLETE	Legal are unable to effect a transfer. I can adopt using S228 if desired?	40
East 12	Matthews Close Phase 3	Matthews Close (Extension)	R.K. Smith (Deal)	Last correspondence January 2006 suggesting works are complete and requesting completion of adoption process. Also letter from legal 9 October 2006 suggesting that Section 38 no longer required?	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION. LEGAL TO CONTACT DOVER TO TRACE FILE AND ENSURE TRANSFER COMPLETED.	Awaiting to hear from Mr Matthews Solicitor about Ransom Strip	15
East 13	Grams Road / Liverpool Road	Badgers Rise	D.W. Construction	Developer in receivership. Last correspondence requesting transfer be sent from legal to Dover and asking whether Deeds of grant have been completed.	DECISION REQUIRED ON WHETHER TO PURSUE SURETY AND GET RINGWAY TO COMPLETE WORKS OR PURSUE SURETY TO COMPLETE IN LINE WITH TERMS OF AGREEMENT AND ISSUE CERTIFICATE 2 & 3 TOGETHER. LEGAL TO CHASE FOR TRANSFER AND DEEDS AND DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	LCL to progress.	0
East 14	Marine Mews - Phase 4 / Gladstone Road	Betty Shelvey Court	Alfred McAlpine Now George Wimpey	Last Correspondence 10 September 2007 from NHBC requesting status and whether Surety can be released. Awaiting land transfer from legal	WHEN PHASE 3 HAS BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES. LEGAL TO CHASE FOR LAND TRANSFER	Awaiting update from Legal regarding Land Transfer progress should be adopted by March 2009	10
East 15	Warden House School London Road	Warden House Mews	Easton Builders	Transfer completed 03/06/05. Last correspondence to developer 04/07/05 requesting site meeting to agree final remedials with a view to issuing Cert 3. No response since.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION.	LCL to progress.	0

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
East. 16	College Farm / Golf Road - Phase 3	Pavilion Close, Lanfranc Road (part)	Good Deal Homes	Transfer completed. No progress about completing remedials.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION.	Developer not being co-operative but we are chasing	10
East. 17	College Farm / Golf Road - Phase 4	Lanfranc Road (part) Langton Close Miller Close	Good Deal Homes	No agreement in place, believed to be imminent - legal to chase for completion.	DECISION REQUIRED ON WHETHER TO WAIVER MAINTENANCE PERIOD AND ADOPT FOLLOWING COMPLETION OF WORKS OR ADOPT BY S.228. DIVISIONAL OFFICE TO CARRY OUT SITE INSPECTION AND ENSURE FORMALITIES ARE COMPLETE BEFORE ISSUING CERT 3. LEGAL TO ENSURE TRANSFER COMPLETED PRIOR TO ADOPTION IF S.38.	Awaiting response from Good Deal Homes Boss (Mr Bottom) should be adopted by March 09	10
East. 18	Tower Street	St Bartholomew's Close	Pilgrims Homes Ltd	Transfer not complete, legal to pursue. Developer last contacted May 2002 and asked for as-constructed drawings. Check 104 agreement in place and remedial list required.	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE LAND TRANSFER AND LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER. DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST PRIOR TO ADOPTION. DECISION ON WHETHER TO ADOPT NOW AND COMPLETE TRANSFER AND OTHER FORMALITIES POST ADOPTION OR LET IT RUN ITS NATURAL COURSE?	LCL to progress.	0
East. 19	Land at North Barracks	Ardent Avenue etc	Brengreen Properties	Street Lighting defects to be completed. Needs to serve maintenance period	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE LAND TRANSFER AND LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER. DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION.	Now on maintenance until next phase enables developer to complete work	10
East. 20	Balfour Road	Balfour Road (footway only)	Jenner (Contractors) Ltd	No agreement in place although works completed. Believed to be maintained by KCCC?	DIVISIONAL OFFICE TO INVESTIGATE ADOPTION STATUS. IF WORKS ARE MAINTAINED AT PUBLIC EXPENSE POST NOTICES UNDER S.228 TO FORMALLY ADOPT. IF S.228 TRANSFER NOT REQUIRED	Case file has been closed by Gill Hogbin no recent correspondence. Decision required from Graham as to how to proceed	10

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
East 21	Penfold's Yard - Shooters Hill	Meadow Way	Hill Acre Ltd	No agreement in place although works completed.	moved many of Ashley's columns so that it can be viewed much more easily now.	Adopted April 08	100
East 22	Marine Mews - Phase 3 / Gladstone Road	Chater Court, Finch Mews, Drew Lane	Alfred McAlpine Now George Wimpey	Developer has not completed formalities or minor remedial works. Wimpey have been instructed to complete works and are pursuing currently. Last correspondence 1 November 2007 in response to local land search advising as much.	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION. LEGAL TO ENSURE TRANSFER COMPLETED.	Land Transfer being chased by Louise Carter (Legal) should be adopted by March 2009	15
East 23	Branch Street / Bridge Street	Branch Street	Co-Operative Retail Services Ltd	Minor works covered by agreement. Works completed, however remedials possible. Requires inspection and ensure adoption formalities completed. Legal to enquire for transfer. Believed to be on maintenance, but no trace of certificate or date	LEGAL TO CONTACT DOVER TO TRACE FILE AND CHASE DEVELOPER FOR TRANSFER AND REQUEST THAT WORKS ARE COMPLETED WITHIN TIME PERIOD OTHERWISE CALL IN SURETY. COULD GET RINGWAY TO COMPLETE WITH SURETY/DEVELOPER'S CONSENT. DECISION REQUIRED ON WHETHER TO WAIVER MAINTENANCE PERIOD. DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND COMPLETE FORMALITIES WHEN DECISION MADE.	LCL to progress.	0
East 24	Holmestone Road	Holmestone Road (Extension)	Co-Operative Retail Services Ltd	Road leads to minor small industrial units. Cert 1 & 2 issued 1990, however agreement dated 1991?	THIS ROAD WAS BUILT ON THE UNDERSTANDING THAT NEW INDUSTRIAL UNITS WOULD BE BUILT IN THE FUTURE. AT THE PRESENT TIME THERE IS MINIMAL DEVELOPMENT WITH NO LIKELIHOOD OF ANY FURTHER DEVELOPMENT TAKING PLACE. ACCORDINGLY THE ROAD ONLY SERVES A FEW UNITS. CURRENT POLICY WOULD PREVENT THIS ROAD FROM BEING ADOPTED AS IT DOES NOT SERVE ANY PUBLIC PURPOSE OR INTEREST. THE DEVELOPER IS UNWILLING TO COMPLETE OUTSTANDING REMEDIALS AND NOT INTERESTED IN SEEKING ADOPTION. A DECISION IS REQUIRED ON WHETHER TO PURSUE ADOPTION OR REVOKE THE AGREEMENT. LEGAL TO CONSIDER STEPS TO REVOKE AGREEMENT. POSSIBILITY OF CALLING IN SURETY AND GETTING RINGWAY TO COMPLETE WITH DEVELOPER'S CONSENT IF DECISION IS TO ADOPT. DIVISIONAL OFFICE TO CONDUCT FORMALITIES FOLLOWING DECISION.	Nasser and GC agree that no action to be taken. Development derelict and road does not serve any purpose. NO ACTION	N/A

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
East. 25	Land off Coombe Valley Road	Coombe Close	Samuel Lewis Housing Trust - Now Southern Housing Group	Developer last contacted March 2002 and asked to pursue formalities. Legal to ensure transfer completed.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION.	Letter sent 28-5-08. KL spoke to Mohamad at Southern Housing Group re KCC S38 - 0207 324 1291 am 30-5-08. KL chased by phone am 5-6-08. KL e-mailed copy of letter(s) sent to SH Group. Mohamad advised that contact should be Tony Sweetman (0207 3246453). No answer from number given. KL chased Mohamad again 23-6-08, who copied KL into his internal e-mail to Lorraine Boyce. KL spoke to Lorraine am 3-7-08 - not her either - KL called Gail Little, Secretary for Jeremy Barkway am 3-7-08 - who confirmed receipt of e-mails. She said she would call back shortly. Gail e-mailed 4-7-08. KL responded 7-7-08 advising that he needed to hold a site meeting and Gail replied 8-7-08 saying she has passed onto a colleague Peter Spoor. KL then received a message 30-7-08 from Caroline at SHG 01233 895633 - KL to call her. After the mutual leaving of messages, KL finally spoke pm 11-8-08. Site meeting held on site Mon 18-8-08. KL e-mail to Caroline of 20-8-08 refers. A little confusing as site is tiny - no remedials are required. KL met with Brenda Russell of SWS - see her e-mail of 30-9-	100
East. 26	Downlands - Dover Road	Downlands	S.E.Kent Developments Ltd	Developer in liquidation. Bond called in to complete works in 2002. Not sure whether land transfer completed.	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND CARRY OUT SITE INSPECTION AND ENSURE FORMALITIES ARE COMPLETE BEFORE ISSUING ADOPTION CERTIFICATE. LEGAL TO ENSURE TRANSFER COMPLETED.	LCL to progress.	0
East. 27	Hogbrook Farm	Newlyns Meadow	Alfred McAlpine Now George Wimpey	Developer is currently attempting to rectify erroneously transferred land. Site inspection required.	LEGAL TO ADVISE ON POSSIBLE SOLUTION WHERE VISIBILITY SPLAYS HAVE BEEN TRANSFERRED TO THIRD PARTY. DECISION REQUIRED ON WHETHER TO ADOPT WITHOUT REQUIRED VISIBILITY. DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION WHEN TRANSFER ISSUES HAVE BEEN RESOLVED.	Abortive Legal Costs to be paid by Walter Lawrence Homes should be adopted by March 2009	15

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
East 28	55 - 57 New Street	Millfield	Sanctuary Housing	Works completed satisfactorily. Awaiting completion of land transfer ONLY	DIVISIONAL OFFICE TO FINALISE ADOPTION FORMALITIES	Adopted April 08	100
East 29	St Mary's Meadow	Miles Court	Sanctuary Housing	Works completed satisfactorily. Awaiting completion of land transfer ONLY	LEGAL TO ENSURE DEEDS OF GRANT AND TRANSFER COMPLETED. DIVISIONAL OFFICE TO FINALISE ADOPTION FORMALITIES	With Legal to sort out defective title indemnity could be adopted by March 09	50
East 30	Woodcock Gardens, Hawkinge	Woodcock Gardens, Hawkinge	Originally Wilcon Homes, now Taylor Wimpey	Transfer completed awaiting final inspection before adoption.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION.	Waiting for response from developers regarding final inspection	50
East 31	Megone Close, Mayfly Drive, Hawkinge	Megone Close, Mayfly Drive, Hawkinge	Originally Wilcon Homes, now Taylor Wimpey	Awaiting transfer and final inspection before adoption.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION. LEGAL TO COMPLETE LAND TRANSFER AND DEED OF GRANT.	Transfer in progress	50
East 32	Hunt Close & Lysander Walk, Hawkinge	Hunt Close & Lysander Walk, Hawkinge	Originally Wilcon Homes, now Taylor Wimpey	Transfer completed awaiting final inspection before adoption.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION.	Waiting for response from developers regarding final inspection	50
East 33	Waddington Drive, Hawkinge	Waddington Drive, Hawkinge	Originally Wimpey Homes, now Taylor Wimpey	Awaiting completion of Haven Drive before completing formalities. Transfer and deeds of grant complete.	WHEN HAVEN DRIVE HAS BEEN ADOPTED DIVISIONAL OFFICE TO COMPLETE ADOPTION FORMALITIES.	Will follow on from Haven Drive adoption	50

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
East 34	Haven Drive, Hawkinge	Haven Drive, Hawkinge	Originally Wimpey Homes, now Taylor Wimpey	Awaiting transfer and final inspection before adoption.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION. LEGAL TO CHASE FOR LAND TRANSFER TO BE COMPLETED.	Final inspection W/C 13/10/08	50
East 35	Wood Way, Lympne	Folkswood Way	Originally McLean Homes, now Taylor Wimpey	Transfer completed awaiting final inspection before adoption.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION.	Adopted April 08	100
East 36	Poplar Lane, Lydd	Megan Close & Samuel Mews	Crown Builders	Developer building houses to order, works progressing slowly. Overall development split into phases. Cannot put onto maintenance until surfacing complete and issues resolved.	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND CHASE DEVELOPER TO GET EACH PHASE COMPLETED AND ADOPTED RATHER THAN WAIT FOR ENTIRE DEVELOPMENT TO BE FINISHED. ADOPTION FORMALITIES TO BE COMPLETED AND LEGAL TO COMPLETE TRANSFER.	Jacs to progress	0
East 37	Page Road, Hawkinge	Page Road, Hawkinge	Pentland Homes	Maintenance period expired in June this year. Developer completing final minor remedials prior to adoption	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION. LEGAL TO CONFIRM TRANSFER COMPLETED.	Land transfer in progress	50
East 38	Stone Street, Lympne	Manor Farm Close	Originally McLean Homes, now Taylor Wimpey	Transfer completed awaiting final inspection before adoption.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION.	Adopted April 08	100
East 39	The Street / Mill Lane, Hawkinge Avenue	Mitchell Avenue	Originally Wilton Homes, now Taylor Wimpey	Awaiting transfer, as-builts and deed of grants. Final inspection required before adoption.	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION. LEGAL TO CONFIRM AS-BUILTS AND TRANSFER COMPLETED.	Needs priority work as footway collapsing	15

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
East. 40	Harden Road, Lydd	Beech Close	Browne Bros	Developer in receivership. Browne Construction have taken over from Browne Bros and are undertaking commitments to complete works. Alan Ash agreed to reduce surety tp 10% in August 2004	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION. LEGAL TO CONFIRM AS-BUILT AND TRANSFER COMPLETED.	AE to progress	15
East. 41	The Ridgeway - Phase 1	The Ridgeway (part)	Ward Homes	Certificate 3 issued dated 31 March 2007	NONE. ADOPTED	Adopted April 08	100
East. 42	The Ridgeway - Phase 2	The Ridgeway (part)	Ward Homes	Certificate 3 issued dated 31 March 2007	NONE. ADOPTED	Adopted April 08	100
East. 43	The Ridgeway - Phase 3	The Ridgeway (part)	Ward Homes	Certificate 3 issued dated 31 March 2007	NONE. ADOPTED	Adopted April 08	100
East. 44	Heron Forstal Avenue extension, Hawkinge	Pritchard Avenue	Matthew Homes	Not sure if scheme on maintenance, file has Cert 2 dated 22/12/04 - Dean to check that Cert 2 has been issued. Believed that structural approval now given and scheme progressing towards completion. Final inspection required and legal to chase for deed of grant.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION. LEGAL TO CONFIRM TRANSFER AND DEEDS OF GRANT COMPLETED.	AE to progress	15
East. 45	St Saviours Close, Folkestone	St Saviours Close	Southern Housing Group, Samuel Lewis Housing Trust	Correspondence from Alan Ash 18/10/00 stating that he was preparing an estimate to get works completed and would then request that legal send it to the Surety. Believed that there maybe complications with approval for retaining wall and adjacent land owner. Division to investigate further and decision required following research.	DECISION REQUIRED ON WHETHER TO PURSUE SURETY AND GET RINGWAY TO COMPLETE WORKS OR PURSUE SURETY TO COMPLETE IN LINE WITH TERMS OF AGREEMENT. ALSO DECISION REQUIRED ON WHETHER TO ACCEPT SUBSTANDARD STRUCTURE PRIOR TO ADOPTION. LEGAL TO CONFIRM COMPLETION OF DEEDS OF GRANT AND DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	Letter sent 28-5-08. KL spoke to Mohamed at Southern Housing Group re KCC S38 - 0207 324 1291 am 30-5-08. KL chased by phone am 5-6-08. KL e-mailed copy of letter(s) sent to SH Group. Mohamed advised that contact should be Tony Sweetman (0207 3246453). No answer from number given. KL chased Mohamed again 23-6-08; who copied KL into his internal e-mail to Lorraine Boyce. KL spoke to Lorraine am 3-7-08 - not her either - KL called Gail Little, Secretary for Jeremy Barkway am 3-7-08 - who confirmed receipt of e-mails. She said she would call back shortly. Gail e-mailed 4-7-08. KL responded 7-7-08 advising that he needed to hold a site meeting and Gail replied 8-7-08 saying she has passed onto a colleague Peter Spoons. KL then received a message 30-7-08 from Caroline Ruiz at SHG 01233 895633 - KL to call her. After the mutual leaving of messages, KL finally spoke pm 11-8-08. Site meeting held on site Mon 18-8-08. KL e-mail to Caroline of 20-8-08 refers. KL chased am 3-9-08 for update on progress. Predominant problem is in connection with adjacent wall. However, it was established that this should not be a major is	85

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
East. 46	Shearway Business Park, Folkestone	Shearway Road & Pent Road	Gilbert & Caswell	Recent correspondence from legal requesting instructions on whether to close file due to inactivity. Correspondence from Alan Ash 23/03/05 suggesting that it is not possible to enter into agreement for Phase 2 due to continued non-compliance of design submissions and construction of roadworks and that all further works are at the developer's risk	DECISION REQUIRED ON WHETHER TO ADOPT OR LEAVE PRIVATE OR GET RINGWAY TO COMPLETE WORKS AT KCC EXPENSE? DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS, CHECK S.104 APPROVED AND PURSUE FORMALITIES TOWARDS ADOPTION UNDER S.228.	LCL to progress.	0
East. 47	Oasthouse Field, Ivychurch	Oasthouse Field	Southern Housing Group, Samuel Lewis Housing Trust	No agreement, however land transfer apparently completed. Last correspondence 3rd May 2005. S.37 Notice not found although file shows one with 1997 date? Correspondence from Alan Ash 23/11/01 states that notice was served on 27/06/01. Dead of Grant required. Remedial list required to establish condition of roadworks. Establish status of S.104 agreement.	LEGAL TO FOLLOW UP REQUEST FOR DEEDS OF GRANT AND CONFIRM S.37 NOTICE WAS SERVED. DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS, CHECK S.104 APPROVED AND PURSUE FORMALITIES TOWARDS ADOPTION UNDER S.37.	Letter sent 28-5-08. KL spoke to Mohamed at Southern Housing Group re KCC S38 - 0207 324 1291 am 30-5-08. KL chased by phone am 5-6-08. KL e-mailed copy of letter(s) sent to SH Group. Mohamed advised that contact should be Tony Sweetman (0207 3246453). No answer from number given. KL chased Mohamed again 23-6-08, who copied KL into his internal e-mail to Lorraine Boyce. KL spoke to Lorraine am 3-7-08 - not her either - KL called Gail Little, Secretary for Jeremy Barkway am 3-7-08 - who confirmed receipt of e-mails. She said she would call back shortly. Gail e-mailed 4-7-08. KL responded 7-7-08 advising that he needed to hold a site meeting and Gail replied 8-7-08 saying she has passed onto a colleague Peter Spoor. KL then received a message 30-7-08 from Caroline at SHG 01233 895633 - KL to call her. After the mutual leaving of messages, KL finally spoke pm 11-8-08. Site meeting held on site Mon 18-8-08. KL e-mail to Caroline of 20-8-08 refers. KL chased am 3-9-08 for update on progress. Caroline's e-mail of 11-10-08 refers. KL to complete file copies and appl	100
East. 48	Imbert Close, New Romney	The Meadows	J Godden	Small extension to cur-de-sac. Road built to base course only. Remedial list required to establish condition of roadworks. Developer not interested in completing roadworks. Residents Association believed to be chasing developer to get works completed.	DECISION REQUIRED ON WHETHER TO ADOPT OR LEAVE PRIVATE OR GET RINGWAY TO COMPLETE WORKS AT KCC EXPENSE? DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS, CHECK S.104 APPROVED AND PURSUE FORMALITIES TOWARDS ADOPTION UNDER S.228. LEGAL TO CONTACT SHEPWAY TO TRACE FILE.	LCL to progress.	0

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
East 49	Offley Close Margate	Offley Close	Mr A & Mrs S Offley 1a Offley Close, Margate, Kent CT12 6BG 01843 223445	Service margin land transferred to owners. Thanet DC have accepted deeds of covenant from individual property owners granting permission for access purposes. Service margins also overgrown and in need of severe clearance. Land transfer completed As-built required. Divisional office to prepare remedial list.	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO INVESTIGATE ACCEPTABILITY OF DEEDS OF COVENANT AND WHETHER DEEDS OF GRANT INCLUDED. DECISION REQUIRED ON WHETHER TO ADOPT FOLLOWING COMPLETION OF MINOR REMEDIALS GIVEN THAT SCHEME IS NOW 18 YRS OLD. DIVISIONAL OFFICE TO CONTACT DEVELOPER TO GET WORKS COMPLETED.	Mrs Offley contacted KCC by phone 10-6-08 - passed through to KJL. The number given was incorrect, but KJL eventually called and left a message am 19-6-08. Following an exchange of telephone messages, KL met Mr Offley on site pm 23-6-08. Vegetation clearance only significant issue. KL letter of 23-6-08 refers. Mr Offley called am 3-7-08 to confirm clearance work was completed. KL received a copy of the original S38 drawing from KCC Legal 31-7-08- for use as an as-built as there are no drawings on file. File returned 5-8-08.	100
East 50	Sanger Close (Railway Goods Yard Ph.2) Margate	Sanger Close	English Churches Housing Group Ltd & Demme Group Ltd.	Last correspondence 30/11/06 outlining issues to be resolved. Problems with drainage awaiting S.104 approval and certificates. Extensive remedials required. Land transfer and deeds required together with H&S File	DEPENDANT ON DRAINAGE UNDERTAKER GRANTING APPROVAL FOR S.104 AGREEMENT. DECISION REQUIRED ON WHETHER TO WAIVER MAINTENANCE PERIOD AND ADOPT FOLLOWING COMPLETION OF REMEDIALS AND TRANSFER AND OTHER REQUIREMENTS (H&S FILE, AS BUILT DRGS ETC). DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST PRIOR TO ADOPTION. LEGAL TO CHASE FOR LAND TRANSFER.	LCL to progress.	0
East 51	Fair Street Phase 2 , Broadstairs	Fair Street (S38 works - adoptable footway fronting new houses and drainage to an existing road)	Jones Homes (Southern) Ltd & Demme Group Ltd	Last correspondence 28/11/05 to legal suggesting that no progress can be made until drgs have been received and site meetings held to discuss extent of remedial works required. Possible land transfer to property owners.	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO INVESTIGATE AND CHASE FOR LAND TRANSFER AND DEEDS OF GRANT. DECISION REQUIRED ON WHETHER TO WAIVER MAINTENANCE PERIOD AND ADOPT FOLLOWING COMPLETION OF REMEDIALS. POSSIBLE DECISION ON WHETHER TO WAIVER TRANSFER. DIVISIONAL OFFICE TO CONTACT DEVELOPER TO IDENTIFY AND COMPLETE REMEDIALS.	LCL to progress.	0

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
East. 52	Mariners Lea (Rumfields Road) Broadstairs	Mariners Lea	Hill Reed Homes Ltd.	TDS now attempting to complete works on behalf Hillreed and are complying with requirements to get scheme adopted. Legal not yet instructed to pursue transfer. Progressing now to natural conclusion. KL note - land transfer completed 28-4-08.	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION. LEGAL TO ENSURE TRANSFER COMPLETED.	Letter sent 28-5-08. Richard Green has dealt with some remedials Works. carried out in June 2008. KL visited site pm 23-6-08. All OK. KL to progress. KL telephoned and then e-mailed Maryn Williams of TDS to chase H & S File 30-6-08. KL chased by e-mail again 7-7-08. MW called pm 15-7-08 to advise that the completed H & S File should be available by 23-7-08. As-built drawing and H & S File received 25-7-08. KL e-mail of 25-7-08 requested lantern manufacturer details. File returned 5-8-08.	100
East. 53	Cornelis Drive (Wachester Lane) Minster	Cornelis Drive	Wimpey Homes Holding Ltd (presumably part of Taylor Wimpey now)	TDS now attempting to complete works on behalf Wimpey and are complying with requirements to get scheme adopted. H&S file required together with inventory. Progressing now to natural conclusion although some problems with private planting and fencing in service margins.	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND PURSUE FORMALITIES TOWARDS ADOPTION.	LCL to progress.	0
East. 54	Antolin Way (Eurokent Ph.1) Ramsgate	Antolin Way	Rosefarm Estates PLC	Last correspondence 2001 - outlining issues to be resolved. Problems with drainage awaiting S.104 approval and certificates. Extensive remedials required. Land transfer and deeds required together with H&S File	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND CHASE DEVELOPER TO COMPLETE WORKS. FAILURE TO COMPLY WITH REQUEST WILL REQUIRE DECISION ON WHETHER TO CONTACT SURETY TO GET WORKS COMPLETED AND WAIVER MAINTENANCE PERIOD. LEGAL NEED TO CHASE FOR TRANSFER ETC.	LCL to progress.	0
East. 55	Southwood Heights, (Reservoir site Southwood Road), Ramsgate	Southwood Heights	Roellen Homes Ltd	Problems with drainage awaiting S.104 approval and certificates. Some issues with service margin planting. Base course and street lighting remedials required before Cert 1 can be issued. Land transfer required.	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND CHASE DEVELOPER TO COMPLETE WORKS. FAILURE TO COMPLY WITH REQUEST WILL REQUIRE DECISION ON WHETHER TO CONTACT SURETY TO GET WORKS COMPLETED AND WAIVER MAINTENANCE PERIOD. LEGAL NEED TO CHASE FOR TRANSFER ETC.	LCL to progress.	0

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
East 56	Foreland Heights (St Stephens College) Broadstairs	Foreland Heights	Broadstairs Property BV	Last correspondence 27/09/07 outlining issues to be resolved. Remedials required together including service marking problems - planting and large ornamental stones. Land transfer, H&S File and as-built drgs required. Some issues with land transfer of visibility plays.	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND CHASE DEVELOPER TO COMPLETE WORKS. FAILURE TO COMPLY WITH REQUEST WILL REQUIRE DECISION ON WHETHER TO CONTACT SURETY TO GET WORKS COMPLETED AND ADOPT IMMEDIATELY. LEGAL NEED TO CHASE FOR TRANSFER AND ENSURE THAT PROBLEM WITH VISIBILITY TRANSFER IS RESOLVED.	KL visited site and carried out joint inspection with TDS in afternoon of 11-9-08. KL e-mail listing minor remedials of 24-9-08 refers.	80
East 57	Nightingale Place (Princess Mary Hospital) Margate	Nightingale Place	Midco Holdings Ltd & Woodbarn Properties Ltd	Last correspondence 29/09/03 regarding attempts to get Department of Health to release charges over land to enable land transfer to be completed. Deeds of grant required, together with deeds for lighting columns outside highway land. Remedials, land transfer, H&S File and as-built drgs required?.	LEGAL TO ENSURE THAT EASEMENTS ARE COMPLETED FOR DRAINAGE AND STREET LIGHTING OUTSIDE HIGHWAY LAND. DIVISIONAL OFFICE TO CONTACT DEVELOPER TO COMPLETE WORKS. FAILURE TO COMPLY WITH REQUEST WILL REQUIRE DECISION ON WHETHER TO CONTACT SURETY TO GET WORKS COMPLETED.	LCL to progress.	0
East 58	Courtlands Close (Viking Motel) Cliffsend	Courtlands Close	Ward Homes	TDS now attempting to complete works on behalf of Barratts (took over from Wards) and are complying with requirements to get scheme adopted. Land transfer and highway inventory required. Minor remedials required - now progressing to natural conclusion.	DIVISIONAL OFFICE TO ENSURE DEVELOPER COMPLETES WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION. LEGAL TO COMPLETE TRANSFER.	Letter sent 28-5-08. KL received a telephone call from Phil Townshend of TDS (on behalf of Wards) 01403 864450 - Richard Green has been overseeing but scheme has now moved on - KL agreed to visit sit and assess/advise his view of vegetation. KL visited site am 24-7-08 - all fine, pleasant development - could see no reason to withhold approval. KL advised Phil accordingly pm 25-7-08. File returned 5-8-08.	100
East 59	East Northdown Close (Northdown Park Estate Phase 9.1) Margate	East Northdown	Sunley Estates PLC	TDS now attempting to complete works on behalf of Sunley Homes and are complying with requirements to get scheme adopted. Land transfer completed. H&S file and highway inventory required. Minor remedials required - now progressing to natural conclusion.	DIVISIONAL OFFICE TO ENSURE DEVELOPER COMPLETES WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION. . .	Adopted May 08	100

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
East. 60	Highland Glade (Highlands) Manston	Highland Glade	Gilcrest Homes Ltd	Last correspondence from legal 03/09/07 requesting land transfer be completed. Problems including cathpit surfaced over in carriageway, ponding plus other minor remedials. Easements required for soakaways.	LEGAL TO SORT OUT LAND TRANSFER AND ENSURE THAT EASEMENTS ARE COMPLETED FOR DRAINAGE. DIVISIONAL OFFICE TO CONTACT DEVELOPER TO COMPLETE WORKS. FAILURE TO COMPLY WITH REQUEST WILL REQUIRE DECISION ON WHETHER TO CONTACT SURETY TO GET WORKS COMPLETED.	LCL to progress.	0
East. 61	Old Kingsdown Close Broadstairs	Old Kingsdown Close	R K Leatt Ltd. (now in liquidation)	Developer went into liquidation in 1997. Cheque received from NHBC (Bondsmen) for £6,952.59 in October 1999. Issue with two street lighting columns situated in gardens outside land to be transferred to KCC.	LEGAL TO CONTACT THANET TO TRACE FILE AND ENSURE THAT LAND TRANSFER COMPLETED AND EASEMENTS ARE COMPLETED FOR STREET LIGHTS SITUATED OUTSIDE HIGHWAY LAND. DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND DEEDS OF GRANT AND CONDUCT SITE INSPECTION AND ARRANGE FOR WORKS TO BE COMPLETED. DECISION REQUIRED ON WHETHER TO GET KHS TO PAY FOR REMEDIALS GIVEN THAT MONEY PAID BY SURETY WENT TO THANET DC. DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	LCL to progress.	0
East. 62	Upchurch Walk also Westmarsh Drive Extension (Northdown Park 7.4.8) Margate	Upchurch Walk Westmarsh Drive	Sunley Estates F	TDS now attempting to complete works on behalf of Sunley Homes and are complying with requirements to get scheme adopted. Land transfer required. Problem with visibility covenant, however to move forward and given guidance in MIS decided to pursue without covenant in place. As-built, H&S file and highway inventory required. Minor remedials also required - now progressing to natural conclusion.	LEGAL TO SORT OUT FOOTPATH OWNERSHIP MATTER AND COMPLETE LAND TRANSFER. DIVISIONAL OFFICE TO ENSURE DEVELOPER COMPLETES WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION.	Adopted by RG may 08	100
East. 63	Dene Walk (Cabbage Patch Ph.2) off Ramsgate Road, Margate		Trustees of Samuel Lewis Housing Trust	Last correspondence October 2003 requesting drgs to progress land transfer. Remedials required Possible issues with retaining wall. Land transfer, H&S File and as-built drgs required.	LEGAL TO CONTACT THANET TO TRACE FILE AND ENSURE THAT LAND TRANSFER IS COMPLETED. DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND CHASE DEVELOPER TO COMPLETE WORKS. FAILURE TO COMPLY WITH REQUEST WILL REQUIRE DECISION ON WHETHER TO CONTACT SURETY TO GET WORKS COMPLETED. DIVISIONAL OFFICE ALSO TO INVESTIGATE ISSUE OF RETAINING WALL AND IDENTIFY REMEDIALS REQUIRED.	LCL to progress.	0

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
East. 64	Millennium Way (Thanet Reach) Broadstairs	Millennium Way	Thanet Reach Estates Ltd & Denne Group Ltd & Thanet District Council	Problem with Tesco extending road without approval from KCC which has implications for current S.38 agreement. Will require supplemental agreement to cover new works, not covered by original agreement, in vicinity of turning area linking to new road. New road could be subject to a separate agreement, but may remain private. Land transfer and deeds of grant required. Divisional office to agree final remedial works.	LEGAL TO ENSURE THAT SUPPLEMENTAL AGREEMENT IS COMPLETED TOGETHER WITH LAND TRANSFER AND EASEMENTS. DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND CONDUCT SITE INSPECTION AND ENSURE THAT WORKS ARE COMPLETED TO ADOPTABLE STANDARDS. ALSO DIVISIONAL OFFICE TO ENSURE THAT ADOPTION FORMALITIES ARE COMPLETED.	Tesco works recently completed in September. Snagging meeting with developer to be held 22/10/08 - hopefully will issue cert 2 soon after. Issue of Cert 3 could however take a while as there are land issues (particularly with regard to soakways and visibility splays outside adoptable highway land) - KCC Legal have however already started on these.	15
East. 65	George Park (Canterbury Road) Margate	George Park	Throwley Limited	Last correspondence 2004 regarding problems with acquiring visibility splays as part of land transfer. Some of the service margin land has been transferred to land owners. Remedials required together with land transfer, H&S File and as-built drgs.	DECISION REQUIRED ON WHETHER TO PURSUE SURETY TO COMPLETE IN LINE WITH AGREEMENT AND ACCEPT REDUCED VISIBILITY WITHOUT COVENANT. ALSO DECISION REQUIRED ON WHETHER TO SEEK LAND TRANSFERRED TO RESIDENTS MISTAKENLY. DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND COMPLETE FORMALITIES OF ADOPTION. LEGAL NEED TO COMPLETE TRANSFER.	LCL to progress.	0
East. 66	Newmans Close (Lanthorne Rd) Broadstairs	Newmans Close	Taylor Wimpey Ltd (ex Wilcon site)	TDS now attempting to complete works on behalf of Taylor Wimpey Homes and are complying with requirements to get scheme adopted. Land transfer and deeds required. Problem with locating buried soakaway in garden and with visibility splays built in wrong place, however to move forward and given guidance in MFS decision taken to accept reduced visibility. As-builts, H&S file and highway inventory required. Minor remedials also required - now progressing to natural conclusion	DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND CHASE DEVELOPER TO COMPLETE WORKS. FAILURE TO COMPLY WITH REQUEST WILL REQUIRE DECISION ON WHETHER TO CONTACT SURETY TO GET WORKS COMPLETED. LEGAL NEED TO COMPLETE TRANSFER ETC. DIVISIONAL OFFICE TO COMPLETE ADOPTION FORMALITIES WHEN VISIBILITY ISSUES SORTED. AS-BUILTS AND H&S FILE REQUIRED	Letter sent 28-5-08. Kl. meeting Paul Bending of Taylor Wimpey am 27-6-08.	5

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
Mid. 01	Eureka S&b Park,ph1	Trinity Road, Thomson Road	Trinity College, cambridge	Land transfer outstanding. Divisional office produced remedial list of outstanding works to be completed - currently working up estimate. Developer to be given estimate and asked to complete works.	LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER. DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AFTER ESTIMATE COMPLETED AND AGREED. DEVELOPER SHOULD BE GIVEN TIME PERIOD TO COMPLETE OTHERWISE CALL IN SURETY. COULD GET RINGWAY TO COMPLETE WITH DEVELOPER'S CONSENT.	Adopted May 08	100
Mid. 02	Lit Burton Fm, spine2	George Williams Way, Richmond Meech Drive	Little Burton Dev Co Ltd	Divisional Office to resolve outstanding surface water drainage problems. Developer to provide amended drawings to enable completion of land transfer. Remedial list required before adoption. Last correspondence 03/10/07.	LEGAL TO ENSURE LAND TRANSFER COMPLETED. AWAITING RESPONSE FROM DEVELOPER (LAST CORRESPONDENCE 03/10/07) DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN DRAINAGE PROBLEM RESOLVED. DECISION REQUIRED TO ADOPT BEFORE DRAINAGE PROBLEM RESOLVED	Adopted April 08	100
Mid. 03	Goat Lees, phase 1	Trinity Road, Jersey Close	Ward Construction (medway) Ltd	Legal to chase Land Transfer. Divisional Office to inspect to ensure works acceptable - possible remedial list.	LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN DRAINAGE PROBLEM RESOLVED. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER?	Jacs to progress	0
Mid. 04	Goat Lees, phase 2	Friesland Way	Ward Construction (medway) Ltd	Legal to chase Land Transfer. Divisional Office to inspect to ensure works acceptable - possible remedial list.	LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEED OF GRANT DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN DRAINAGE PROBLEM RESOLVED. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER?	Jacs to progress	0
Mid. 05	Goat Lees, spine Rd. Ph 2	Trinity Road	Ward Construction (medway) Ltd	Legal to chase Land Transfer. Divisional Office to inspect to ensure works acceptable - possible remedial list.	LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEED OF GRANT DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN DRAINAGE PROBLEM RESOLVED. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER?	Jacs to progress	0

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
Mid. 06	Bridge St, Wye	Dennes Hill Close	Ruddy Developments Ltd	Developer in receivership. Problems with gas main laid through S.104 Foul manhole. Part of visibility splay transferred to resident. Default notice issued on Surety 28/01/02. Outstanding 25% of costs of the works is £6,227.25. Surety has offered a payment of £2000 only. Revised estimate for costs of works £1600 not including legal costs.	LEGAL TO SEEK COSTS FROM SURETY TO COMPLETE WORKS. DECISION REQUIRED ON WHETHER TO ADOPT WITHOUT LAND TRANSFER, ISSUE WITH GAS MAIN IN S.104 MANHOLE AND WITHOUT LEGAL COSTS	On legal "hot list" KL visited site am 25-8-08. Site found to be tidy and on a few minor remedials required. KL chasing Southern Water in connection with the apparent pipe clash. At KL's meeting with SWS on 22-9-08 it was confirmed that SWS would not be prepared to adopt. KL has re-visited site and confirmed that clash is not in MHs.	50
Mid. 07	Hoads Wood,sandyhur st Ln.	Hoadswood Gardens	Mclean Homes South East Ltd	Transfer and deed of grant outstanding. Remedial list required to complete	LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEED OF GRANT DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN LAND TRANSFER AND DEED COMPLETED. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER?	Jacs to progress	0
Mid. 08	Lit Burton Fm,phse 2	Clarke Crescent, John Badger Close, James Haney Drive	Wimpey Homes Ltd	Transfer outstanding. Remedial list required to complete. Last correspondence 09/10/07	LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN LAND TRANSFER COMPLETED. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER?	Letter sent 28-5-08. On legal "hot list": KL meeting Paul Bending of Taylor Wimpey am 27-6-08.	5
Mid. 09	Market,orbital Park	Monument Way	Hobbs Parker	Not on Maintenance. Problems with culvert under highway - structural approval and adoption by Southern Water. Remedial list required to complete. Last correspondence 08/02/07	DECISION REQUIRED ON WHETHER TO ADOPT WITH PRIVATE STRUCTURE UNDER THE HIGHWAY? WAIVER MAINTENANCE PERIOD AND ISSUE CERT 2 AND 3 TOGETHER AND PURSUE LAND TRANSFER?	LCL to progress.	0

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
Mid. 10	Stanhope School Phase 2 (housing Association)	The Limes	Alfred McLain	Not on Maintenance. Street Lighting not yet approved. Ensure S.104 Agreement in place. Remedial list required to complete. Last correspondence 14/05/07. Transfer ongoing.	LEGAL TO SORT OUT TRANSFER ISSUES. DECISION REQUIRED ON WHETHER TO ADOPT WITHOUT ELECTRICAL CERTIFICATES/APPROVAL FOR STREET LIGHTING? / S.104 AGREEMENT APPROVAL WAIVER MAINTENANCE PERIOD AND ISSUE CERT 2 AND 3 TOGETHER AND PURSUE LAND TRANSFER?	Letter sent 28-5-08. Carrillon Building (?) responded and advised that now with Wimpey. Paul Bending at George Wimpey then advised that this is dealt with by Peter Mandell (p.mandell@peterind.co.uk). KL e-mailed 15-7-08. KL chased by e-mail pm 21-7-08. KL left voice message on his mobile 07860 285712 pm 21-7-08. KL met Peter Mandell (p.mandell@peterind.co.uk, 07860 285712) am 13-8-08. KL e-mail listing remedials of 14-8-08 refers. E-mail from Peter of 20-8-08 advised that remedials were programmed. KL discussed land issue with Dawn Shenwan of KCC Legal - no problems on site - appears to be an administrative issue with regard to plans. Dawn's e-mail of 27-8-08 refers. KL raised with Peter Mandell via e-mail 3-9-08. KL has discussed the "disputed" land boundaries with the Developer's Representative (David Melbourne) regarding junction - to be surveyed and land plan amended.	80
Mid. 11	Stanhope School Phase 1 (private Development)	The Limes	Alfred McLain	Not on Maintenance. Street Lighting not yet approved. Ensure S.104 Agreement in place. Remedial list required to complete. Last correspondence 14/05/07. Transfer complete.	LEGAL TO CONTACT ASHFORD LEGAL TO LOCATE AGREEMENT. DECISION REQUIRED ON WHETHER TO ADOPT WITHOUT ELECTRICAL CERTIFICATES/APPROVAL FOR STREET LIGHTING? / S.104 AGREEMENT APPROVAL WAIVER MAINTENANCE PERIOD AND ISSUE CERT 2 AND 3 TOGETHER?	Working on land transfer	10
Mid. 12	Glebe House ,Mersham	Old Rectory Gardens	Embassy Homes Ltd	Part of land transferred to resident needs sorting. Remedial list required to complete. Last correspondence 26/09/07	DECISION REQUIRED ON WHETHER TO ADOPT AND COMPLETE LAND TRANSFER FOR PLOT 1 POST ADOPTION.		
Mid. 13	Henwood Allotments	Gordons Close	Wimpey Homes	Issue over need for additional bollards to prevent misuses of emergency access. Land transfer and remedial list required to complete	DECISION REQUIRED ON WHETHER TO ADOPT AND COMPLETE LAND TRANSFER POST ADOPTION AND SORT ISSUE WITH BOLLARDS FOR EMERGENCY LINK.	Letter sent 28-5-08. KL meeting Paul Bending of Taylor Wimpey am 27-6-08. Graham Currie forwarded an e-mail which attached LR plans 15-7-08. KL discussed with Paul B pm 21-7-08 - PB to pass to his sub-consultant TDS. KL chased TDS pm 11-8-08. Site meeting held pm 11-9-08. KL e-mail of 24-9-08 refers. KL to raise vegetation clearance with Paul Bending at TaylorWimpey (elevate from TDS). GC to discuss the background to the visibility to the right when emerging from the development with Agreement Engineer.	50

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
Mid. 14	Henley Fields, p13	Colonel Stephens Way	Wilson Homes	Transfer and deeds of grant outstanding. Remedial list required to complete. Last correspondence 26/09/07	LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN LAND TRANSFER COMPLETED. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER?	Jacs to progress	0
Mid. 15	Park Farm Lp B	Redberry Road	Persimmon Homes	Confirm Adoption and Certificate release	ADOPTED? DIVISIONAL OFFICE TO CONFIRM ADOPTION DATE AND CERTIFICATE RELEASE	Adopted Oct 08	100
Mid. 16	Rhm Site, mace Lane	Mill Court, Miller Close	Osbourne	Transfer and deeds of grant outstanding. Remedial is required to complete. Last correspondence 17/04/07	LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER, DEEDS OF GRANT AND AS-BUILT DRAWINGS DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN LAND TRANSFER COMPLETED. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER AND DEEDS?	On legal "hot list" Paul Turner's e-mails (of Osbourne) of 21-8-08, 21-8-08 and 28-8-08 refer. KL visited site am 25-8-08 - no remdials of note required. KL to progress.	90
Mid. 17	Westhawk Fm Phase 1	Britannia Lane, Antonius Court, hadrain Gardens, Claudius Grove, Constantine Road, Temple Close	Taylor Woodrow Ltd	Transfer and deeds of grant outstanding. Remedial list required to complete. Last correspondence 09/10/07	LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN LAND TRANSFER COMPLETED. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER AND DEEDS?	AE to progress	0

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
Mid. 18	Brisley Farm Ph 1	Coulter Road, Harrow Way	Ward Homes	Transfer and deeds outstanding for both S.38 and S.278. Remedial list required to complete. Last correspondence 07/12/05	LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN LAND TRANSFER AND DEEDS COMPLETED. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER AND DEEDS?	LCL to progress.	0
Mid. 19	Factory Outlet	Kimberely Way	Gallifords	Transfer outstanding. Remedial list required to complete. Last correspondence 04/09/07	LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN LAND TRANSFER COMPLETED. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER?	LCL to progress.	0
Mid. 20	Goat Lees, west End	Trinity Road, Guernsey Way	Goat Lees, Joint Venture Co. Ltd	Transfer and deeds outstanding. Issue over legal costs. Remedial list required to complete. Last correspondence 24/08/07	LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER AND DEEDS OF GRANT DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN LAND TRANSFER AND DEEDS COMPLETED. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER AND DEEDS?	On legal "hot list". KL has visited site but not found any cause for remedials?	50
Mid. 21	Lit Burton Fm Lp4	Raymond Fuller Way	Wimpey Homes	Transfer outstanding. Remedial list required to complete. Last correspondence 27/09/06	LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN LAND TRANSFER COMPLETED. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER?	Letter sent 28-5-08. On legal "hot list". KL meeting Paul Bending of Taylor Wimpey am 27-6-08.	5
Mid. 22	Kennington Road	Kings Chase	Pelham Homes	Transfer outstanding. Issue with some land transferred to resident. Remedial list required to complete. Last correspondence 26/04/07	LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER ENSURING LAND TRANSFERRED TO THIRD PARTY RESOLVED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST WHEN LAND TRANSFER COMPLETED. DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER?	LCL to progress.	0

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
Mid. 23	Godinton Park Ph 1	Butternut Copse	Bovis Homes	Transfer outstanding. Certificate 3 to be issued if no remedials	LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER. DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3	Jacs to progress	0
Mid. 24	Little Burton Fm Plots 5a&b	Alec Pemble Close, Harry Pay Close, Beatrice Hills Close, John Dutton Way	McLeans	Maintenance period recently expired. Transfer and formalities to be completed. Last correspondence 19/03/07	DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 WHEN TRANSFER COMPLETE. LEGAL TO CONFIRM TRANSFER COMPLETE	5A Adopted - 5B separate Agreement not adopted due to drainage problems	55
Mid. 25	Goat Lees, Phase 4	Aylesbury Road, Muscovy Road, Dunnock Road, Snipe Close	Bryant Homes	Not on Maintenance. Street lighting issues to be resolved prior to Cert 2 being issued. Last correspondence 15/05/07	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORK PRIOR TO MAINTENANCE PERIOD COMMENCING. DECISION REQUIRED WHETHER TO ISSUE CERT 2 AND 3 TOGETHER. ALSO DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER?	LCL to progress.	0
Mid. 26	Brisley Farm Ph 2	Haywain Close	Ward Homes	Not on Maintenance. Awaiting S.104 Cert. SA 3 completion. Street Lighting checks etc before Cert 2 can be issued. Last correspondence 15/10/01	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORK PRIOR TO MAINTENANCE PERIOD COMMENCING. DECISION REQUIRED WHETHER TO ISSUE CERT 2 AND 3 TOGETHER. ALSO DECISION REQUIRED TO ADOPT WITHOUT LAND TRANSFER?	Jacs to progress	0
Mid. 27	Goat Lees Phase 5	Guernsey Way	Westbury Homes (Holdings) Ltd	Currently running maintenance period. Due to expire 18/04/08	DIVISIONAL OFFICE TO PURSUE NORMAL REQUIREMENTS DURING MAINTENANCE PERIOD. LEGAL TO COMPLETE FORMALITIES.	Jacs to progress	0
Mid. 48	Chaffes Lane	Layby and Footway only	D & W Barling	Last correspondence 2001. Works finished no contact from developer. Divisional office to instruct legal to complete transfer.	LEGAL TO CONTACT SWALE LEGAL TO LOCATE AGREEMENT. DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 WHEN TRANSFER COMPLETE. DECISION REQUIRED ON WHETHER TO ISSUE ALL CERTIFICATES TOGETHER ONLY MINOR FOOTWAY AND LAYBY WORKS	On legal "hot list" KL visited site am 25-8-08 and could find need for remedials. KL discussed with developer Mr Barling pm 13-10-08 - Mr Barling advised that he had provided undertaking for costs for LT. Therefore KL to progress adoption.	100

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
Mid. 49	Swanstree Avenue	Wadham Place	Royco	Receiver has been asked to provide funds to cover outstanding works and landscaping committed sum. Divisional office to instruct legal to complete transfer.	LEGAL TO CONTACT SWALE LEGAL TO LOCATE AGREEMENT. DIVISIONAL OFFICE/LEGAL TO FOLLOW UP REQUEST FOR SURETY TO BE PAID AND INVESTIGATE LAND TRANSFER DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST BEFORE ISSUING CERTIFICATE.	Adopted April 08 ?	100
Mid. 50	Abbey Street	Lammas Gate	Townscape	Problem with overhanging structure and licence required under S.177 HA 1980. Planning Authority (Swale BC) unhappy with KCC's request for signage. Residents committee have indicated willingness for development to remain private. Div Office have requested that land between existing highway and structure be transferred to KCC and that residents have agreed and are fully aware of private status.	DECISION REQUIRED ON WHETHER TO CANCEL S.38 AGREEMENT AND REVERT TO PRIVATE STATUS. WILL REQUIRE LEGAL TO GET UNDERTAKING TO SUCH AFFECT FROM RESIDENTS COMMITTEE AND AGREE TRANSFER OF LAND REQUESTED.	On legal "hot list". LCL to progress.	0
Mid. 51	Church Milton Ph.6a	Todd Crescent (Part) Miller Close	Willowbank Homes	Works completed but no progress as developer is in receivership. Last correspondence June 2005 suggesting that KCC legal would write to De Montfort Insurance confirming that surety cannot be released until works are completed. Divisional office has conducted remedial list in December 2006. Divisional office to instruct legal to complete transfer.	LEGAL TO CONTACT SWALE LEGAL TO LOCATE AGREEMENT. DECISION REQUIRED ON WHETHER TO SEEK SURETY AND GET RINGWAY TO COMPLETE WORKS OR PURSUE SURETY TO COMPLETE IN LINE WITH TERMS OF AGREEMENT. LEGAL NEED TO CHASE FOR TRANSFER AND DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	On legal "hot list". Kl. visited site 14-8-08. Mhay remedials required and a generally difficult development. Since developer is in receivership, unlikely to easily recover adequate costs.	50
Mid. 52	Beach Approach Phase 1	St Clements Road, Seaview Gardens	Wards Construction	Recent correspondence 1 November 2007 chasing for title or defective title indemnity policy. Works complete but will require final check to ensure all ok	LEGAL TO CONTACT SWALE TO INVESTIGATE WHETHER DEFECTIVE TITLE INDEMNITY POLICY HAS BEEN AGREED AND COMPLETED. DECISION REQUIRED ON WHETHER TO ADOPT WITHOUT DEFECTIVE TITLE INDEMNITY AND/OR SEEK TRANSFER POST ADOPTION. DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	Awaiting Defective Title Indemnity Insurance Details from Developer Solicitor.	0
Mid. 53	Beach Approach Phase 2	St Clements Road, Seaview Gardens	Wards Construction	Works and transfer completed - currently held up by phase 1 not adopted	WHEN PHASE 1 HAS BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES	See Phase 1	0

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
Mid. 54	Benstead Grove	Benstead Grove	Swale Housing Assoc	Divisional office pursuing completion of works and formalities. Divisional office to instruct legal to complete transfer.	LEGAL TO CONTACT SWALE LEGAL TO LOCATE AGREEMENT. LEGAL NEEDS TO CHASE FOR TRANSFER AND DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	Letter sent 28-5-08. On legal "hot list". KL unable to find???	5
Mid. 55	Church Milton Ph. 8	Miller Close	Swale Housing Assoc	Linked to Phase 6a (see above) Last correspondence from Legal requesting surety be paid for outstanding works. Divisional office to instruct legal to complete transfer.	LEGAL TO CONTACT SWALE LEGAL TO LOCATE AGREEMENT. DECISION REQUIRED ON WHETHER TO SEEK SURETY AND GET RINGWAY TO COMPLETE WORKS OR PURSUE SURETY TO COMPLETE IN LINE WITH TERMS OF AGREEMENT. LEGAL NEED TO CHASE FOR TRANSFER AND DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	Letter sent 28-5-08. On legal "hot list". KL visited site 14-8-08. See Mid 51 -where to the schemes split? KL visited site again 2-10-08 - if separate from Mid 51 only minor rendtals required. See also Mid 58.	50
Mid. 56	Bull Lane	Dennis Willcocks Close	S.H.A./Alfred Mcalpine	Last Correspondence from developer 27 November 2006 confirming adoption of sewers under S.104 agreement.	DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3.	KL visited site pm 2-10-08. No signifcnat remedials required. KL to progress to adoption.	90
Mid. 57	Noreen Avenue	Magpie Court Mallard Court	S.H.A./Alfred Mcalpine	File now found. Issue with Southern Water refusing to adopt S.104 works as there are some flooding problems. Solution suggested by Robert Colley to developer in correspondence 14 July 2006 was to have separate outfall for highway drainage.	LEGAL TO PURSUE DEVELOPER TO GET RESOLUTION OVER DRAINAGE ISSUES AND COMPLETE TRANSFER. DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 WHEN TRANSFER AND DRAINAGE SOLUTION AGREED.	Jacs to progress	0
Mid. 58	Rochester Park Ph. 2	Yeates Drive, Miller Close	Construct Reason	Last correspondence 10 June 2004 from developer requesting adoption following confirmation from Sarah Attanayake (Swale HU) 17 February 2004 that remedial works were completed. No further communication.	DIVISIONAL OFFICE TO ARRANGE SITE MEETING WITH DEVELOPER TO AGREE COMPLETION OF WORKS. DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	KL visited site pm 2-10-08. Only minor remedials required. KL to progress.	90

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
Mid. 59	Thistle Hill - SHA/Moat-Spine Road	Heron Drive, Thistle Hill Way	Osborne Homes	Divisional office pursuing completion of works and formalities.	DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 WHEN TRANSFER AND DEED OF GRANT COMPLETE. LEGAL TO FOLLOW UP REQUEST FOR LAND TRANSFER, DEEDS OF GRANT AND AS-BUILT DRGS.	Transfer and Deeds of Grant completed - Adoption held up due to section of land on Socoles/Thistle Hill Way S278 works not transferred.	0
Mid. 60	Thistle Hill - SHA/Moat Ph. 2	Lapwing Close Heron Drive	Osborne Homes	Progress cannot be made until adoption of Spine Road (see above)	WHEN SPINE ROAD HAS BEEN ADOPTED DIVISIONAL OFFICE TO CONDUCT FINAL REMEDIAL LIST AND ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES	See Phase 1 Thistle Hill SHA/Moat Spine Road	0
Mid. 61	Off Power Station Road	William Rigby Drive, Buddle Drive, Scotchmen Close	Wimpey Homes	S.278 scheme not yet completed. Last correspondence 24 April 2006 from Alun Millard requesting meeting with developer to agree final remedials. No further information on file.	DIVISIONAL OFFICE TO CHASE JACOBS FOR COMPLETION OF S.278 SCHEME AND ARRANGE SITE MEETING WITH DEVELOPER TO AGREE COMPLETION OF WORKS. DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	Letter sent 28-5-08. KL meeting Paul Bending of Taylor Wimpey am 27-6-08. Subsequent site meeting held pm 30-6-08. Several items of remedial Works are required - KL e-mail of 1-7-08 refers. KL advised by Taylor Wimpey that a contractor has been instructed and that Works are programmed. Feedback awaited from SWS regarding the Adopted April 08	80
Mid. 62	Dunkirk Road North	Weatherall Close	Jones Homes	Divisional office pursuing completion of works and formalities.	DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION		100
Mid. 63	Davington Wood Yard	Admiralty Close	Orchid Homes	Last correspondence 18 July 2006 from Alun Millard suggesting that developer has gone into receivership and legal are investigating. Divisional office to instruct legal to complete transfer.	DECISION REQUIRED ON WHETHER TO SEEK SURETY AND GET RINGWAY TO COMPLETE WORKS OR PURSUE SURETY TO COMPLETE IN LINE WITH TERMS OF AGREEMENT. NO CERTIFICATES ISSUED. DIVISIONAL OFFICE TO INSTRUCT LEGAL TO COMPLETE TRANSFER AND COMPLETE FORMALITIES OF ADOPTION.	KL visited site pm 2-10-08. Only very minor remedials required (lighting numbering and painting). KL to progress.	80
Mid. 64	Thistle Hill - Spine Road Phase 1	Thistle Hill Way, Plover Road	Bovis	Last correspondence 22 June 2007 from Bovis submitting committed sum payment. Problems with damage to road sustained during maintenance period. Developer has agreed to undertake these works which the divisional office are supervising. Divisional office to instruct legal to complete transfer.	DIVISIONAL OFFICE TO AGREE FINAL WORKS WITH DEVELOPER, THEN ISSUE CERTIFICATE 3 AND COMPLETE FORMALITIES OF ADOPTION AND INSTRUCT LEGAL TO COMPLETE TRANSFER.	Land Transfer; - Area of land discovered not to be within Developers Title; Legal pursuing Developer to remedy	0

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
Mid. 65	Thistle Hill Area 1 Phase 1	Bellflower Avenue, Buckthorn Road, Orchid Close, Penny Cress Road	Bovis	Progress cannot be made until adoption of Spine Road (see above) Divisional office to instruct legal to complete transfer.	WHEN SPINE ROAD HAS BEEN ADOPTED DIVISIONAL OFFICE TO ISSUE CERTIFICATE 3, COMPLETE FORMALITIES AND INSTRUCT LEGAL TO COMPLETE TRANSFER.	See Phase 1 Spine Road	0
Mid. 66	Ex- Preston Alotments Canterbury Road - Phase 1	Hilton Close	Crest Homes	Divisional office pursuing completion of works and formalities.	LEGAL TO COMPLETE TRANSFER AND DIVISIONAL OFFICE TO COMPLETE FORMALITIES OF ADOPTION.	Adopted	100
Mid. 67	Pantene Lane	Avent Walk, Randle Way, Scoones Close	Ward Homes Ltd	Correspondence from Jo Davies 31 October 2006 requesting stage 3 audit and design, certificates for S.104 Agreement and street lighting certificates, together with a list of remedials to be completed. Last correspondence 2 March 2007 from Ward Homes suggesting that works are in hand and they will contact Jo when everything has been completed to arrange final inspection prior to Part 2 certificate. Divisional office to instruct legal to complete transfer.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF REQUIREMENTS AND INSTRUCT LEGAL TO COMPLETE TRANSFER. DECISION ON WHETHER TO WAIVER MAINTENANCE PERIOD AND PURSUE ADOPTION FOLLOWING COMPLETION OF FORMALITIES?	Jacs to progress	0
Mid. 68	The Meads, Spine Road	Sorona Way, Jacynth Drive, Argent Way	Redrow Homes (Eastern) Ltd	Divisional office pursuing completion of works and formalities. Divisional office to instruct legal to complete transfer.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF REQUIREMENTS AND INSTRUCT LEGAL TO COMPLETE TRANSFER. DECISION ON WHETHER TO WAIVER MAINTENANCE PERIOD AND PURSUE ADOPTION FOLLOWING COMPLETION OF FORMALITIES AND TRANSFER?	10.10.08 - Remedial/Completion Works completed, Stage 3 SA works being completed then Certificate 2 to be issued.	0
Mid. 69	The Meads, Area 1	Sorona Fields, Cinnibar Drive, Galena Close, Balas Drive	Redrow Homes (Eastern) Ltd	INTERESTING THAT CERT 2 ISSUED FOR THIS PHASE YET SPINE ROAD NOT ON MAINTENANCE!! Divisional office pursuing completion of works and formalities.	WHEN SPINE ROAD HAS BEEN ADOPTED DIVISIONAL OFFICE CAN PROCEED WITH COMPLETING FORMALITIES AND ISSUE CERTIFICATE 3.	See The Meads Spine Road comments.	0

KHS S38 Cold Cases (Resolution)

PHASE 1 - EAST KENT

File Ref	Location	Road Names	Developer	Current Status	Action Required	Comments	Approx. Percentage complete
Mid. 70	The Meads, Area 4	Tourmaline Drive, Argent Way, Sorona Way	Alfred Mcalpine	Divisional office pursuing completion of works and formalities. Legal have contacted Swale re position of transfer and are awaiting response	WHEN SPINE ROAD (REDROW HOMES AGREEMENT) HAS BEEN ADOPTED DIVISIONAL OFFICE CAN PROCEED WITH COMPLETING FORMALITIES AND ISSUE CERTIFICATES. DECISION ON WHETHER TO WAIVER MAINTENANCE PERIOD AND PURSUE ADOPTION FOLLOWING COMPLETION OF SPINE ROAD? LEGAL TO PURSUE COMPLETION OF TRANSFER.	See The Meads Spine Road comments	0
Mid. 71	The Meads, Area 3	Feldsper Close, Argent Way, Anatase Close	Wilson Homes	Divisional office pursuing completion of works and formalities. Divisional office to instruct legal to complete transfer.	WHEN SPINE ROAD (REDROW HOMES AGREEMENT) HAS BEEN ADOPTED DIVISIONAL OFFICE CAN PROCEED WITH COMPLETING FORMALITIES AND ISSUE CERTIFICATES AND INSTRUCT LEGAL TO COMPLETE TRANSFER. DECISION ON WHETHER TO WAIVER MAINTENANCE PERIOD AND PURSUE ADOPTION FOLLOWING COMPLETION OF SPINE ROAD?	See The Meads Spine Road comments	0
Mid. 72	Attlee Way - St Thomas School	Wyvern Close	George Wimpey South London Ltd	Last correspondence 27 June 2007 from Robert Colley to Solicitor acting for purchaser outlining outstanding requirements.	DIVISIONAL OFFICE TO CHASE DEVELOPER FOR COMPLETION OF WORKS AND PURSUE FORMALITIES TOWARDS ADOPTION.	31.01.08 List of completion works agreed - awaiting developer to carry out	0

By: Overview, Scrutiny and Localism Manager

To: Environment and Regeneration Policy Overview Committee
6 November 2008

Subject: **SELECT COMMITTEES - UPDATE**

Classification: Unrestricted

Summary: This report updates Members on the Select Committees on Passenger Rail Services in Kent and Flood Risk.

Select Committee on Passenger Rail Services in Kent

1. (1) At the last meeting of the POC the Committee noted the establishment of Select Committee to look at the issue of Domestic Rail Services. The establishment of this Select Committee was agreed by the Policy Overview Co-ordinating Committee at its on 10 September meeting.

(2) The Select Committee commenced its work on 2 September. The Chairman of the Select Committee is Miss S J Carey, other members being Mr T Birkett, Mr A Chell, Mr D Daley, Mr R Parker, Mr Richard Parry and Mrs Elizabeth Tweed. Mr K Bamber of Medway Council was a co-opted Member of the Committee.

(3) The aim of the Committee was to identify the best rail passenger services solution for Kent, both in terms of:-

- The immediate benefits of the solution in terms of journey times and improved services to London and around Kent ; and
- The long term benefits of the solution in terms of the regeneration of Kent and the impacts on the wider rail network and transport in the County.

(4) This involved investigating the following:-

- Current proposals of the franchise holders, Southeastern, for services from December 2009 and proposed fare levels;
- Forecasted effects of these proposals and whether they are robust - including whether rising general fare levels and additional premium fares on CTRL DS will prove to be a deterrent to travel by rail;
- The effects the proposed services will have on the regeneration of Growth Areas and the coastal towns;
- The case for new parkway stations at Minster and Westenhangar;

- The likelihood of rail heading to certain stations with significantly improved services and likely effects;
- Access to stations forecast to attract significant rises in passenger volumes;

(5) The Committee received both oral and written evidence from a wide range of witnesses. Witnesses included professionals dealing with rail and public transport issues and from the tourism and property industries.

(6) The report is currently going through its signing off process prior to being submitted to Cabinet on 1 December 2008.

Reconvened Select Committee: Flood Risk

2. This Select Committee is being reconvened in November/December 2008 to receive a report on progress with the recommendations one year after the Select Committee's report was submitted to Cabinet. The Minutes of this meeting will be submitted to the next appropriate meeting of the Policy Overview Committee.

Recommendations

3. The Committee is asked to:-
- (a) note the work of the Select Committee for Future Rail Services; and
 - (b) note the update on the Reconvened Select Committee for Flood Risk.

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Background Information: *Nil*